



MINUTES

HERITAGE HALTON HILLS COMMITTEE

Minutes of the Heritage Halton Hills Committee held on Wednesday February 15, 2017, at 6:34 p.m., in the Esquering Room of the Halton Hills Town Hall.

Members Present

D. Brock; Councillor T. Brown (Chair); R. Denny; A. Douglas; V. Inglis; J.M. Rowe; A. Walker

Staff Present

A. Mancuso, Records/FOI Coordinator

Regrets

C. Donaldson; L. Nicholson;

General

1A Disclosure of Pecuniary Interest

D. Brock declared a pecuniary interest with respect to item nos. 2Bi regarding the Heritage Property Grant Program – Future Direction, Other Funding Source(s) and 2Bii, regarding Heritage Property Grant Program – HPGP 2017 Mailing as he owns a heritage designated property. He did not partake in any discussion or voting on 2Bi and 2Bii.

1B Receipt of Heritage Halton Hills Committee Minutes dated January 18, 2017

Recommendation No. HERITAGE-2017-0004

THAT the Minutes of the Heritage Halton Hills Committee meeting held on January 18, 2017, be received for information.

CARRIED

1C On February 6, the property owner(s) of 13065 Tenth Line submitted a Demolition Clearance Form (DCF) for the removal of the Garage. The property was added to the Heritage Register under Phase 3 but the information sheet does not include any reference to the garage. Four members of the Heritage Listed Properties Site Visits' Sub-Committee attended the property on Saturday February 11, to view the garage. Members discussed the request to remove the

garage. The request to remove the garage does not impact the Listed status of the house at 13065 Tenth Line which will remain on the Heritage Register.

Recommendation No. HERITAGE-2017-0005

THAT Heritage Halton Hills Committee consent to the request to demolish **only** the garage which is attached to the Listed structure located at 13065 Tenth Line; AND FURTHER THAT the Demolition Clearance Form be signed off for the demolition of the garage.

CARRIED

Programs

2A Demolition Clearance Forms (DCF) were received and approved, since January 18, 2017, for the following properties:

Jan 23 8598 Eighth Line (house)

Jan 30 36 Mill Street, Georgetown (house) & 38 Mill Street, Georgetown (house)

Jan 30 10702 Eighth Line (house) & 13265 Fallbrook Trail (cottage)

Feb 6 12694 Third Line (house, attached garage) & 12712 Third Line (house)

2Bi Heritage Property Grant Program – Future Direction, Other Funding Source(s)

A. Douglas contacted Bert Duclos, Heritage Outreach Consultant, with the Ministry of Tourism, Culture and Sport, to inquire about other funding sources for heritage preservation. Information sheets, provided by Mr. Duclos were circulated to members: Municipal Financial Incentives for Heritage Properties; Investing in Heritage: Municipal Tax Back Grants; and Summary of Financial Incentives Available for Heritage Conservation.

Members discussed possible changes to the program such as changing the deadline for applications to an annual date of June 1st; establishing new time limits; restricting eligibility to apply for another grant if work on the previous one is not complete and signed off; and requesting an annual budget from the Heritage Foundation.

Members discussed the proposal to request an annual budget of \$15,000 with regard to years when the total funding needed for the program either falls short of or exceeds \$15,000.

Recommendation No. HERITAGE-2017-0006

THAT Heritage Halton Hills Committee request the Heritage Foundation of Halton Hills set an annual budget for the Heritage Property Grant Program of \$15,000.00 with an option to apply for additional funding if necessary;

AND FURTHER THAT Heritage Halton Hills requests the Heritage Foundation of Halton Hills retain any balance of unused monies when requests are less than \$15,000.00 in any given year.

CARRIED

Recommendation No. HERITAGE-2017-0007

THAT Heritage Halton Hills establish an annual deadline of June 1st for submissions to the Heritage Property Grant Program;

AND FURTHER THAT work be completed within 12 months of the annual June 1st deadline with an option of a one 6 month extension upon written request and committee approval;

AND FURTHER THAT new applications cannot be submitted until the previously approved project is completed and signed off.

