



* Denotes Change From Council Agenda

MINUTES

COUNCIL MEETING

MONDAY, AUGUST 28, 2017

The Town of Halton Hills Council met this 28th day of August, 2017, in the Council Chambers, Halton Hills Civic Centre, commencing at 1:36 p.m., with Mayor R. Bonnette in the Chair, and continued in Council Chambers at 4:36 p.m.

MEMBERS PRESENT: Mayor R. Bonnette, Councillors M. Albano, T. Brown, J. Fogal, J. Hurst, B. Inglis, M. Johnson, D. Kentner, A. Lawlor, B. Lewis, C. Somerville

REGRETS: NIL

STAFF PRESENT: (Open Session) A. B. Marshall, Chief Administrative Officer; J. Diamanti, Commissioner of Corporate Services; W. Harris, Commissioner of Recreation and Parks; C. Mills, Commissioner of Transportation and Public Works; A. Farr, Manager of Development Review; J. deHooze, Commissioner & Chief of Fire Services; M. Leighton, Manager of Accounting & Treasurer; G. Cannon, Chief Librarian; H. Olivieri, Deputy Chief; L. Lancaster, Manager of Human Resources; A. Fuller, Manager of Communication; J. Spence, Sustainability Outreach Officer; M. Van Ravens, Manager of Transportation; S. Grace, Program Manager-Water Resources; C. Fulton, Human Resources Business Partner; W. O'Donnell, Manager of Finance & Deputy Treasurer; D. Robertson, Senior Financial Analyst; A. Prueter, Senior Financial Analyst; K. Brott, Financial Analyst; E. Van Ravens, Tax Analyst; M. Taylor, Recreation Coordinator-Active Living ; R. Brown, Council & Committee Services Coordinator; S. Jones, Clerk and Director of Legislative Services

STAFF PRESENT:
(Closed Session)

A. B. Marshall, Chief Administrative Officer; J. Diamanti, Commissioner of Corporate Services; W. Harris, Commissioner of Recreation and Parks; C. Mills, Commissioner of Transportation and Public Works; A. Farr, Manager of Development Review; J. deHooge, Commissioner & Chief of Fire Services; M. Leighton; Manager of Accounting & Treasurer; J. Markowiak, Senior Planner Development Review; A. Fuller, Manager of Communications; W. O'Donnell, Manager of Finance & Deputy Treasurer (present for Item 2A); S. Jones, Clerk and Director of Legislative Services

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 1:37 p.m. in the Council Chambers.

2. CLOSED SESSION/CONFIDENTIAL REPORTS AND MEMORANDUMS FROM OFFICIALS

Resolution No. 2017-0142

Moved by: Councillor D. Kentner

Seconded by: Councillor M. Albano

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

- A. CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0008 dated August 17, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (Property Tax Matter)
- B. TRANSPORTATION & PUBLIC WORKS, TPW-2017-0006 dated August 17, 2017 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Requested Development Concessions)

CARRIED

Council convened into Closed Session at 1:37 p.m.

3. RECESS AT THE CALL OF THE CHAIR

Mayor R. Bonnette called for a recess at 4:15 p.m.

4. RECONVENE INTO OPEN SESSION

Resolution No. 2017-0143

Moved by: Councillor D. Kentner

Seconded by: Councillor M. Albano

That the Council of the Town of Halton Hills reconvene this meeting in open session.

CARRIED

5. A. NATIONAL ANTHEM

B. ADDENDUM AGENDA ITEMS

Additions to Item No. 11.2– Delegations/Presentations to General Committee:

- B. Ray Chesher, HeyRay Self Storage
- C. Craig Ferguson, UrbanMetrics Inc.

