

Upon completion of the work, residents must notify the Transportation and Public Works Department. In some cases zoning by-laws and engineering standards may restrict entrance locations. For more information, contact Engineering Services at 905-873-2600, ext. 2200.

Hiring a contractor

If you hire a contractor or tradesperson to complete work on your property (e.g. renovations, repairs, landscaping), the Town recommends you make sure the person has a licence to do the work. The Town's Business Licensing By-law requires businesses like contractors, pool installers and plumbers to have a licence to operate in Halton Hills. This helps protect consumers by ensuring that these businesses meet an established standard for safety and are properly insured.

For more information on Business Licensing, contact Business Licensing Services at 905-873-2600, ext. 2330 or businesslicensing@haltonhills.ca.

Confidentiality

Personal information collected by the Town is protected under the authority of the Municipal Freedom of Information and Protection of Privacy Act. Your name and identifying details will be kept confidential, however, they may be disclosed if the case goes to court. Anonymous complaints are not accepted.

STREET

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PARKING ON RESIDENTIAL STREETS

Parking is regulated in the Town of Halton Hills for public safety, maintenance and accessibility of our residents. With this in mind, the Uniform Traffic Control By-law 2023-0094 restricts how and where vehicles may be parked. Unless otherwise posted, all on-street parking in Halton Hills has a maximum six-hour parking limit. Parking overnight is not permitted between 2 and 6 a.m. from November 15 to April 15 as per the by-law.

PARKING EXEMPTIONS

The Town of Halton Hills does not offer permit parking on Town streets. However, parking exemptions are granted to allow residents to park on the street for up to 24 days per calendar year, per vehicle license plate. A parking exemption allows vehicles to park:

- In excess of six (6) hours; and/or
- Between 2 and 6 a.m.

A parking exemption does not allow vehicles to be parked contrary to any other parking regulations. During the winter months, a parking exemption will not prevent you from getting a ticket for obstructing snow clearing or road maintenance operations. Your vehicle may still be tagged and/or towed even if you have obtained a parking exemption during winter weather events.



Parking exemptions will not be granted for:

- Commercial vehicles;
- Trailers; and/or
- Recreational vehicles.

Please note that there are two steps to obtain a valid parking exemption. To complete step one, submit the [Parking Exemption Request Form](#). Step two is completed once you receive the confirmation email advising that a parking exemption was granted.

For more information or assistance in obtaining a parking exemption, contact Enforcement Services at 905-873-2600, ext. 2330 or enforcement@haltonhills.ca.

PARKING PERMITS FOR MUNICIPAL LOTS

The Town offers free parking at several municipal lots in Acton and Georgetown:

Acton	Georgetown
Main Street North Willow Street South Wallace Street	Back Street Draper Street Market Street Wesleyan Street Dominion Gardens Edith Street

However, overnight parking is prohibited in municipal parking lots between 2 and 6 a.m. without a municipal permit.

Limited overnight parking is available in municipal lots from 7 p.m. – 7 a.m. by way of a monthly municipal parking permit. Permits are available for purchase online or in person at Town Hall. For online permit purchases, you will be required to set up an account that will include the licence plate(s) associated with the specific overnight parking permit (maximum of three plates can be listed in association with one overnight parking permit).

To successfully set up your account, you will need the following:

- Provide proof of residency (i.e. driver's licence, utility bill)
- Copy of each vehicle ownership (if registering more than one vehicle)
- A personal email account
- A valid credit card for payment to the account.

Visit the Town's [Municipal Parking Permit Portal](#) to purchase Monthly Municipal Lot Parking Permits and apply for On Street Parking Exemptions. For more information or to inquire about the availability of municipal lot parking permits, contact Service Halton Hills at 905-873-2600.

ACCESSIBLE PARKING

Individuals who have been issued an accessible parking permit by the Province of Ontario will be exempt from on-street parking limits, except during the winter control ban effective November 15 to April 15 of each calendar year.

