



**REPORT OF THE
CORPORATE AFFAIRS COMMITTEE
Minutes No. COR-09-17**

Minutes of the Corporate Affairs Committee meeting held on September 12, 2017, at 3:02 p.m., in the Council Chambers Halton Hills Civic Centre.

- Members Present:** Mayor R. Bonnette, Councillors M. Albano (Chair), J. Fogal, D. Kentner (Vice Chair), A. Lawlor, B. Lewis
- Regrets:** Councillor C. Somerville
- Staff Present:
(Open Session)** A.B. Marshall, Chief Administrative Officer; J. Diamanti, Commissioner of Corporate Services; C. Mills, Commissioner of Transportation & Public Works; S. Burke, Manager of Planning Policy; W. Harris, Commissioner of Recreation and Parks; J. de Hooge, Commissioner of Fire Services & Fire Chief; M. Leighton, Manager of Accounting & Treasurer; M. Colquhoun, Manager of Information Services; J. Wright, GIS Coordinator; G. Cannon, Chief Librarian; A. Fuller, Manager of Communications; D. Szybalski, Economic Development and Corporate Policy Advisor; S. Silver, Strategic Planning and Continuous Improvement; D. Penrice, Economic Development Officer; C. McLeod, Cultural Development Coordinator; S. Jones, Clerk and Director of Legislative Services; N. Surette, Executive Assistant to the Mayor; F. Das Neves, Executive Assistant to the CAO; R. Brown, Committee Clerk
- Staff Present:
(Closed Session)** A.B. Marshall, Chief Administrative Officer; J. Diamanti, Commissioner of Corporate Services (2D); C. Mills, Commissioner of Transportation & Public Works (2D); W. Harris, Commissioner of Recreation and Parks; J. de Hooge, Commissioner of Fire Services & Fire Chief; M. Leighton, Manager of Accounting & Treasurer (2D); S. Jones, Clerk and Director of Legislative Services; V. Petryniak, Business Licensing
R. Brown, Committee Clerk
- Others Present:** Councillor T. Brown

1. CALL TO ORDER

Chair M. Albano called the meeting to order

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

NIL

3. COMMITTEE DELEGATIONS/PRESENTATIONS

- A. Catherine McLeod, Cultural Development Coordinator Presentation regarding The Wenjiang Festival – Overview and Status Update

(PowerPoint on file in the Clerks Office)

C. McLeod provided the Committee with an overview of the Wenjiang Festival taking place in Halton Hills the week of October 23-28. This event is one of the priority actions of the Wenjiang Action Plan approved by Council in November 2016.

It will be a week-long festival that will have 50+ people from Wenjiang, China travel to Halton Hills. The festival will include various events including; art exhibits and performances, classes in traditional Chinese painting and calligraphy, tours, hockey celebrations and networking activities.

C. McLeod highlighted the work done so far to make this event a success and the next steps being taken to finalize all of the details of this exciting event.

<p>4. REPORTS & MEMORANDUMS FROM OFFICIALS – THREE (3) ITEMS FOR RECOMMENDATION</p>
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- A. CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0002 dated August 22, 2017 regarding Award of Single Source Contract for Renewal Agreements to ESRI Canada Ltd. (**Recommendation No. COR-2017-0076**)

THAT Report No. CORPSERV-2017-0002, dated August 22, 2017 regarding the Award of Single Source Contract for Renewal Agreements for the ESRI Canada Ltd., Small Local Government Enterprise License Agreement (SLG-ELA); and for the Latitude Geographics Group Ltd., (via ESRI Canada Ltd.) Small Local Government Enterprise License Agreement be received;

AND FURTHER THAT Council authorize the Town Clerk to execute a single source contract and any ancillary documents with ESRI Canada Ltd., 12 Concorde Place, Suite 900, Toronto, Ontario M3C 3R8 for a three (3) year Renewal of the Small Local Government Enterprise License Agreement for GIS Server, Web, Mobile, and Desktop Software;

AND FURTHER THAT Council authorize the Town Clerk to execute a single source contract and any ancillary documents with ESRI Canada Ltd. 12 Concorde Place, Suite 900, Toronto ON M3C 3R8 for a three (3) year Renewal of the Small Local Government Enterprise License Agreement for Latitude Geographics Group Ltd.'s (200 – 1117 Wharf Street, Victoria, British Columbia, V8W 1T7), Geocortex Essentials Web-GIS Client Software;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order to ESRI Canada Ltd., in the amount of \$63,000 in each year of a three (3) year licensing agreement for the ESRI Canada Ltd. SLG-ELA, for a total commitment of \$189,000 plus HST;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order to ESRI Canada Ltd., in the amount of \$13,900 in each year of a three (3) year licensing agreement for the Latitude Geographics Group Ltd. SLG-ELA, for a total commitment of \$41,700 plus HST.