Corrections to Item No. 11.3 Reports:

- Item A - Fire Services Report is actually Report No. FIRE-2017-0009.
- Item D – Should read Transportation & Public Works, Report No. P&I-2017-0054(Revised)

6. ANNOUNCEMENTS

A. Bike Challenge

Councillor J. Fogal announced that through the Bike Challenge they have travelled 252,907 km with 1950 participants registered and are currently in Ontario on their Cross Country Trip. There will be a celebration of the accomplishment at Gellert Park tomorrow (August 29, 2017) at 6:30 pm. There will be a cheque presentation, photo and group ride around the Gellert. All are welcome to attend.

B. Canadian Snowbirds Flying Over Town of Halton Hills

Mayor R. Bonnette announced that this past week brought the exciting news that the Canadian Snowbirds are going to do a fly over Halton Hills in recognition of the community's achievement of flying the most Canadian flags and earning what I believe is the title of 'most patriotic town'.

I just want to give a shout out to Yorkshire Enterprises, a woman there by the name of Sarah Simpson took it upon herself to get the ball rolling – or in this case, the planes flying.

The sound of planes flying overhead on Thursday, August 31 will be almost as loud as the buzz that I am hearing on social media. Now we can't be 100% certain, but right now, the fly past is scheduled for around 1:45 pm and the planes are coming from Brantford so we expect them to fly from Acton to Norval. I want to be clear that there are never guarantees with this sort of event – as you can imagine, there are lots of variables from the Snowbirds own show schedules to weather considerations but fingers crossed that we'll be seeing this Canadian icon overhead later this week.

7. EMERGENCY BUSINESS MATTERS

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

The Mayor called upon Members of Council to declare any pecuniary interest they might have on the agenda this date.

- A. Councillor J. Fogal declared a pecuniary interest with respect to Item No. 14F of these Minutes (Site Alteration Committee Minutes dated July 20, 2017), as the Stull property contained in the minutes is near her property. Councillor Fogal did not partake in any discussion or voting on these matters.

9. COUNCIL DELEGATIONS/PRESENTATIONS

- A. Susan Robertson of People Plan Community Presentation to Council regarding The Credit Valley Trail Strategy.

(PowerPoint on file in the Clerks Office)

S. Robertson explained the plan for the Credit Valley Trail to be a 100-km trail that will connect people along the Main Credit Valley from Lake Ontario to the headwaters and share in the history of the river along the way through respectful indigenous relations, natural and cultural heritage destinations.

She provided Council with an update on the progress so far on the project and the next steps and thanked the Town of Halton Hills, Council and Staff for all of their help and support.

- B. Laura Lancaster, Manager of Human Resources and Zak Rochon from Metrics at Work Presentation to Council regarding the Staff Engagement Survey.

(PowerPoint on file in the Clerks Office)

L. Lancaster and Z. Rochon provided Council with an overview of the Staff Engagement Survey process and results and made special note the remarkable participation level of 94.4%.

10. REPORTS AND RECOMMENDATIONS FORWARDED FROM THE PREVIOUS GENERAL COMMITTEE MEETING OF JULY 10, 2017.

NIL

10.1 Resolution prepared to adopt the Minutes of the previous meeting of Council;

Resolution No. 2017-0144

Moved by: Councillor M. Albano
Seconded by: Councillor J. Fogal

THAT the following minutes are hereby approved:

- A. Minutes of the Council Meeting held on July 10, 2017.
- B. Public Meeting Minutes (2017-0004) dated July 10, 2017. (Development Charges)
- C. Minutes of the Council Workshop held on August 21, 2017. (Town Development)
- D. Confidential Minutes of the Council Meeting held on July 10, 2017.
- E. Confidential Minutes of the Council Workshop held on August 21, 2017.

CARRIED

11. GENERAL COMMITTEE

Resolution No. 2017-0145

Moved by: Councillor T. Brown
Seconded by: Councillor B. Inglis

THAT Council do now convene into General Committee.

CARRIED

Councillor D. Kentner assumed the role of Presiding Officer.

11.1 Public Meetings / Hearings

NIL

11.2 Delegations/Presentations regarding items in General Committee

- A. Harry Olivieri, Deputy Chief Presentation to General Committee regarding Saputo Emergency Siren.