Without a valid accessible parking permit, residents must not park a vehicle in an accessible parking space. The accessible parking permit must be displayed in accordance with requirements of the Ontario's Highway Traffic Act. Failure to do so may result in the vehicle being ticketed.

Common parking offences

While the Uniform Traffic Control By-law outlines many parking offences, below is a list of the most common offences in Halton Hills. Each of these offences may result in the vehicle owner being issued a Parking Infraction Notice (aka parking ticket). The fine will vary depending on the offence.

Offence	Explanation
Park a Commercial Motor Vehicle on highway	Vehicle with a truck or delivery body permanently attached that is used for hauling purposes is parked on the street
Park facing wrong way on street	Vehicle is parked facing the opposite direction of the flow of traffic
Park in a designated fire route	Vehicle is parked in a designated fire route, which must be kept clear in case of emergency
Park longer than 6 hours	Vehicle is parked for six (6) hours or more without a valid parking exemption
Park longer than 12 hours	Vehicle is parked for twelve (12) hours or more without a valid parking exemption
Park - No Parking posted	Vehicle is parked contrary to "No Parking" signage
Park obstructing snow removal	Vehicle is blocking access for public works staff to provide snow and ice removal services, which delays the service provided to the public
Park obstructing traffic	Vehicle is parked in a driveway partially overhanging the curb and into the street
Park on private property without consent	Vehicle is parked on private property without a valid Parking Exemption
Park on sidewalk	Vehicle is parked in a driveway and covering a portion of the sidewalk
Park overnight	Vehicle is parked on the street between 2 and 6 a.m. without a Parking Exemption while the winter control ban is in effect (November 15 - April 15)
Park on boulevard	Vehicle is parked on the grass between the sidewalk and the street
Park within 3 metres of fire hydrant	Vehicle is parked within 3 metres (10 feet) of a fire hydrant

ADMINISTRATIVE MONETARY PENALTIES SYSTEM (AMPS)

AMPS is an alternative parking enforcement structure that includes an efficient dispute process and replaces the traditional POA system. Establishing an AMPS system for parking offences moves the dispute mechanism for violations of the Town's Parking By-laws from a court-based system to an administrative review model. AMPS provides an objective and efficient process where penalty notices are issued, managed and reviewed.

Under the structure of administrative penalties, when an enforcement officer issues a penalty notice, to a person or a vehicle in violation of the municipality's parking by-law, the penalty becomes a balance due to the municipality. Once issued, there are two options available to the defendant - the penalty notice can be paid or it can be contested through a screening review with a Screening Officer. If the defendant is unsuccessful in the screening review process, the defendant can appeal the decision of the Screening Officer to a Hearing Officer for an additional review. The decision of a Hearing Officer is considered final and binding. An AMP system provides control to the municipality with respect to the timelines associated to the life of a penalty notice as the process is no longer hindered by the backlogged Provincial Court system. Because administrative penalties are imposed without a court hearing, policies are put in place (e.g. conflict of interest, political interference) to ensure that the hearing process for imposing a penalty is fair and in accordance with the principals of natural justice. AMP systems have been upheld by the courts as appropriate for matters under provincial control. For more information on AMPS, contact 905-873-2600, ext. 3030 or visit the [Administrative Monetary Penalties System](#) webpage.

ON-STREET AND OVERNIGHT PARKING

Unless otherwise posted, all on-street parking in Halton Hills has a maximum six (6) hour parking limit. There are some residential areas throughout Halton Hills where parking is permitted for a maximum of twelve hours. However, in these areas, you will see signage in the immediate area identifying the extended parking permission. Please make sure you see the sign for extended parking before leaving your vehicle for longer than six hours. Each year, from November 15 to April 15 on-

street parking between 2 and 6 a.m. is not permitted. This restriction is in place to assist with snow clearing and other road maintenance operations during the winter months.