CARRIED

- B. CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0007 dated August 24, 2017 regarding VMWare Horizon Air Remote Access Solution. **(Recommendation No. COR-2017-0077)**

THAT Report No. CorpServ-2017-0007, dated August 24, 2017, regarding the single source purchase of VMWare Horizon Air Remote Access be received;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a single source purchase order to GoldPals Inc., 2285 Dunwin Dr #2, Mississauga, ON for an annual cost of \$29,880 plus applicable taxes with option to renew for two (2), one (1) year options based on satisfactory price and service negotiations.

CARRIED

- C. CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0006 dated August 24, 2017 regarding Microsoft Select Agreement. **(Recommendation No. COR-2017-0078)**

THAT Report No. CorpServ-2017-0006, dated August 24, 2017, regarding the Microsoft Select Plus Agreement be received;

AND FURTHER THAT Council authorize the Mayor and Clerk to execute the agreement with the Large Account Reseller (LAR), Softchoice LP, 173 Dufferin St. Suite 200, Toronto, Ontario for the supply of Microsoft Licences for various Town of Halton Hills programs as required until September 30, 2020, under MGS Microsoft Master Business Agreement #U8364444;

AND FURTHER THAT the Manager of Purchasing be authorized to issue purchase order(s) to Softchoice LP, 173 Dufferin St. Suite 200, Toronto, Ontario for Microsoft Licences for a three (3) year period in the total upset limit of \$400,000.00 plus applicable taxes.

CARRIED

5. CLOSED SESSION

Recommendation No. COR-2017-0079

THAT the Corporate Affairs Committee hereby convene into Closed Session for the following purposes:

- A. OFFICE OF THE CAO, MEMORANDUM NO. MEM-ADMIN-2017-0013
dated September 6, 2017 regarding personal matters about identifiable individuals including municipal or local board employees.(Appeal – Business Licence)
- B. APPEAL HEARING (Decision of Council regarding Confidential Report No. ADMIN-2017-0029 – Taxi Licence)
- C. APPEAL HEARING (Decision of Council regarding Confidential Report No. ADMIN-2017-0030 – Taxi Licence)
- D. OFFICE OF THE CAO, MEMORANDUM NO. MEM-ADMIN-2017-016
dated September 5, 2017 regarding personal matters about an identifiable individual including municipal or local board employees. (Proposed Development)

CARRIED

Committee moved into Closed Session at 3:32 p.m.

6. RECONVENE INTO OPEN SESSION

Recommendation No. COR-2017-0080

THAT the Corporate Affairs Committee hereby reconvene into Open Session.

CARRIED

Committee reconvened into Open Session at 4:47 p.m.

CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – FOUR (4) ITEMS FOR RECOMMENDATION
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- 5A. OFFICE OF THE CAO, MEMORANDUM NO. MEM-ADMIN-2017-0013
dated September 6, 2017 regarding personal matters about identifiable individuals including municipal or local board employees.(Appeal – Business Licence)
(Recommendation No. COR-2017-0081)

THAT MEMORANDUM NO. MEM-ADMIN-2017-0013 dated September 6, 2017 regarding personal matters about identifiable individuals including municipal or local board employees (Appeal – Business Licence), be received for information.

CARRIED

- 5B. APPEAL HEARING (Decision of Council regarding Confidential Report No. ADMIN-2017-0029 – Taxi Licence) **(Recommendation No. COR-2017-0082)**

THAT the Minutes and Confidential Minutes of the Corporate Affairs Committee meeting dated August 22, 2017 be amended as per the decision of the Corporate Affairs Committee and as set out within the Confidential Appeal Hearing Minutes dated September 12, 2017.

CARRIED

- 5C. APPEAL HEARING (Decision of Council regarding Confidential Report No. ADMIN-2017-0030 – Taxi Licence) **(Recommendation No. COR-2017-0083)**

THAT the Minutes and Confidential Minutes of the Corporate Affairs Committee meeting dated August 22, 2017 be amended as per the decision of the Corporate Affairs Committee and as set out within the Confidential Appeal Hearing Minutes dated September 12, 2017.

CARRIED

- 5D. OFFICE OF THE CAO, MEMORANDUM NO. MEM-ADMIN-2017-0016
dated September 5, 2017 regarding personal matters about an identifiable
individual including municipal or local board employees. (Proposed Development)
(Recommendation No. COR-2017-0084)

THAT MEMORANDUM NO. MEM-ADMIN-2017-016 dated September 5, 2017
regarding personal matters about an identifiable individual including municipal or
local board employees (Proposed Development), be received for information.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 4:49 p.m.

Rick Bonnette

MAYOR

Suzanne Jones

CLERK