



MINUTES

HERITAGE HALTON HILLS COMMITTEE

Minutes of the Heritage Halton Hills Committee held on Wednesday June 21, 2017, at 6:30 p.m., in the Esquering Room of the Halton Hills Town Hall.

Members Present

Councillor T. Brown (Chair); R. Denny; C. Donaldson; A. Douglas; V. Inglis (left at 8:25 p.m.); L. Nicholson;

Staff Present

A. Fisher, Heritage Planner; A. Mancuso, Records/FOI Coordinator; A. Mior, Summer Heritage Researcher

Regrets

D. Brock; J.M. Rowe; A. Walker

General

1A Disclosure of Pecuniary Interest
None was declared.

1B Receipt of Heritage Halton Hills Committee Minutes dated May 17, 2017

Recommendation No. HERITAGE-2017-0026

THAT the Minutes of the Heritage Halton Hills Committee meeting held on May 17, 2017, be received for information.

CARRIED

Programs

2A Demolition Clearance Forms (DCF) were received and approved, since May 17, 2017, for the following properties:

May 26 8079 Eighth Line (house and barn)
June 21 13 Normandy Blvd. (house)

2B Phase 4: 284 Queen Street East, Acton

Following committee discussion on this matter in May, members received

additional historical information from John McDonald (Halton Sketches Revisited).

A. Fisher presented a PowerPoint evaluation of 284 Queen Street East, Acton. The *Ontario Heritage Act* states that to be included on the Heritage Register Council must believe the property has cultural heritage value or interest. The presentation addressed the design/physical, historic/associative and contextual value of the property at 284 Queen Street East, Acton.

The following was identified under design and physical value:

- Tax records say house built in 1851 – which would make it one of the oldest buildings in Acton; Lot created in 1955;
- D. Cumming noted that the dwelling shown in “Halton Sketches Revisited” appears to be a Georgian or Regency style cottage with a symmetrical façade but it has been greatly altered;
- House: Retains its original form with hipped roof, chimney and window openings; front verandah removed; basement fieldstone foundation covered in concrete; water table removed; modern windows; modern front porch; modern brick cladding; chimney likely reclad at the same time as the house

The committee was asked to consider: Is this a rare or unique example of a Regency/Georgian style house in Acton and/or Halton Hills? Is Donald Mann significant to a community? Does the property contribute to the character of the area?

Members inquired if the original house was stone. A. Fisher suspects it was not field stone and is more likely to be a frame building. This could be confirmed with a view of the interior. R. Denny suggested the brick exterior may have been added in the 1940s or earlier.

A. Fisher noted it would probably be difficult to designate this property. However, if it is Listed and the owner opted for demolition it could be fully photographed and documented. Sir Donald Mann is clearly significant to the community but how much he was directly associated with this property is unclear. If the property is Listed because of its historical value and demolition is requested, the Town could consent to demolition but conserve it in another way such as signage highlighting the historical significance of the property.

Members discussed the merits of adding it to the Heritage Register based on its historical significance.

Recommendation No. HERITAGE-2017-0027

THAT 284 Queen Street East, Acton remain on the Phase 4 listed of proposed properties for inclusion on the Heritage Register as a Listed Cultural Heritage Property.

CARRIED

2C 2017 Heritage Property Grant Program (HPGP)

A. Fisher presented a PowerPoint review of the current grant program's guidelines noting they are brief (property must be designated; application must be submitted prior to commencement; grants are "toward the conservation and restoration of heritage features" of properties) and of little guidance. The presentation included examples of requirements used by other Ontario municipal grant programs.

The second half of the review addressed the Syndicate Housing Heritage Conservation District, Acton. A. Fisher reviewed the Syndicate Housing's Statement of Significance and the common features noted in the Heritage Conservation Plan (HCP).

There was discussion about working with district owners to address the HCP in terms of shortfalls and with an eye to the future. Councillor T. Brown noted it is timely to examine the district more closely as other areas in the town have expressed interest in being designated as a Heritage Conservation District. Members indicated their support for updating the Syndicate Housing Heritage Conservation Plan and welcome the expertise A. Fisher can offer both the committee and property owners. A. Fisher noted that a full update of the HCP would require a proper workplan and Council approval.

The committee requested A. Fisher bring alternative HPGP guidelines back to the committee for approval in the fall.

2D Signage Program

A. Mancuso announced J.M. Rowe received a new Signage Program request for 44 Church Street East, Acton, on June 12.

2E Summer Heritage Researcher & 2017 Marketing Project

A. Mior updated the committee on projects completed to date. Discussion focused on other projects in the time remaining as A. Mior's last day is July 14. A. Mior will assist A. Douglas with the monthly Then and Now piece to top up the current reserve of submissions. A. Mancuso will follow up with Cultural Centre staff to confirm if a project, started in 2016, requires any assistance.