CARRIED

J.M. Rowe will take the committee's recommendations to the Heritage Foundation Board.

2Bii Heritage Property Grant Program – HPGP 2017 Mailing

A. Mancuso will update the documents to reflect the new changes as per recommendation HERITAGE-2017-0007 for the 2017 mailing to owners of designated properties.

2C Heritage Register Phase 4 for consideration: St. Stephen's Cemetery

Members discussed the addition of the cemetery to Phase 4. The information sheet needs to be updated to correct the name John Corwin which should be John **Cowin**.

Recommendation No. HERITAGE-2017-0008

THAT Heritage Halton Hills endorses the addition of St. Stephen's Cemetery to the list of properties proposed for Phase 4 of the Listed Cultural Heritage Properties section of the Heritage Register.

CARRIED

2D Summer Heritage Researcher Position

Members discussed staffing options and projects for the 2017 summer position and provided A. Mancuso with direction for follow up at the next meeting.

2E Signage Program

J.M. Rowe is currently working on a signage program request for 6 Prince Street, Glen Williams which was received January 25, 2017.

2F 2017 Heritage Property Tax Refund Program (2016 Tax Year)

The deadline for applications is Tuesday February 28. V. Inglis and A. Walker volunteered to review the applications on March 1 in order to present the applications for committee approval at the March meeting.

Heritage Designation: Proposed, Committee Report(s), Report(s) to Council, By-Law(s), Plaque Unveiling

3A Designation Plaque Unveiling – Jacob Kennedy House

On a very snowy Friday, February 10, members of the committee and Mayor Bonnette joined the Ruttiman family in front of their home, Jacob Kennedy House, to unveil the Designation Plaque. Photos taken at the event were submitted to the local paper.

Projects, Steering Committee(s), Membership

4A 2017 Marketing, Promotion and Education

Members discussed working with the summer student to address areas identified in the Centennial Students' report, such as heritage information on the Town's website. Members agreed the upcoming Chamber of Commerce event scheduled for April 21 & 22 would be an opportunity for promotion and education. A. Mancuso will contact D. Penrice for more information on the event. D. Brock suggested Real Estate meetings would be a great educational opportunity if members were given 10-15 minutes to present and answer questions. D. Brock will approach companies to gauge if there is interest.

4B Signage Program Brochure

A. Douglas circulated copies of the draft Signage Program Brochure to members and requested suggested changes be submitted by the end of February.

For Information, Announcements & Upcoming Events

5A 2017 Halton Heritage Network Conference: "Making Heritage Happen In Halton"

The conference is scheduled for Thursday, April 6, 2017, at the Royal Botanical Gardens. Members who are interested in attending were asked to register and submit their registration expense to A. Mancuso.

5B Workshops: Climate Change Adaptation Plan

A. Douglas is registered to attend the workshops on February 22 and March 8, 5:30 – 8:00 p.m.

5C Notice of Public Meeting: Concerning Applications for Amendments to the Town of Halton Hills Official Plan and Zoning By-law for lands legally described as: Lots 1 to 9 Registered Plan 341 (Georgetown), Part of West Half of Lot 19, Concession 9 (Esquesing), Town of Halton Hills, Regional Municipality of Halton. Town of Halton Hills File: D09OPA16.001 and D14ZBA16.013 (26, 28, 30, 34, 36, 38 & 42 Mill Street; 3 & 11 Dayfoot Drive, Georgetown) **was received for information.**

Items for Next or Future Agenda(s)

6A Norval Manse designation

6B Signage Program Brochure

6C Summer Student – Website Project

Adjournment

The meeting adjourned at 8:41 p.m.

Next Scheduled Meeting

Wednesday March 22, 2017, 6:30 p.m., **Council Chambers** (note change of room)