

Affordability Policy Framework

**Town of Halton Hills, Recreation and Parks
Affordability Policy Framework
(December 2010)**



POLICY

The Town of Halton Hills, Recreation and Parks Affordability Policy provides direction for effectively allocating public funds for recreational programs. The Town of Halton Hills supports the sharing of Recreation and Parks Resources and the development of partnerships with social service providers to advance the accessibility of recreation and to promote recreation as a response to community needs. The Town of Halton Hills works cooperatively with organizations and levels of government to maximize all sources of funding to facilitate access. Town of Halton Hills will remain financially responsible to all of its residents. Related policies include Municipal Assistance Policy and Inclusion Policy.

PURPOSE

Participation in quality recreation builds essential life skills, self-esteem and confidence. For children who are physically active it can improve school performance and future education expectations. Recreation exposes children to positive role models and gives them opportunities to learn important leadership skills.

Participation in recreation can also have a positive impact on the community. When children from families with low income participate in sport and recreation, their families' need for other services such as social workers, doctors, hospitals, children's aid and medications is reduced (Gina Browne *et al.*, *Benefiting all the Beneficiaries of Social Assistance*, 1999).

Families in receipt of social assistance and additional health and social services such as quality child care and recreation services also reported:

- higher social assistance exit rates (i.e. needed less child care and food bank services, endorsed a high economic social adjustment, received greater child support/alimony)
- reported better mental health for the parents (i.e. fewer nervous, sleep and anxiety disorders - needed less counseling)

(Gina Browne *et al.*, *Benefiting all the Beneficiaries of Social Assistance*, 1999; Gina Browne *et al.*, *When the Bough Breaks*, 1999).

Providing accessible recreation programs for individuals of all ages not only enhances lives today but is also an investment in a healthy community for the future.

DEFINITIONS

Registration Fee: A fee paid to gain access to a recreation program.

Financial Assistance: A subsidy provided that alleviates the total cost or partial cost for a user to access a recreational program.

Financial Need: An economical situation that affects a person's ability to pay.

School Age Care: Services provided to care for children when they need care outside of school hours (i.e. summer programs, March Break, Christmas break and PD days).

SCOPE

The Town of Halton Hills believes that municipal recreation opportunities should be available to all residents. Research shows that recreation is an effective way to improve the lives of low-income families. When Grade 4 students in North Bay, Ontario, were asked to define poverty, their response was the following:

"Poverty means not being able to play soccer or hockey, take swimming lessons, or go on school trips or to camp." (Everybody Get's To Play, Tool Kit, CPRA, 2005).

Poverty has many faces. It can include people already on social assistance, the working poor, parents raising large families on low incomes, single parents on low incomes, seniors receiving the Guaranteed Income Supplement (GIS) and new Canadians. This policy focuses on people of every description who are having difficulty meeting basic needs such as food, shelter, clothing and access to opportunities.

This policy applies to current recreation fees defined in the annual Municipal Rate and Service Charges, and Community Activity and Service Guide.

This policy is in addition to the built-in subsidies for all residents that are included as part of the regular rates and service charges approved by Council.

Related policies include:

- Municipal Assistance
- Inclusion of persons with disabilities
- Property tax grant for seniors on GIS



Guiding Principles

Equitable

All residents of Halton Hills deserve the right to play, and benefit from Town of Halton Hills facilities, programs and services. The Town is committed to removing financial barriers to create equal access to recreation opportunities for low-income families.

Respect & Dignity

The provision of recreation and parks services will be provided in a manner that respects the confidentiality, dignity and independence of all participants.

Coordinated Approach

The Town of Halton Hills will work cooperatively with charitable foundations, the business community, social service agencies, local community recreation/sport providers and levels of government to maximize all sources of funding to facilitate access for individuals and families in financial need.

Consult, Evaluate & Report

The Town welcomes input from residents of Halton Hills through various methods and each year completes a Recreation and Parks internal assessment.

These guiding principles are consistent with Recreation & Parks' Mandate and Values.

Fee Assistance for TOWN Children's Recreation Programs

Halton Region Purchase of Service Agreement for Child Care

The Town of Halton Hills has a Purchase of Service Agreement with Halton Region.