BOULEVARD PARKING

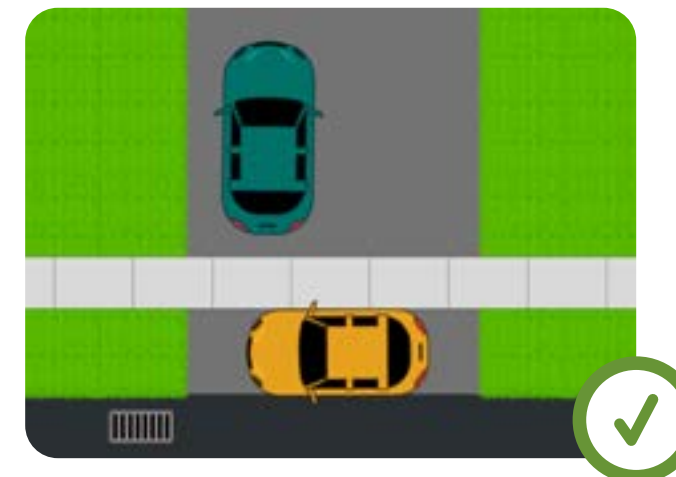
Vehicles are permitted to park on the paved boulevard section of a driveway, facing the direction of traffic. Please ensure that all four tires are on the hard surface of the boulevard section. Vehicles that are parked on the landscaped portion of the boulevard or hanging over the sidewalk, curb, or road edge, will receive a penalty notice.



Parking over the sidewalk and/or curb

There are several rules about how a vehicle can be parked in a driveway to ensure neighbourhood safety. The Uniform Traffic Control By-law states that vehicles are not permitted to park at any time on or overhanging a sidewalk. This restriction is in place to ensure that vehicles do not pose a danger to pedestrians by obstructing use of the sidewalk or forcing them onto the road. In addition, the Uniform Traffic Control By-law states that vehicles are not permitted to park overhanging the curb. All vehicles are required to be contained on the driveway to ensure that they are not obstructing traffic.

You may consider parking your vehicle parallel to the curb on the part of the driveway between the sidewalk and the road (i.e. the boulevard). Please note that your vehicle may still be ticketed if any part of the vehicle is on the grass, sidewalk, or roadway.



Front or exterior side yard parking

The Zoning By-law states that vehicles are only permitted to park on the driveway within the front or exterior side yard of a residential property. This means that you may not park your vehicle(s) on the front lawn, as doing so:

- Causes damage to the lawn and harms the property's landscape;
- Allows automotive fluids to soak into the soil and groundwater;
- Negatively impacts the streetscape as it is unsightly.

To report a vehicle that is parked within a front yard, contact Enforcement Services at 905-873-2600, ext. 2330 or enforcement@haltonhills.ca.

Parking large vehicles

The outdoor parking or storage of any commercial motor vehicle is not permitted on any lot that is zoned to permit residential uses. According to the Ministry of Transportation, a commercial motor vehicle includes the following:

- Trucks with a gross weight or registered gross weight over 4,500 kg;
- Buses with a seating capacity of 10 or more passengers; and
- Tow trucks – regardless of gross weight or registered gross weight.

Parking recreational trailer, vehicles, or boats

The outdoor parking or storage of any recreational trailer, vehicle or boat is permitted on any lot that is zoned to permit residential uses, but must comply with the following:

- The recreational trailer, vehicle, or boat must be parked or stored on a driveway that is a minimum of 3.0 metres from any lot line adjacent to a public street or a 0.3 metre reserve adjacent to a public street;
- The recreational trailer, vehicle, or boat, or combination thereof, having a height of 1.8 metres or more, is a minimum of 1.2 metres from any side or rear lot line; and
- The recreational trailer, vehicle, or boat is not parked or stored within the sight triangle formed by the outer edge of the street pavement or curb lines for a distance of 15.24 metres from their point of intersection.