(PowerPoint on file in the Clerks Office)

(Refer to Item No. 11.3A of these Minutes, Report No. FIRE-2017-0009)

H. Olivieri provided committee with an overview of the Saputo emergency notification plan and siren in case of a large ammonia leak. He also noted that there will be a live test of the siren on September 28 at 10 am.

- B. Ray Chesher, HeyRay Self Storage Presentation to General Committee regarding Development Charges.

(Refer to Item No. 11.3C of these Minutes, Report No. FIN-2017-0027)

R. Chesher explained his concerns with the reclassification of the development charges for self-storage facilities. He noted that he purchased the property for his self-storage business with a view to having a phased in approach to expanding the business and wasn't expecting the development charges to jump by 300%. In the interest of fairness requests that the development charges for the expansion of his business remain at the current industrial class.

- C. Craig Ferguson, UrbanMetrics Inc. Presentation to General Committee regarding Development Charges.

(Refer to Item No. 11.3C of these Minutes, Report No. FIN-2017-0027)

C. Ferguson addressed committee, indicating he was representing the Southwest Georgetown Landowners Group. He indicated that he submitted a letter to the Town outlining the concerns his group had with the development charges study and by-law and though the response from Town staff addressed some of those concerns his group wished to have further clarification on some matters.

11.3 Municipal Officers Reports and Memorandums Considered by General Committee

* Denotes Change From Municipal Officers Report Recommendation

- A. FIRE SERVICES, REPORT NO. FIRE-2017-0009 dated August 10, 2017 regarding Saputo Emergency Siren.

Recommendation No. GC-2017-0051

THAT Report No. FIRE-2017-0009 dated August 10, 2017 regarding the Saputo Emergency Siren be received.

CARRIED

- B. CORPORATE SERVICES, MEMORANDUM NO. MEM-CORPSERV-2017-0001 dated August 18, 2017 regarding Development Charges Correspondence.

Recommendation No. GC-2017-0052

THAT MEMORANDUM NO. MEM-CORPSERV-2017-0001 dated August 18, 2017 regarding Development Charges Correspondence be received for information.

CARRIED

- C. CORPORATE SERVICES, REPORT NO. FIN-2017-0027(Revised) dated June 23, 2017 regarding Development Charges Background Study and By-law.

Recommendation No. GC-2017-0053

THAT Report No. FIN-2017-0027 dated June 23, 2017 regarding the Town's Development Charges Background Study and By-law be received;

AND FURTHER THAT the Development Charges Background Study dated June 23, 2017 and amended August 18 2017 by Watson & Associates Economists Ltd., be approved (attached Appendix B & C);

AND FURTHER THAT the development charges set out in Tables 2-2 (pages 7) of the Development Charges Background Study dated June 23, 2017 and amended August 18, 2017, for Town services be approved;

AND FURTHER THAT there be a phasing in of the storage facility development charges;

AND FURTHER THAT Development Charges rate for Self Storage facilities will have a phase in period from September 1, 2017 to December 18, 2017 inclusive. The rate for the phase in period will be the industrial rate as of September 1, 2017. Effective December 19, 2017 the development charge rate for Self-Storage facilities will be the Non-industrial charge.

AND FURTHER THAT Council approve the capital project listing set out in Section 5 of the Development Charges Background Study dated June 23, 2017 and amended August 18, 2017, subject to the annual review during the capital budget process;

AND FURTHER THAT Council express its intent to use future development charges to pay for any excess capacity arising from the implementation of the growth-related capital program set out in Section 5 of the Development Charges Background Study dated June 23, 2017 and amended August 18, 2017;

AND FURTHER THAT Council confirms that no further notice or public meeting is required pursuant to Section 12(3) of the Development Charges Act, 1997;

AND FURTHER THAT By-law 2012-0056 be repealed effective September 1, 2017;

AND FURTHER THAT a By-law be approved by Council to come into force September 1, 2017 which adopts the recommended rates and policies provided within the Development Charges Background Study dated June 23, 2017 and amended August 18, 2017, **AND AS FURTHER AMENDED BY COUNCIL ON AUGUST 28, 2017;**

AND FURTHER THAT Council approve the Deferral of Payment of Non-Residential Development Charges Policy CL-2017-0001 (attached Appendix A).

