

Community Event Signs on Road Allowance

Portable signs advertising the community events may be temporarily installed on road allowance. The signs will require a sign permit and will be subject to the provisions of Sign By-law 2003-0065, as amended.

The portable signs should be removed within 48 hours after the event. If not removed within this timeframe, you will be subject to a sign removal fee.

Contact Information

Organization: _____ Contact Person: _____
Email: _____ Telephone: _____

Event Information

Event: _____ Date of Event: _____
Event Location: _____
Display Dates From: _____ To: _____

Number of Signs per Location	Sign Location Please include map of locations	Type of Sign Include brief description	Dimensions of Sign
Total Number of Signs:			

I have attached a map

I have attached a picture of the Event Sign

Additional Comments:

Approved By:

Transportation & Public Works, Traffic Official

Date

Community Event Signs on Road Allowance

For further information contact the Town of Halton Hills Traffic Analyst at 905-873-2600 ext. 2316, fax 905-873-3036 or email roumenk@haltonhills.ca.

The personal information on this form is collected under the authority of Section 11 of the Municipal Act, as amended, and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information is used for the purpose of processing this document. Questions regarding the collection of this information should be directed to Transportation & Public Works at 905-873-2600 ext. 2316.

Terms and Conditions

When submitting the Community Event Signs on Road Allowance form for approval, please ensure the following:

- Proposed number of Event Signs within the municipal boundary of the Town of Halton Hills shall not exceed 30 signs.
- The proposed Event Signs shall not exceed 6 square feet (or 24" x 36") per Sign Face Area.
- All Event Signs on Regional or Ministry of Transportation roads should be approved by the corresponding authorities:
 - Halton Region
 - Trafalgar Road (Regional Road 3)
 - Steeles Avenue (Regional Road 8)
 - Ninth Line (Regional Road 13) south of 10 Side Road
 - 10 Side Road east of Trafalgar
 - Regional Road 25
 - Peel Region
 - Winston Churchill Boulevard (Regional Road 19)
 - Ministry of Transportation
 - Guelph Street (Highway 7) east of Hall Road, west of Caseley Drive
 - Highway 7 outside Connecting Link (C.L.) yellow markers
- The maximum duration that signs can be erected on Town road allowance shall not exceed 3 weeks.
- Include a map clearly illustrating how the Event Sign(s) will appear on the road allowance.
- Include a picture of the Event Sign.

Upon installation, please ensure that the following criteria are met:

- No Event Sign shall be installed within 30 metres of any intersection.
- The proposed Event Sign locations shall not obstruct vehicle or pedestrian sightlines.
- The Event Signs shall not compete with any existing traffic signs.
- Event Signs shall be kept at least 2 metres away from the sidewalk or the curb.
- No Event Sign shall be placed on a median.