MOBILE BUSINESSES

The Town's Business Licensing By-law 2005-0067 regulates and governs any business carried on within Halton Hills. Every business application and licence must be approved to the satisfaction of the Town and Regional Municipality of Halton before operation of the business commences.

Enforcement Services ensures that vehicles, owners and drivers meet the requirements under the Business Licensing By-law before a licence is issued or renewed. This includes, among other things, conducting health and safety inspections, verifying that applicants have undergone a criminal record check, and requesting proof of current Commercial General Liability insurance.



Mobile businesses that require a licence

The following mobile businesses currently require a licence in order to operate in Halton Hills:

- Driving schools;
- Limousines;
- Mobile food service vehicles (i.e. ice cream trucks);
- Taxicabs;
- Tow trucks;

Mobile businesses are licensed for consumer protection. If you suspect that one of the mobile businesses above is operating in Halton Hills without a licence, contact Enforcement Services at 905-873-2600, ext. 2330 or enforcement@haltonhills.ca.

HIGHWAY ENCUMBRANCES

The Town's Highway Encumbrance By-law 2019-0008 regulates the obstruction, encumbering, injuring, or fouling of highways. The goal is to ensure safe passage of all vehicles on roads in Halton Hills, including personal vehicles, emergency vehicles, road maintenance vehicles, and waste collection vehicles.

Generally, the Highway Encumbrance By-law prohibits the following:

- The placing, depositing, planting, constructing, or maintaining of any material or structure on or under any highway;
- The excavating or damaging of any highway except in accordance with municipal by-law(s) and any other Town approval or permit process;
- The throwing, placing, pushing, depositing, or relocating of any material on a highway;
- The placing or depositing of sporting or recreational equipment on a highway, including but not limited to, basketball nets, hockey nets, soccer nets, skateboard ramps, and bicycle ramps;
- The placing or depositing of any kind of furniture or fencing on a highway;
- The planting, constructing, erecting, or maintaining of any material which may obstruct traffic control devices or may impair visibility of persons operating a motor vehicle;
- A public nuisance on a highway by any means whatsoever, including, but not limited to, fire, water, vapour, or noise;
- The constructing or maintaining of a gate or door which opens or swings open onto or over a highway;
- An activity which interferes with public travel or use of a highway; or
- The posting of a notice, handbill, sticker, placard, or advertisement on a highway or appurtenance within the highway.

In addition, the Highway Encumbrance By-law also prohibits residents from allowing any material to fall from vehicles on a highway. Any material that may fall from vehicles must be removed immediately from the highway or from any other public property. Please note that depositing snow and ice, leaves or yard waste onto the highway in front of your property is a form of highway encumbrance and strictly prohibited.

To report highway encumbrance or fouling, contact Enforcement Services at 905-873-2600, ext. 2330 or enforcement@haltonhills.ca.

ROAD OCCUPANCY PERMITS

A Road Occupancy Permit (ROP) for disposal containers and construction supplies is required for all work areas/projects and/or bin placements within the Town of Halton Hills road allowance (boulevards, sidewalks, and roadways). The ROP ensures proper and safe placement of containers and construction supplies on the road allowance, under the condition that neither can be placed on a private driveway.

The ROP is required prior to the placement of any disposal containers or construction supplies within the road allowance with the following conditions:

- A minimum of 5 business days is required for permit processing
- Each location is evaluated on an individual basis
- Prior to the start of disposal container or construction supplies placement, the applicant agrees to comply with the requirements of the Ontario Traffic Manual (OTM) Book 7 (as amended), Temporary Conditions to the satisfaction of the Transportation and Public Works Department
- Refer to the [Road Occupancy Permit Application](#) Form for additional terms and conditions.



To request additional information on Road Occupancy Permits, contact transportation Services at 905-873-2600, ext. 2300 or inf@haltonhills.ca.

