



\* Denotes Change From Council Agenda

## MINUTES

### COUNCIL MEETING

**MONDAY, DECEMBER 11, 2017**

The Town of Halton Hills Council met this 11<sup>th</sup> day of December, 2017, in the Council Chambers, Halton Hills Civic Centre, commencing at 3:30 p.m., with Mayor R. Bonnette in the Chair, and continued in Council Chambers at 6:30 p.m.

**MEMBERS PRESENT:** Mayor R. Bonnette, Councillors M. Albano, T. Brown, J. Fogal, J. Hurst, B. Inglis, M. Johnson, D. Kentner, A. Lawlor, B. Lewis, C. Somerville

**STAFF PRESENT:**  
(Open Session)  
A. B. Marshall, Chief Administrative Officer;  
J. Diamanti, Commissioner of Corporate Services;  
W. Harris, Commissioner of Recreation and Parks;  
C. Mills, Commissioner of Transportation and Public Works;  
J. Linhardt, Commissioner of Planning and Sustainability;  
J. deHooge, Commissioner and Chief of Fire Services;  
M. Leighton; Treasurer and Manager of Accounting;  
G. Cannon, Chief Librarian; A. Farr, Manager of Development Review; R. Cockfield, Manager Strategic Planning & Continuous Improvement; W. O' Donnell, Deputy Treasurer & Manager of Revenue & Taxation; S. Burke, Manager of Planning Policy;  
D. Szybalski, Manager of Economic Development, Innovation & Culture; R. Brown, Council & Committee Services Coordinator;  
S. Jones, Clerk and Director of Legislative Services

**STAFF PRESENT:**  
(Closed Session)  
A. B. Marshall, Chief Administrative Officer;  
J. Diamanti, Commissioner of Corporate Services;  
W. Harris, Commissioner of Recreation and Parks;  
C. Mills, Commissioner of Transportation and Public Works;  
J. Linhardt, Commissioner of Planning and Sustainability;  
J. deHooge, Commissioner and Chief of Fire Services;  
M. Leighton; Manager of Accounting and Treasurer;  
S. Hamilton, Manager of Facilities, K. Okimi, Manager of Parks & Open Space; G. Cannon, Chief Librarian, A. Fisher, Heritage Planner;  
S. Jones, Clerk and Director of Legislative Services

**1. OPENING OF THE COUNCIL MEETING**

Mayor R. Bonnette called the meeting to order at 3:30 p.m. in the Council Chambers.

**2. CLOSED SESSION/CONFIDENTIAL REPORTS AND MEMORANDUMS FROM OFFICIALS**

Resolution No. 2017-0222

Moved by: Councillor D. Kentner

Seconded by: Councillor M. Albano

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

- A. RECREATION & PARKS, REPORT NO. RP-2017-0029 dated November 15, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board.
- B. RECREATION & PARKS, REPORT NO. RP-2017-0026 dated November, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board.
- C. RECREATION & PARKS, MEMORANDUM NO. RP-2017-0010 dated November 28, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board.
- D. CORPORATE SERVICES, MEMORANDUM NO. CORPSERV-2017-0002 dated December 4, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

Council convened into Closed Session at 3:35 p.m.

**3. RECESS AT THE CALL OF THE CHAIR**

Mayor R. Bonnette called for a recess at 4:30 p.m.

**4. RECONVENE INTO OPEN SESSION**

Resolution No. 2017-0223

Moved by: Councillor B. Inglis

Seconded by: Councillor M. Johnson

That the Council of the Town of Halton Hills reconvene this meeting in open session.

CARRIED

**5. NATIONAL ANTHEM**

**6. ANNOUNCEMENTS**

A. Mayor Rick Bonnette – 35 years of service with the Town of Halton Hills

Councillor C. Somerville announced that 2017 marks Mayor Rick Bonnette's 35 years of service with the Town of Halton Hills. Mayor Rick was first elected to Council in 1982. He became Mayor in 2003 and that is a long time to be in the public arena.

Each Council Member provided words of congratulations as well as fond memories of their time on Council with Mayor Rick.

**7. EMERGENCY BUSINESS MATTERS**

**8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST**

The Mayor called upon Members of Council to declare any pecuniary interest they might have on the agenda this date.

None were declared.

**9. COUNCIL DELEGATIONS/PRESENTATIONS**

- A. Moya Leighton, Treasurer & Manager of Accounting made a presentation to Council regarding the 2018 Operating Budget.

M. Leighton provided an overview of the 2018 Budget process including highlights from both the capital and operating budgets.