The Town of Halton Hills must meet five eligibility requirements in order to participate in the Purchase of Service Agreement. This includes striving to achieve recognized quality assurance standards. Town of Halton Hills is a registered member of HIGH FIVE®.

Families that are approved for regional child care subsidies are able to use the subsidy to access Town recreation programs for child care needs.

Other Halton Region Funding

This includes families receiving other provincial or federal subsidy programs administered through the Region.

Recreation subsidy is available for children who are receiving child care subsidy or Healthy Babies, Healthy Children programs administered through Halton Region Children Services Division.

Other funds may be available to families receiving National Child Benefit, Ontario Works or Ontario Disabilities Support Program (ODSP) through Employment and Social Services Division.

If applicant is currently not receiving funding from Halton Region then they are considered for the Town's Recreation Subsidy.

Fee Assistance for Children's Community Recreation and Sports Programs

Community Recreation and Sport Providers (CRSP) who are Jumpstart Friendly Organizations

Jumpstart Friendly Organizations:

- Have signed a Jumpstart Friendly Pledge Agreement (Appendix B)
- The organization's Hardship Fund verification is processed by the Halton Hills Jumpstart Chapter
- They pledge to provide subsidized registration fees for a designated number of children each year
- Families apply through Jumpstart

If applicant can not be served through the CRSP Agreement then they are considered for funding by Halton Hills Canadian Tire Jumpstart Chapter.

- Applicant must be a Halton Hills resident
- Applicants must meet eligibility for subsidy (see page 9 for criteria).
- Up to 100% subsidy is available for eligible applicants for one program per session (Winter, Spring, Summer or Fall).
- Day Camps: up to 3 weeks of camp/child (subsidy includes extended care)
- Recreation and Parks also collaborates with other agencies, service clubs to facilitate access to programs.

- Subsidy is available for children 4-18 years of age to register in up to 2 experiences per year, one in spring/summer and one in fall/winter.
- The program can also provide children with equipment and transportation to the activity.
- Canadian Tire Jumpstart is delivered to children in the Halton Hills community through a local Chapter made up of community leaders such as the Georgetown Canadian Tire Store, Optimist Club, Links2Care, Georgetown Bread Basket and Town of Halton Hills.

Process for Recreation Fee Subsidies in Halton Hills



Recreation and Parks will assess each affordability issue on an individual basis.

- All information about applicants will be kept confidential at all times.
- Requests for financial assistance, excluding those receiving GIS, for Town recreational programs will be directed to the Manager of Recreation Services or designate.
- Applicants are first screened to determine if they are eligible to receive support from Halton Region. All federal and provincial funding is managed through Halton Region.
- If applicants do not qualify for Halton Region funding then they will be considered for Town of Halton Hills Subsidy (see pages 8-12).
- Any person (4 -18 years of age) inquiring about subsidies for participation in a community recreation and sport program will be directed to Halton Hills Chapter of Canadian Tire Jumpstart. (see pages 13-14).
- Adults requesting financial assistance for a community recreation and sport program will be referred directly to the sport organization.

School Age Care Programs

I. Halton Region - Purchase of Service Agreement



Description of Program	Provides alternate full day child care opportunities during school holidays to clients receiving child care subsidy through Halton Region.
Subsidy Amount	<ul style="list-style-type: none"> ▪ According to a client’s financial situation, Halton Region Child Care Services approves a parental contribution towards the per diem rate where applicable.
Qualifying Criteria	<ul style="list-style-type: none"> ▪ Registrant must be receiving child care subsidy from Halton Region Child Care Services. ▪ New requests can be submitted but those inquiring may be placed on a waitlist by the Region.
Initial Contact	Client’s care representative, or for first time requests, an Intake Worker with Halton Region Child Care Services: 1-866-442-5866
Process	<ol style="list-style-type: none"> 1. Client registers for programs with Recreation & Parks. 2. Registrant does not provide payment at this time. 3. Halton Region forwards a CSF 30 form to Recreation & Parks indicating the registrant’s approved parental contribution. 4. Town advises registrant of total amount of parental contribution owing if applicable. 5. Recreation & Parks invoices Halton Region Child Care Services at month end for balance of program fees.