FIREWORKS

Many people enjoy fireworks displays whether they are the at-home, family-type or the large public display style. The Town of Halton Hills Fireworks By-law regulates the sale, storage, display and discharge of fireworks and pyrotechnic special effects for personal use in Halton Hills.

Display-type fireworks are high level devices that are discharged in cannon like tubes typically used at large public events such as the Acton Canada Day festivities. Only a federally approved fireworks technician can discharge these types of devices. These fireworks can only be purchased from a licensed vendor or manufacturer after the fireworks technician has received signed approval from Fire Department.

To receive the signed approval, property owners must submit a completed application along with payment, a copy of the technician's license and a map of the area where the fireworks will be discharged. Staff will review the documents and if necessary, conduct a site inspection prior to granting the permit. Pyrotechnic style fireworks typically used indoors in theatrical settings must also follow the instructions listed for display fireworks.

Family-type fireworks, sometimes referred to as consumer or low level fireworks, are typically available at local retail outlets and are designed to rise less than 50 metres. Examples include roman candles, pinwheels, sparklers and volcanoes. These styles of fireworks may be discharged only on Victoria Day and Canada Day and no permit is required. However, a permit is required from the Fire Department should a resident wish to discharge fireworks outside these days.

For family fireworks, the following by-law provisions apply:

- The discharge of fireworks is only permitted on Victoria Day, Canada Day, Diwali, New Years Eve and Lunar New Year;
- A fireworks permit is required for the discharge of family fireworks on any other day;
- No person under the age of 18 shall set off any fireworks, except under supervision and control of a person 18 years of age or older;
- Residents must not discharge fireworks on land except his own unless consent has been obtained;

- Residents must not discharge any fireworks in or on any highway, street lane, square or other public place (the discharge of fireworks on Town-owned property such as parks is not permitted without first obtaining written permission);
- Residents must not discharge fireworks in such a place or manner to create danger or nuisance to others;
- Residents must not discharge any fireworks into any building, doorway, structure, automobile or any other place where such setting off might create a danger or nuisance to any person or property;
- Firecrackers are not permitted.

Failure to follow these provisions constitutes an offence and, if convicted, a resident will be liable to a fine as provided in the Provincial Offences Act.

Retail Sale of Family Fireworks

The sale of fireworks requires a permit issued by the Fire Department. Upon completion of the [Sale of Fireworks Application](#), staff will inspect the retail establishment to ensure the premise is maintained to Ontario Fire Code requirements and that fireworks can be stored properly. Fireworks can only be sold seven (7) days prior to Victoria Day, Canada Day, Diwali, Lunar New Year and New Years Eve.

Safety Tips for Discharging Fireworks

The Town undertaking the following safety procedures when discharging fireworks:

- Carefully read and follow label directions;
- Do not allow children to discharge fireworks without adult supervision;
- Discharge fireworks only if wind and weather conditions do not create a safety hazard;
- Keep onlookers a safe distance away and upwind from the discharge area;
- Always keep a pail of water or water hose close by for extinguishment;
- Discharge fireworks well away from combustible materials, structures, trees and dry grass;
- Bury fireworks that do not have a base halfway in a container of sand or earth unless label states otherwise and angle them at a 10° angle, pointing away from people;
- Light only one firework at a time;
- Never light fireworks in your hand;
- Do not smoke near the fireworks;
- Stay away for at least 30 minutes before approaching a firework that did not go off;
- Keep sparklers away from children—they burn hot and can ignite clothing;
- If someone gets burned, run cool water over the wound for 3 to 5 minutes and seek medical attention if necessary; and
- Clean up the fireworks debris when finished and check for embers or smouldering materials.



For more information or to report the improper discharge of fireworks, contact the Fire Department at 905-877-1133.

Confidentiality

Personal information collected by the Town is protected under the authority of the Municipal Freedom of Information and Protection of Privacy Act. Your name and identifying details will be kept confidential, however, they may be disclosed if the case goes to court. Anonymous complaints are not accepted.