M. Leighton provided highlights on the 2018 operating and capital budget processes and outlined the key considerations within the proposed operating budget.

PowerPoint on file in the Clerk's Office

(Refer to Item No. 13A of these Minutes, Report of the Budget (Operating) Committee dated December 4, 2017)

**10. REPORTS AND RECOMMENDATIONS FORWARDED FROM THE PREVIOUS GENERAL COMMITTEE MEETING OF NOVEMBER 27, 2017.**

NIL

**10.1 Resolution prepared to adopt the Minutes of the previous meeting of Council;**

Resolution No. 2017-0224

Moved by: Councillor D. Kentner

Seconded by: Councillor C. Somerville

THAT the following minutes are hereby approved:

- A. Minutes of the Council Meeting held on November 27, 2017.
- B. Public Meeting (2017-0009) held on November 27, 2017.
- C. Confidential Minutes of the Council Meeting held on November 27, 2017.

CARRIED

**11. GENERAL COMMITTEE**

Resolution No. 2017-0225

Moved by: Councillor M. Johnson

Seconded by: Councillor A. Lawlor

THAT Council do now convene into General Committee.

CARRIED

**Councillor Jane Fogal assumed the role of Presiding Officer.**

**11.1 Public Meetings / Hearings**

NIL

**11.2 Delegations/Presentations regarding items in General Committee**

- A. Wendy O'Donnell, Deputy Treasurer & Manager of Revenue & Taxation and Warren Harris, Commissioner of Recreation & Parks made a presentation to General Committee regarding 2018 Rates and Fees.

W. O' Donnell provided an overview of the 2018 Rates and Fees process and highlighted a few of the areas where fees have been updated.

W. Harris, Commissioner of Recreation & Parks spoke specifically to the Recreation & Parks' rates and fees.

PowerPoint on file in the Clerk's Office

(Refer to Item No. 11.3A of these Minutes, Report No. CORPSERV-2017-0015)

- B. Nick McDonald, Meridian made a presentation to General Committee regarding Vision Georgetown – Proposed Land Use Concept.

J. Linhardt provided opening remarks noting that staff were looking tonight for Council to endorse in principle the proposed land use concept so that the Vision Georgetown project can move forward.

N. McDonald provided an overview of the process to date and highlighted some of the changes that have occurred through the process to arrive at the proposed land use concept.

PowerPoint on file in the Clerk's Office

(Refer to Item No. 11.3C of these Minutes, Report No. PLS-2017-0023)

- C. Adam Farr, Manager Development Review made a presentation to General Committee regarding Development Review/Approvals and Continuous Improvement Initiatives.

J. Linhardt provided opening remarks noting the positive changes that have been made to the Development Review process through the hard work of staff and the PRODS process.

A. Farr outlined the continuous improvement initiatives related to the development review processes and the positive results of the processes. These include the Town's pre-consultation process being a recognized model across the region of Halton, better issue identification, improved projects, better customer service, and building a culture of problem solving.

A. Farr further emphasized the teamwork aspect and the cross departmental interaction that has been the driving force behind these improvements.

PowerPoint on file in the Clerk's Office

(Refer to Item No. 11.3D of these Minutes, Report No. PLS-2017-0014)

### **11.3 Municipal Officers Reports and Memorandums Considered by General Committee**

\* Denotes Change From Municipal Officers Report Recommendation

- A. CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0015  
dated October 13, 2017 regarding 2018 Rates and Fees.

Recommendation No. GC-2017-0094

THAT Report No. CORPSERV-2017-0015 dated October 13, 2017, regarding 2018 Rates and Fees be received;

AND FURTHER THAT the 2018 Rates and Fees be approved by Council as outlined in the attached Appendix A;

AND FURTHER THAT staff bring forward a By-law to establish the 2018 Rates and Fees, and to repeal By-law 2016-0072.

CARRIED

- B. CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0016  
dated October 24, 2017 regarding Addendum to the 2017 Development  
Charges Background Study and By-law.