CARRIED AS AMENDED

- D. TRANSPORTATION & PUBLIC WORKS, REPORT NO. P&I-2017-0054 (Revised) dated July 27, 2017 regarding Site Alteration By-law.

Recommendation No. GC-2017-0054

THAT Report No. P&I-2017-0054 (Revised), dated July 27, 2017, regarding the Site Alteration By-law, be received;

AND FURTHER THAT the proposed Site Alteration By-law, attached as Appendix A in Report No. P&I 2017-0054 (Revised), be approved;

AND FURTHER THAT the Manager of Finance be authorized to amend the Rates and Service Charges By-law 2016-0072 to include a new fee of \$3,000.00 plus \$0.15/m³ for Large Scale/Commercial Site Alteration applications;

AND FURTHER THAT By-law No. 2010-0119, a By-law to Prohibit or Regulate Site Alterations within the Town of Halton Hills, be repealed upon the passage of the new Site Alteration By-law.

CARRIED

- E. PLANNING & SUSTAINABILITY, REPORT NO. PLS-2017-0004 dated August 9, 2017 regarding Ground-Mounted Solar Project Municipal Council Support Resolution (Project-Specific) – Notice to Proceed 14324 Fourth Line.

Recommendation No. GC-2017-0055

THAT Report No. PLS-2017-0004, dated August 9th, 2017, regarding a request to issue a project-specific Municipal Council Support Resolution – Notice to Proceed for a 250KW ground-mounted solar installation planned for 14324 Fourth Line, be received;

AND FURTHER THAT Council pass a Municipal Council Resolution to enable the execution of the “Municipal Council Support Resolution (Project-Specific) – Notice to Proceed” document for a proposed 250KW ground-mounted solar installation at 14324 Fourth Line and attached as Appendix 1 to Report No. PLS-2017-0004;

AND FURTHER THAT, the Mayor, the Town Clerk and the Commissioner of Planning and Sustainability be authorized to execute the appropriate forms related to this project.

CARRIED

11.4 Adjourn back into Council

Recommendation No. GC-2017-0056

THAT General Committee do now reconvene into Council.

CARRIED

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

A. Resolution No. 2017-0147

Moved by: Councillor M. Johnson
Seconded by: Councillor T. Brown

THAT the following recommendations from the August 28, 2017 General Committee Meeting are hereby adopted:

GC-2017-0051, GC-2017-0052
GC-2017-0053 (as amended), GC-2017-0054
GC-2017-0055

CARRIED

12.1 BUDGET COMMITTEE

Resolution No. 2017-0148

Moved by: Councillor M. Johnson
Seconded by: Councillor C. Somerville

THAT Council do now convene into Budget Committee.

CARRIED

12.2 DELEGATIONS/PRESENTATIONS REGARDING ITEMS IN BUDGET COMMITTEE

- A. Moya Leighton, Manager of Accounting and Town Treasurer
Presentation to Budget Committee regarding 2018 Operating and Capital Budgets and 2019-2027 Capital Forecast Guidelines.

(PowerPoint on file in the Clerks Office)

M. Leighton provided the committee with an overview of the 2018 Operating and Capital Budgets and the 2019-2027 Capital Forecast. M. Leighton highlighted the changes to the 2018 Budget Process, the 2018 Long Range Financial Plan, the 2017 Operating Budget Status, the 2018 Proposed Capital Budget plus 9 year forecast and next steps.

The 2017 Operating Budget Status currently forecasts an \$855,000 operating surplus and the preliminary 2018 Base Budget is 3.3% plus a Fire Services Levy of 0.6% for an overall preliminary 2018 Net Operating Levy of 3.9%. In terms of the property tax impact that would mean a 2.4 % overall increase from 2017 with the Region (2%) and Education (0%) portion.