Projects, Steering Committee(s), Membership

3A Request for Committee Membership on Downtown Georgetown Planning Study Steering Committee

A. Fisher updated members on the new Steering Committee for the Downtown Georgetown Planning Study which is anticipated to run meetings between September 2017 and September 2019. The representative from Heritage Halton Hills will be responsible for: reviewing reports, concept plans, providing feedback on behalf of the committee, identifying issues, providing solutions and ensuring the committee's questions and concerns are addressed throughout the Study.

Recommendation No. HERITAGE-2017-0028

THAT Heritage Halton Hills member, A. Douglas, represent Heritage Halton Hills on the Downtown Georgetown Planning Study Steering Committee.

CARRIED

Closed Session

Recommendation No. HERITAGE-2017-0029

THAT Heritage Halton Hills meet in closed session in order to address the following matters:

- 4A 2017 Heritage Property Tax Refund Program (2016 Tax Year) – Personal matters about an identifiable individual, including municipal or local board employees
- 4B 2017 Heritage Property Grant Program – Personal matters about an identifiable individual, including municipal or local board employees

CARRIED

Heritage Halton Hills Committee convened into Closed Session at 7:16 p.m.

Reconvene into Open Session

Recommendation No. HERITAGE-2017-0030

THAT Heritage Halton Hills reconvene this meeting in open session.

CARRIED

Heritage Halton Hills Committee reconvened into Open Session at 8:15 p.m.

- 4A 2017 Heritage Property Tax Refund Program (2016 Tax Year)

Recommendation No. HERITAGE-2017-0031

THAT staff carry out the committee's direction on this matter.

CARRIED

- 4B 2017 Heritage Property Grant Program

Recommendation No. HERITAGE-2017-0032

THAT the committee receive the 2017 Heritage Property Grant Program application submitted by 69 Bower Street, Acton;

AND FURTHER THAT staff carry out the committee's direction on this matter;

AND FURTHER THAT the Heritage Foundation of Halton Hills be advised of the 2017 Heritage Property Grant Program application submitted by 69 Bower Street, Acton.

CARRIED

Recommendation No. HERITAGE-2017-0033

THAT the committee receive the 2017 Heritage Property Grant Program application submitted by 79 Bower Street, Acton;

AND FURTHER THAT staff carry out the committee's direction on this matter;

AND FURTHER THAT the Heritage Foundation of Halton Hills be advised of the 2017 Heritage Property Grant Program application submitted by 79 Bower Street, Acton.

CARRIED

Recommendation No. HERITAGE-2017-0034

THAT the committee receive the 2017 Heritage Property Grant Program application submitted by 85 Bower Street, Acton;

AND FURTHER THAT staff carry out the committee's direction on this matter;

AND FURTHER THAT the Heritage Foundation of Halton Hills be advised of the 2017 Heritage Property Grant Program application submitted by 85 Bower Street, Acton.

CARRIED

For Information, Announcements & Upcoming Events

5A 2017 Ontario Heritage Conference follow-up

A. Douglas updated members on the events she attended and noted the Indigenous session went beyond structural heritage which got her thinking about the Russell's Hill of Trees and the Chestnut Trees on the Reed Farm and how designation of these trees should be considered.

Next year the Ontario Heritage Conference will be held in Sault Ste. Marie.

5B Memberships and Subscriptions

A. Fisher presented a few options of membership to heritage organizations and publications for the committee's consideration. Members discussed the value of joining or subscribing to these organizations.

Recommendation No. HERITAGE-2017-0035

THAT Heritage Halton Hills approves memberships and/or subscriptions to:

- The National Trust for Canada (individual membership, \$40)
- The Ontario Historical Society (individual membership, \$61)
- Old House Journal (Magazine subscription, \$37)

CARRIED

Heritage Designation: Proposed, Committee Report(s), Report(s) to Council, By-Law(s), Plaque Unveiling

- 6A In spite of R. Denny's best efforts to inform the owner(s) about designation incentives such as the heritage property tax refund and heritage property grant programs, he reported there is reluctance to designate the Old Post Office which is currently a Listed Cultural Heritage Property on the Heritage Register.

Items for Next or Future Agenda(s)

- 7A A. Fisher is working on addressing her role as well as that of the committee and A. Mancuso (legislative support) and plans to bring a document to the committee in the fall.

Adjournment

The meeting adjourned at 8:43 p.m.

Next Scheduled Meeting

Wednesday September 20, 2017, 6:30 p.m., Esquesing Room