Recommendation No. GC-2017-0095

THAT Report CORPSERV-2017-0016 dated October 24, 2017 regarding the  
Addendum to the 2017 Development Charges Background Study and By-law  
be received;

AND FURTHER THAT the Addendum to the 2017 Development Charges  
Background Study dated June 23, 2017 and amended August 18 2017 and  
September 28, 2017 by Watson & Associates Economists Ltd., be approved  
(attached Appendix A);

AND FURTHER THAT Council confirm that no further notice or public  
meeting is required pursuant to Section 12(3) of the Development Charges  
Act, 1997;

AND FURTHER THAT staff brings forward an amended by-law at the  
Council meeting of December 11, 2017;

AND FURTHER THAT By-law 2017-0049 be amended effective December  
12, 2017;

AND FURTHER THAT Council approve the Manager of Purchasing to  
increase the existing purchase order for the additional work to Watson &  
Associates in the amount of \$20,000 plus HST with funding coming from the  
General Government Development Charge Reserve Fund.

CARRIED

- C. PLANNING & SUSTAINABILITY, REPORT NO. PLS-2017-0023  
dated November 20, 2017 regarding Vision Georgetown – Proposed Land  
Use Concept.

Recommendation No. GC-2017-0096

THAT Report No. PLS-2017-0023, dated November 20, 2017, Proposed  
Land Use Concept, be received;

AND FURTHER THAT the attached revised Proposed Land Use Concept  
(attached as Schedule A) be endorsed in principle by Council, which  
concludes Phase 2 of the study;

AND FURTHER THAT the staff be directed to use the attached Proposed Land Use Concept as the basis for undertaking the detailed planning studies to be completed in Phase 3, informing the preparation of a Secondary Plan in Phases 4 and 5.

CARRIED

- D. PLANNING & SUSTAINABILITY, REPORT NO. PLS-2017-0014  
dated November 27, 2017 regarding Development Review/Approvals  
Continuous Improvement Initiatives.

Recommendation No. GC-2017-0097

THAT Report No. PLS-2017-0014, "Development Review/Approvals  
Continuous Improvement Initiatives," dated November 27, 2017, be received  
for information.

CARRIED

- E. TRANSPORTATION & PUBLIC WORKS, REPORT NO. TPW-2017-0011  
dated November 8, 2017 regarding Connecting Link Contribution Agreement.

Recommendation No. GC-2017-0098

THAT Report No. TPW-2017-0011, dated November 8, 2017, regarding the  
Connecting Link Agreement, be received;

AND FURTHER THAT the Mayor and Clerk be authorized to enter into a  
Contribution Agreement with the Ministry of Transportation (MTO) for the  
Connecting Links Program;

AND FURTHER THAT staff be authorized to transfer the Town's portion of  
the eligible project cost of \$13,758.00 from the Capital Replacement  
Reserve for contracted services to initiate the project;



AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order to the highest ranked consultant(s) for the completion of the detailed design of Main Street North Bridge Site No. 13 in Halton Hills (Georgetown) provided that:

- i. The successful bid does not exceed the project budget of \$137,578.00 (plus taxes); and
- ii. The consultant has been endorsed by the Evaluation Committee, consisting of Town staff and the Manager of Purchasing who will facilitate the evaluation process.

CARRIED

- F. OFFICE OF THE CAO, REPORT NO. ADMIN-2017-0035 dated December 1, 2017 regarding Use of Corporate Resources during an Election Policy.

Recommendation No. GC-2017-0099

THAT Report No. ADMIN-2017-0035 dated December 1, 2017 regarding Use of Corporate Resources during an Election Policy be received;

AND FURTHER THAT the Use of Corporate Resources during an Election Policy, attached as Appendix A to this report be approved.

CARRIED

- G. OFFICE OF THE CAO, REPORT NO. ADMIN-2017-0019 dated November 6, 2017 regarding Flag and Half-Masting Policy Update.

Recommendation No. GC-2017-0100

THAT Report No. ADMIN-2017-0019 dated November 6, 2017 regarding Flag and Half-Masting Policy Update be received;

AND FURTHER THAT the Flag and Half-Masting Policy attached as Appendix A to this report be adopted;

AND FURTHER THAT Flag and Half-Masting Policy (PLCY-CL-2015-0003) be repealed.

CARRIED

- H. PLANNING & SUSTAINABILITY, MEMORANDUM NO. PLS-2017-0001  
dated November 27, 2017 regarding Registration of Phase 5 Halton Hills  
Village Homes Inc. Subdivision.

Recommendation No. GC-2017-0101

THAT MEMORANDUM NO. PLS-2017-0001 dated November 27, 2017  
regarding Registration of Phase 5 Halton Hills Village Homes Inc.  
Subdivision be received for information.

CARRIED

#### **11.4 Adjourn back into Council**

Recommendation No. GC-2017-0102

THAT General Committee do now reconvene into Council.