Town Programs (Year Round)

II. Region Financial Assistance for Year Round Town Programs and Passes



	Ontario Disability Support Program (ODSP) Ontario Works (OW)	Healthy Babies and Child Care
Description of Program	Recreation program funding provides access to year round Town registered programs, and /or the purchase of recreational swimming and/or skating passes.	
Subsidy Amount	Client is eligible for a quarterly subsidy per child.	Client is eligible for an annual family subsidy.
Qualifying Criteria	Registrant must be an Ontario Works (OW) or Ontario Disability Support Program (ODSP) client	Registrant must be receiving Halton Region child care subsidy or be a Healthy Babies, Healthy Children client.
Initial Contact	Client's care representative (Employment and Social Services Division)	Client's care representative (Children Services Division)
Process	<ul style="list-style-type: none"> ▪ Halton Region provides client with a Recreation Referral Form indicating subsidy amount and expiry. ▪ Client registers with Recreation & Parks and provides the yellow copy of the Recreation Referral form. ▪ Registrant required to pay for balance of program fees if applicable 	
	<ul style="list-style-type: none"> ▪ Recreation and Parks invoices Halton Region Income Services quarterly to recover program/passes fees. 	<ul style="list-style-type: none"> ▪ Recreation and Parks invoices Halton Region Child Care Services quarterly to recover program/passes fees.

III. Town of Halton Hills Recreation Subsidy



Resident's wishing to register for a Town recreation program, who do not qualify for financial assistance through Halton Region, may qualify for the Town's Recreation Subsidy program.

- Recreation and Parks will strive to allocate its resources and municipal subsidy to those users in greatest financial need (e.g. low-income households).
- Application information will be kept confidential.

Eligibility and Allocation

- Applicant must be a Halton Hills resident.
- Subsidy is limited to a maximum number of programs/activities per participant, per session (see allocation guidelines below).

Allocation Guidelines:

- Up to 100% subsidy for one program per session per person (Winter, Spring, or Fall)
- Day Camps: up to 3 weeks of camp/child (subsidy includes extended care)
- Each eligible person may receive up to 100% subsidy for recreational passes.
- 50% subsidy for Senior Residents receiving the Guaranteed Income Supplement.

Financial Assistance Registration Process

Steps:

1. Before registering, families or individuals seeking department subsidy must speak with the Manager of Recreation Services or designate to receive approval (with the exception of seniors on Guaranteed Income Supplement (GIS) – see below).
2. Senior citizens receiving GIS are eligible with proof for a 50% subsidy for recreational programs and passes.
3. Manager of Recreation Services or designate advises Registrar of details regarding authorized subsidy (ie. payment plan – see page 11).
4. Registrant submits registration form with balance of payment prior to program commencement.
5. Registrant receives confirmation of registration by mail.
6. Recreation & Parks prepares annual department subsidy report.

Assessment Criteria

Poverty is often defined using Statistics Canada’s Low Income Cut-Offs (LICO). However, this tool alone does not always capture the complexity of financial barriers that prevent individuals and families from accessing recreation. The Town of Halton Hills eligibility criteria reflects a methodology designed to assess the many indicators of poverty using a fair and dignified process.



1. Is the individual or family currently receiving social assistance?

Households or individuals receiving social assistance (i.e. Ontario Works or ODSP) will be automatically eligible for fee subsidy.

2. What is the family’s or individual’s LICO status?

Annual total gross earnings are used to determine a family’s LICO status. (See appendix A for current Income testing scale, based on Stats Canada LICO Index for population of 30,000 to 99,999).

3. What is their Story?

Occasionally there are circumstances where families or individuals are in financial need but this is not reflected in the income testing process. For example, it may be a temporary situation where a family member has become sick, injured or recently unemployed and their income statement from the previous year does not reflect this. It is therefore important to ensure that the process provides an opportunity for the family or individual to tell their story and that there is built-in flexibility in the eligibility process to assist these special circumstances. Other indicators of poverty for the working poor may be the following:

- Food Bank Patrons
- Housing Grants
- Social and health agencies
- Referrals from church, school or other social agencies

Payment Plan

Payment plans to facilitate access to recreational program may be offered with or without a recreation subsidy. Postdated cheques are accepted. Programs must be paid in full two weeks before the program start date.