12.3 REPORTS CONSIDERED BY BUDGET COMMITTEE

- A. CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0005
dated August 22, 2017 regarding 2018 Operating and Capital Budgets and 2019-2027 Capital Forecast Guidelines.

Recommendation No. BU-2017-0001

THAT Report No. CORPSERV-2017-0005 dated August 22, 2017 regarding the 2018 Operating and Capital Budgets and 2019-2027 Capital Forecast Guidelines be received;

AND FURTHER THAT staff be directed to prepare the proposed Town 2018 budgets with no greater levy increase in the Town portion than 3.9%, consisting of a base budget increase not exceeding 3.3%, plus 0.6% dedicated to the Fire Services Levy, representing an expected overall property tax increase of 2.4% including Town (3.9%), Region (2.0%) and school board (0.0%) portions;

AND FURTHER THAT the specific guidelines contained in this report be used as the basis to prepare the 2018 preliminary operating and capital budgets and the 2019-2027 capital forecast for consideration;

AND FURTHER THAT staff be directed to create a new Strategic Plan Reserve with a \$300,000 balance transferred from the Special Infrastructure Levy Reserve to support Council's strategic priorities.

CARRIED

12.4 ADJOURN BACK INTO COUNCIL

Recommendation No. BU-2017-0002

THAT Budget Committee do now reconvene into Council.

CARRIED

12.5 REPORTS AND RECOMMENDATIONS FORWARDED FROM BUDGET COMMITTEE FOR APPROVAL

Resolution No. 2017-0149

Moved by: Councillor M. Albano
Seconded by: Councillor A. Lawlor

THAT the following recommendation from the August 28, 2017 Budget Committee Meeting is hereby adopted:

BU-2017-0001

CARRIED

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION/RECEIPT OF MINUTES & RECOMMENDATIONS)

The following motion was brought forward regarding an amendment to Item 5E of the August 22, 2017 Confidential Corporate Affairs Committee minutes;

Resolution No. 2017-0150

Moved by: Councillor C. Somerville
Seconded by: Councillor M. Johnson

THAT Item No. 5E outlined in the Confidential Corporate Affairs Committee meeting of August 22, 2017 be amended as per Council's direction.

CARRIED

Resolution No. 2017-0146

Moved by: Councillor J. Fogal
Seconded by: Councillor B. Lewis

THAT the following items are hereby approved:

- A. Report of the Community Affairs Committee Meeting held on August 21, 2017.
- B. Report of the Corporate Affairs Committee Meeting held on August 22, 2017.
- C. Confidential Minutes of the Corporate Affairs Committee Meeting held on August 22, 2017. **(As Amended)**

CARRIED

14. RECEIPT OF MINUTES OF ADVISORY/SPECIAL COMMITTEES

Resolution No. 2017-0151

Moved by: Councillor A. Lawlor
Seconded by: Councillor B. Lewis

THAT the following minutes are hereby received for information:

- A. Minutes of the Committee of Adjustment meeting held on May 3, 2017.
- B. Minutes of the Committee of Adjustment meeting held on July 5, 2017.
- C. Minutes of the Heritage Halton Hills Committee meeting held on June 21, 2017.
- D. Confidential Minutes of the Heritage Halton Hills Committee meeting held on June 21, 2017.
- E. Minutes of the Halton Hills Accessibility Advisory Committee meeting held on June 28, 2017.
- F. Minutes of the Site Alteration Committee meeting held on July 20, 2017.

