



**REPORT OF THE  
CORPORATE AFFAIRS COMMITTEE  
Minutes No. COR-11-17**

Minutes of the Corporate Affairs Committee meeting held on October 24, 2017, at 3:00 p.m., in the Council Chambers Halton Hills Civic Centre.

**Members Present:** Mayor R. Bonnette, Councillors J. Fogal, D. Kentner (Vice Chair), A. Lawlor, B. Lewis

**Regrets:** Councillors M. Albano, C. Somerville

**Staff Present:** A.B. Marshall, Chief Administrative Officer;  
J. Diamanti, Commissioner of Corporate Services;  
C. Mills, Commissioner of Transportation & Public Works;  
W. Harris, Commissioner of Recreation and Parks;  
J. de Hooge, Commissioner of Fire Services & Fire Chief;  
M. Leighton, Manager of Accounting & Treasurer;  
S. Jones, Clerk and Director of Legislative Services;  
S. Silver, Senior Advisor Continuous Improvement;  
G. Cannon, Chief Librarian; M. Colquhoun, Manager of Information Services; A. Fuller, Manager of Communications;  
L. Lancaster, Manager of Human Resources;  
R. Cockfield, Manager of Strategic Planning and Continuous Improvement; D. Szybalski, Manager of Economic Development, Innovation and Culture; D. Penrice, Economic Development Officer; W. O'Donnell, Manager of Finance; S. Collie, Purchasing Analyst; S. Burke, Manager of Planning Policy; T. Claessens, Financial Analyst; C. McLeod, Cultural Development Coordinator; A. Prueter, Senior Financial Analyst; K. Brott, Financial Analyst; S. Jones, Clerk and Director of Legislative Services; R. Brown, Committee Clerk

**Others Present:** Councillor T. Brown

**1. CALL TO ORDER**

Vice Chair D. Kentner called the meeting to order.

**2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**

NIL

**3. COMMITTEE DELEGATIONS/PRESENTATIONS**

- A. Rick Cockfield, Manager of Strategic Planning & Continuous Improvement and Damian Szybalski, Manager of Economic Development, Innovation & Culture presentation to Committee regarding 2018 Office of the CAO Business Plan.

R. Cockfield and D. Szybalski were present to give an overview of the 2018 Budget Submission and Departmental Highlights of the Office of the CAO Business Plan.

(PowerPoint on file in the Clerks Office)

- B. Jane Diamanti, Commissioner of Corporate Services presentation to Committee regarding 2018 Corporate Services Business Plan.

J. Diamanti was present to give an overview of the 2018 Budget Submission and Departmental Highlights of the Corporate Services Business Plan.

(PowerPoint on file in the Clerks Office)

**4. REPORTS & MEMORANDUMS FROM OFFICIALS**

No items for discussion.

**5. CLOSED SESSION**

No Closed Session Items.

**6. ADJOURNMENT**

The meeting adjourned at 4:38 p.m.

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Rick Bonnette

MAYOR

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Suzanne Jones

CLERK