



BUDGET COMMITTEE MINUTES

2017 CAPITAL BUDGET AND 2018-2026 CAPITAL FORECAST

NOVEMBER 16, 2016

Minutes of the Budget (Capital) Committee meeting held on November 16, 2016, at 1:30 p.m., in the Council Chambers, Halton Hills Civic Centre.

Members Present: Mayor R. Bonnette, Councillors M. Albano, T. Brown, J. Fogal, J. Hurst, B. Inglis, M. Johnson, D. Kentner, A. Lawlor, B. Lewis,

Regrets: Councillor C. Somerville

STAFF PRESENT:
(Open Session)

B. Marshall, Chief Administrative Officer; E. DeSousa, Commissioner of Finance and Treasurer; W. Harris, Commissioner of Recreation and Parks; C. Mills, Commissioner of Planning and Infrastructure; J. Diamanti, Commissioner of Community Services; J. deHooge, Commissioner and Chief of Fire Services; J. Linhardt, Executive Director of Planning and Chief Planning Official; R. Cockfield, Senior Policy and Intergovernmental Affairs Advisor; D. Szybalski, Economic Development and Corporate Policy Advisor; S. Burke, Manager of Planning Policy; W. O'Donnell, Manager of Finance; K. Brott, Financial Analyst; A. Prueter, Financial Analyst; T. Claessens, Financial Analyst; S. Silver, SPIRIT Project Manager; k. Okimi, Manager of Parks and Open Space; G. Clarke, Sustainability Planner and Energy Coordinator; D. Kudo, Director of Engineering; S. Hamilton, Manager of Facilities; H. Olivieri, Deputy Fire Chief; B. Morrison, Deputy Fire Chief; G. Cannon, Director of Library Services; N. Gilley, Websystems Developer; D. Spear, Superintendent of Public Works; C. Nicolucci, Senior Public Works Supervisor; M. Leighton, Manager of Accounting; S. Jones, Clerk and Director of Legislative Services

STAFF PRESENT:
(Closed Session)

B. Marshall, Chief Administrative Officer; E. DeSousa, Commissioner of Finance and Treasurer; W. Harris, Commissioner of Recreation and Parks; C. Mills, Commissioner of Planning and Infrastructure; J. Diamanti, Commissioner of Community Services; J. deHooge, Commissioner and Chief of Fire Services; J. Linhardt, Executive Director of Planning and Chief Planning Official
S. Jones, Clerk and Director of Legislative Services

1. OPENING OF THE BUDGET MEETING

The purpose of this meeting is to discuss the 2017 Capital Budget and 2018-2026 Capital Budget Forecast.

2. A. ADDENDUM AGENDA ITEMS

Addition to Item 8 – Closed Session:

- A. Confidential Memorandum No. MEM-R&P-2016-0001 dated October 19, 2016 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Status of Potential Land Sales & Recent Acquisitions).

B. DISCLOSURES OF PECUNIARY INTEREST

The Chair called upon Members of the Budget Committee to declare any pecuniary interest they might have on the agenda this date.

There were no declarations stated.

3. CAPITAL BUDGET DELEGATIONS (to be heard on November 16, 2016)

NIL

4. PRESENTATIONS

E. DeSousa, Commissioner of Finance and Treasurer provided opening remarks noting that the 2017 Capital Budget and forecast has been developed to deliver on Council's priorities as outlined in the Town's Strategic Plan, and also takes into consideration the Citizen Satisfaction Survey and Asset Management. The 2017 Capital Budget is fully funded.

5. REPORTS FROM OFFICIALS – ONE (1) ITEM FOR RECOMMENDATION

- A. Report No. FIN-2016-0044 dated October 27, 2016 regarding the 2017 Capital Budget and 2018 to 2026 Capital Budget Forecast.

Recommendation No. BU-2016-0003

THAT Report No. FIN-2016-0044 dated October 27, 2016 regarding the 2017 Capital Budget and 2018-2026 Capital Budget Forecast be received;

AND FURTHER THAT the 2017 Capital Budget in the amount of \$15,712,000 be approved;

AND FURTHER THAT the 2018-2026 Capital Forecast in the amount of \$135,550,000 be approved in principle subject to the annual review;

AND FURTHER THAT staff be authorized to proceed with the 2017 capital program, with any acquisitions or approval of awards being subject to the usual Town policies, by-laws and procedures governing same and receipt of final approval by Council where required;

AND FURTHER THAT staff be authorized to transfer \$50,000 from the Capital Replacement Reserve to the Public Art Reserve.

- * **AND FURTHER THAT Council include the Transit Services Strategy in the next Development Charges Study so that development charge funding may be used as part of the projects' funding sources.**

CARRIED AS AMENDED

6. BUDGET REFERRALS – ONE (1) ITEM FOR RECOMMENDATION
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- A. Report No. R&P-2016-0003, dated October 17, 2016 regarding Norval Manse Update – Potential Community Partnership (report referred from Community Affairs Committee meeting of November 8, 2016)

Recommendation No. BU-2016-0004

THAT a one-time payment of \$90,000 to the Heritage Foundation of Halton Hills - Lucy Maud Montgomery Society for the acquisition of the Norval Manse be approved subject to terms and conditions administered by staff including proof of ownership of the site upon acquisition and property remaining in ownership of the Heritage Foundation;

AND FURTHER THAT \$90,000 in funding for the Norval Manse acquisition as outlined in Report R&P-2016-0003 be derived from the Capital Replacement Reserve upon transfer of funds as outlined in the December 31, 2016 Operating Budget Status report scheduled for early 2017;

AND FURTHER THAT the Heritage Foundation of Halton Hills - Lucy Maud Montgomery Society complete a business plan that demonstrates the viability of a Museum and Literacy Centre.

CARRIED

7. REVIEW OF 2017 CAPITAL BUDGET & FORECAST

Committee reviewed the 2017 preliminary capital budget items and the 2018-2026 capital forecast items. No changes were identified.

<p>8. CLOSED SESSION/CONFIDENTIAL REPORTS FROM OFFICIALS – ONE (1) ITEM FOR RECOMMENDATION</p>

Recommendation No. BU-2016-0005

THAT the Budget Committee of the Town of Halton Hills meet in closed session in order to address the following matter:

- A. Confidential Memorandum No. MEM-R&P-2016-0001 dated October 19, 2016 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Status of Potential Land Sales & Recent Acquisitions).

CARRIED

Budget Committee convened into Closed Session at 3:32 p.m.

Recommendation No. BU 2016-0006

That the Budget Committee reconvene this meeting in open session at 3:43 p.m.

CARRIED

Recommendation No. BU 2016-0007

THAT Confidential Memorandum No. MEM-R&P-2016-0001 dated October 19, 2016 regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Status of Potential Land Sales & Recent Acquisitions) be received for information.

CARRIED

9. DATE OF NEXT MEETING

December 5 & 6, 2016 (Operating)

10. ADJOURNMENT

The meeting adjourned at 3:45 p.m.

Rick Bonnette

MAYOR

Suzanne Jones

CLERK