CARRIED

15. PETITIONS/COMMUNICATIONS/MOTIONS

- A. Zero Tolerance for Racism

Resolution No. 2017-0152

Moved by: Mayor R. Bonnette
Seconded by: Councillor J. Hurst

WHEREAS on August 12, 2017 a horrific, cowardly, and racially motivated act of violence took place in Charlottesville, Virginia that led to the death of a 32 year old woman, and injuries to at least 19 others;

AND WHEREAS this horrific and cowardly act took place during what has been described as one of the largest white supremacist events in U.S. history;

AND WHEREAS further incidents of racially motivated acts of violence have taken place both locally and abroad;

AND WHEREAS we must join together as a community, province, and nation to condemn this type of hatred and racism;

THEREFORE BE IT RESOLVED that Council for the Town of Halton Hills supports zero tolerance for racism of any kind, including nazi'ism and white supremacy;

AND FURTHER THAT Council for the Town of Halton Hills encourages all Ontario Municipalities to pass a resolution to support zero tolerance against racism and condemn all racism acts of violence;

AND FURTHER THAT a copy of this resolution be sent to Michael Chong, MP, Wellington Halton-Hills, Ted Arnott, MPP, Wellington Halton-Hills, FCM, AMO, Region of Halton, and Ontario municipalities.

CARRIED

16. ADVANCE NOTICE OF MOTION

NIL

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

STAFF DIRECTION:

THAT correspondence from the Region of Halton regarding Pollinator Health in Halton (Pages 11 and 12 of the General Information Package dated August 28, 2017) be forwarded to staff for further consideration. (Moved by: C. Somerville)

Resolution No. 2017-0153

Moved by: Councillor C. Somerville
Seconded by: Councillor M. Johnson

THAT the General Information Package dated August 28, 2017 be received.

CARRIED

18. RECONVENE INTO CLOSED MEETING

The following items pertain to Item #2 of these minutes.

2A

CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0008 dated August 17, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (Property Tax Matter)

Resolution No. 2017-0154

Moved by: Councillor C. Somerville
Seconded by: Councillor M. Albano

THAT Confidential Report No. CORPSERV-2017-0008 dated August 17, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees (Property Tax Matter) be received;

AND FURTHER THAT staff carry out Councils direction on this matter.

CARRIED

2B

TRANSPORTATION & PUBLIC WORKS, TPW-2017-0006 dated August 17, 2017 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Requested Development Concessions)

Resolution No. 2017-0155

Moved by: Councillor C. Somerville
Seconded by: Councillor M. Albano

THAT Confidential Report No. TPW-2017-0006 dated August 17, 2017 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Requested Development Concessions) be received;

AND FURTHER THAT staff carry out Councils direction on this matter.

CARRIED

19. CONSIDERATION OF BY-LAWS

Resolution No. 2017-0156

Moved by: Councillor D. Kentner
Seconded by: Councillor T. Brown

THAT the following Bills are hereby passed by Council;

AND THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto.

- 2017-0040 A By-law to Prohibit or Regulate Site Alteration within the Town of Halton Hills and Repeal By-law No. 2010-0119.
- 2017-0048 A By-law to designate the Norval Presbyterian Manse and Cottage, located at 402-404 Draper Street, Norval.
- 2017-0049 A By-law to Establish Development Charges for the Town of Halton Hills and to Repeal By-law No. 2012-0056 **(AS AMENDED)**.
- 2017-0050 A By-law to dedicate (not assume for maintenance purposes) the lands shown as part Lot 1, Concession 5, shown as part 19, Plan 20R-20543 as Cleve Court.
- 2017-0051 A By-law to authorize the Mayor and Clerk to execute an Encroachment Agreement with the owner of 98 Agnes Street, Acton.
- 2017-0052 A By-law to assume the public services installed in the subdivision developments registered as Plan 20M-1112 and Plan 20M-1113.
- 2017-0053 A By-law to adopt the proceedings of the Council meeting held on the 28th day of August 2017.

CARRIED

20. ADJOURNMENT

Resolution No. 2017-0157

Moved by: Councillor J. Fogal
Seconded by: Councillor B. Lewis

That this meeting do now adjourn at 8:52 p.m.

CARRIED

Rick Bonnette

MAYOR

Suzanne Jones

CLERK