



**REPORT OF THE  
FIRE SERVICES AND EMERGENCY PLANNING COMMITTEE  
Minutes No. FIRE-02-16**

Minutes of the Fire Services and Emergency Planning Committee meeting held on Thursday February 4, 2016, at 9:30 a.m., in the Council Chambers, Halton Hills Civic Centre.

Members Present: Councillors B. Lewis (Chair); Mayor R. Bonnette; Councillors M. Albano, B. Inglis, M. Johnson

Staff Present: B. Marshall, CAO & Fire Chief; H. Olivieri, Deputy Chief; J. Martin, Deputy Chief; B. Morrison, Assistant Deputy Chief; M. Burger, Acting Captain; S. Jones, Town Clerk

**1. CALL TO ORDER**

The Chair called the meeting to order at 9:30 a.m. in the Council Chambers.

The Chair, on behalf of the Fire Services and Emergency Planning Committee thanked the Fire Department staff for their hard work in organizing a fantastic Recognition evening which took place the evening of February 3, 2016.

The Chair then called for any disclosures of Pecuniary Interest.

**2. DISCLOSURES OF PECUNIARY INTEREST**

NIL

**3. COMMITTEE DELEGATIONS/PRESENTATIONS**

A. Mark Burger, Public Education Officer was present and made a presentation to Fire Services and Emergency Planning Committee regarding 2015-2016 Car Seat Inspection/Installation Program.

(Refer to Item 4B of these Minutes, MEMORANDUM NO. FIRE-2016-0005)

(PowerPoint on file in the Clerks Office)

M. Burger provided a PowerPoint presentation regarding car seat safety and installations conducted by the Fire Department. He noted that Halton Hills is one of only a few municipalities offering the car seat installation services.

M. Burger outlined the process including inspection, education, requirements and best practices in the installation and use of car seats. Staff have found that a high percentage of car seats installed, prior to coming into the Fire Department, have been installed incorrectly.

- B. Bruce Morrison, Assistant Deputy Chief was present and made a presentation to Fire Services and Emergency Planning Committee regarding 8967 Ninth Line – Structure Fire.  
(Refer to Item 4D of these Minutes, MEMORANDUM NO. FIRE-2016-0007)

(PowerPoint on file in the Clerks Office)

B. Morrison provided a PowerPoint presentation regarding a recent barn fire at 8967 Ninth Line. The property housed a 2 storey barn built in the 1930s along with other structures. He spoke to response times, fire operations' processes and other agencies' involvement. The Fire Marshal was notified of the barn fire due to the rash of recent barn fires within the province.

B. Morrison concluded by providing statistics related to the cause of barn fires, and advised that the cause of the Ninth Line fire is still undetermined at this time.

<b>4. REPORTS &amp; MEMORANDUMS FROM OFFICIALS – SIX (6) ITEMS FOR RECOMMENDATION</b>
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\* Denotes Change From Recommendation within the Report or Memorandum

- A. **MEMORANDUM NO. FIRE-2016-0004 dated January 22, 2016 regarding Salvation Army. (Recommendation No. FIRE-2016-0010)**

THAT MEMORANDUM NO. FIRE-2016-0004 dated January 22, 2016 regarding Salvation Army be received for information.

CARRIED

- B. **MEMORANDUM NO. FIRE-2016-0005 dated January 20, 2016 regarding 2015-2016 Car Seat Inspection/Installation Program. (Recommendation No. FIRE-2016-0011)**

THAT MEMORANDUM NO. FIRE-2016-0005 dated January 20, 2016 regarding 2015-2016 Car Seat Inspection/Installation Program be received for information.

CARRIED

C. **MEMORANDUM NO. FIRE-2016-0006 dated January 22, 2016 regarding Mobile Crisis Rapid Response Team. (Recommendation No. FIRE-2016-0012)**

THAT MEMORANDUM NO. FIRE-2016-0006 dated January 22, 2016 regarding Mobile Crisis Rapid Response Team be received for information.

CARRIED

D. **MEMORANDUM NO. FIRE-2016-0007 dated January 22, 2016 regarding 8967 Ninth Line – Structure Fire. (Recommendation No. FIRE-2016-0013)**

THAT MEMORANDUM NO. FIRE-2016-0007 dated January 22, 2016 regarding 8967 Ninth Line – Structure Fire be received for information.

CARRIED

E. **MEMORANDUM NO. FIRE-2016-0008 dated January 22, 2016 regarding Full-Time Recruitment Update. (Recommendation No. FIRE-2016-0014)**

THAT MEMORANDUM NO. FIRE-2016-0008 dated January 22, 2016 regarding Full-Time Recruitment Update be received for information.

CARRIED

F. **MEMORANDUM NO. FIRE-2016-0009 dated January 22, 2016 regarding Guelph-Eramosa Multi-Jurisdictional Partnerships. (Recommendation No. FIRE-2016-0015)**

THAT MEMORANDUM NO. FIRE-2016-0009 dated January 22, 2016 regarding Guelph-Eramosa Multi-Jurisdictional Partnerships be received for information.

CARRIED

**5. CLOSED SESSION**

**Recommendation No. FIRE-2016-0016**

THAT the Fire Services and Emergency Planning Committee hereby convene into Closed Session for the following purposes:

- A. **MEMORANDUM NO. FIRE-2016-0003 dated January 20, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – (Violations related to Over Capacity).**

CARRIED

Committee moved into Closed Session at 10:55 a.m.

**6. RECONVENE INTO OPEN SESSION**

Recommendation No. FIRE-2016-0017

THAT the Fire Services and Emergency Planning Committee hereby reconvene into Open Session.

CARRIED

Committee reconvened into Open Session at 11:05 a.m.

<b>CONFIDENTIAL REPORTS &amp; MEMORANDUMS FROM OFFICIALS - ONE ITEM FOR RECOMMENDATION</b>
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- A. **MEMORANDUM NO. FIRE-2016-0003 dated January 20, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – (Violations related to Over Capacity). (Recommendation No. FIRE-2016-0018)**

THAT Confidential MEMORANDUM NO. FIRE-2016-0003 dated January 20, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – (Violations related to Over Capacity) be received for information.

CARRIED

**7. MOTION TO ADJOURN**

THAT this now do adjourn at 11:07 a.m.

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Rick Bonnette

MAYOR

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Suzanne Jones

CLERK