CARRIED

#### **12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL**

Resolution No. 2017-0226

Moved by: Councillor T. Brown  
Seconded by: Councillor D. Kentner

THAT the following recommendations from the December 11, 2017 General Committee  
Meeting are hereby adopted:

GC-2017-0094, GC-2017-0095  
GC-2017-0096, GC-2017-0097  
GC-2017-0098, GC-2017-0099  
GC-2017-0100, GC-2017-0101

CARRIED

**13. REPORTS OF THE STANDING COMMITTEES (ADOPTION/RECEIPT OF MINUTES & RECOMMENDATIONS)**

Resolution No. 2017-0227

Moved by: Councillor M. Albano  
Seconded by: Councillor B. Inglis

THAT the following items are hereby approved:

- A. Report of the Budget Committee (Operating) Meeting held on December 4, 2017.

CARRIED

**14. RECEIPT OF MINUTES OF ADVISORY/SPECIAL COMMITTEES**

Resolution No. 2017-0228

Moved by: Councillor T. Brown  
Seconded by: Councillor B. Inglis

THAT the following minutes are hereby received for information:

- A. Minutes of the Halton Hills Accessibility Advisory Committee meeting held on November 22, 2017.
- B. Minutes of the Heritage Halton Hills Committee meeting held on November 22, 2017.

CARRIED

**15. PETITIONS/COMMUNICATIONS/MOTIONS**

NIL

**16. ADVANCE NOTICE OF MOTION**

NIL

**17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE**

Resolution No. 2017-0229

Moved by: Councillor M. Albano  
Seconded by: Councillor J. Fogal

THAT the General Information Package dated December 11, 2017 be received.

CARRIED

**18. RECONVENE INTO CLOSED MEETING**

The following items pertain to Item #2 of these minutes.

2A

RECREATION & PARKS, REPORT NO. RP-2017-0029 dated November 15, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

Resolution No. 2017-0230

Moved by: Councillor M. Johnson  
Seconded by: Councillor A. Lawlor

THAT Report No. RP-2017-0029 dated November 15, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board be received;

AND FURTHER THAT staff carry out Councils direction on this matter, that being Option 1 as outlined in the confidential report.

CARRIED

2B

RECREATION & PARKS, REPORT NO. RP-2017-0026 dated November, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

Resolution No. 2017-0231

Moved by: Councillor  
Seconded by: Councillor

THAT Report No. RP-2017-0026 dated November 29, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board be received, as amended;

AND FURTHER THAT staff carry out Councils direction on this matter.

CARRIED

2C

RECREATION & PARKS, MEMORANDUM NO. RP-2017-0010 dated November 28, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

Resolution No. 2017-0232

Moved by: Councillor C. Somerville  
Seconded by: Councillor J. Fogal

THAT MEMORANDUM NO. RP-2017-0010 dated November 28, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board be received for information.

CARRIED

2D

CORPORATE SERVICES, MEMORANDUM NO. CORPSERV-2017-0002 dated December 4, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

Resolution No. 2017-0233

Moved by: Councillor C. Somerville  
Seconded by: Councillor A. Lawlor

THAT MEMORANDUM NO. CORPSERV-2017-0002 dated December 4, 2017 regarding a proposed or pending acquisition or disposition of land by the municipality or local board be received for information.

CARRIED

**19. CONSIDERATION OF BY-LAWS**

Resolution No. 2017-0234

Moved by: Councillor M. Johnson  
Seconded by: Councillor B. Lewis

THAT the following Bills are hereby passed by Council;

AND THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto.

2017-0071 A By-law to adopt Amendment No. 2 to the Town of Halton Hills Community Improvement Plan.

2017-0072 A By-law to authorize the transfer of permanent easements to Halton Hills Hydro.

2017-0073 A By-law to amend By-law No. 2017-0049 respecting Development Charges.

2017-0074 A By-law to permit the municipality to impose fees or charges with respect to services or activities provided, related costs payable and for the use of its property.

2017-0075 A By-law to amend By-law 094-074, a by-law to regulate the Discharge of Firearms within the corporate limits of the Town of Halton Hills.

2017-0076 A By-law to adopt the proceedings of the Council meeting held on the 11<sup>th</sup> day of December 2017.

CARRIED

**20. ADJOURNMENT**

Resolution No. 2017-0235

Moved by: Councillor C. Somerville

Seconded by: Councillor B. Lewis

That this meeting do now adjourn at 9:32 p.m.

CARRIED

\_\_\_\_\_  
Rick Bonnette

MAYOR

\_\_\_\_\_  
Suzanne Jones

CLERK