Procedures for Consultation, Evaluation & Reporting

1 Consultation

Town of Halton Hills Community Member Feedback

Residents of Halton Hills are encouraged to provide feedback with respect to the provision of recreation programs and services by filling out a program evaluation form at www.haltonhills.ca.

Consultation with Community Agencies

The Town continues to foster community partnerships to assist with providing financial aid for residents to participate in recreation programs in the community. This includes building strong relationships with other levels of government, community recreation and sport providers, agencies, service clubs, etc.

2 Communications

Town Website

Information on the Town's financial assistance programs are posted on the Halton Hills website.

Community Activity and Service Guide

Families in financial need that wish to participate in the Town's recreation programs or community sport and recreation programs can learn about the financial assistance programs available in the Town's Community Activity and Service Guide.

F.A.I.R. Financially Assisted and Inexpensive Recreation Guide

This online resource has been designed for professionals working with low income families who wish to refer their clients to affordable recreation activities in Halton. It contains a listing of all free, subsidized and inexpensive recreation services in each municipality of Halton.

<http://www.choices4health.org/downloads/HALTONSFAIRGUIDEaug2807.pdf>

3 Evaluation

The unique and diverse needs of recreational participants in Town of Halton Hills programs are evaluated regularly. The Town assesses their ability to provide barrier free access to recreation programs using a variety of evaluation tools and resources including those from the *Everybody Gets to Play – Organizational Assessment Toolkit*. This toolkit can measure an organization’s ability to provide barrier free access to recreation programs in five different categories – Understanding the Issues, Building Awareness, Gaining Commitment, Implementation and Sustainability (*Canadian Parks and Recreation Association, CPRA-ACPL*).

4 Reporting

Recreation & Parks staff report annually on subsidy allocations to the Community Affairs Committee of Council and Halton Region (see Appendix D).

Financial Assistance for Community Recreation and Sport Programs

IV. Canadian Tire Jumpstart



Description of Program	Canadian Tire Jumpstart (CTJS) provides low income families the opportunity to participate in community recreation and sport activities. Canadian Tire Jumpstart is delivered to kids in the Halton Hills community through a local Chapter made up of community leaders and volunteers.
Subsidy Amount	<ul style="list-style-type: none"> • Registration fees, equipment and/or transportation assistance are possible through the CTJS fund up to \$300 per child per session. • Activities must be physically active programs and excludes summer/day camps and programs of the Arts. • Money is available to register in up to two experiences per year, one in spring/summer and one in fall/winter.
Qualifying Criteria	<p>Funding available for:</p> <ul style="list-style-type: none"> ▪ Individuals and families for children 4-18 years of age who meet the qualifying criteria. ▪ Applicants receiving Halton Region Funding (Ontario Works, Ontario Disabilities Support Program, Child Care Subsidy) ▪ Food Bank Patrons <p>All applicants subject to verification in accordance with LICO and family circumstances.</p> <p>Groups and organizations are not eligible for funding.</p>
Initial Contact	<p>Public inquiries can call the Canadian Tire Hotline: 905-877-5289 ext 555 or visit the following website: www.canadiantire.ca</p> <p>CTJS Applications Available: Acton – Links2Care (47 Mill Street E.) Georgetown – Canadian Tire (Customer Service Desk) Online at http://www.haltonhills.ca/recandparks/jumpStart.php Also available at other locations such as the food banks and town facilities</p>

<p>Process</p>	<ol style="list-style-type: none"> 1. Parent completes Jumpstart Application form and submits it to one of the following locations: <p>Acton: Links2Care - 47 Mill Street East, Acton L7J 1H1 or Fax to 519-853-3530</p> <p>Georgetown: Canadian Tire Store - 315 Guelph Street, Georgetown L7G 4B3 (Customer Service Desk –Attention: Store Manager)</p> <ol style="list-style-type: none"> 2. Parent registers child with the community recreation and sport provider and identifies themselves as a Jumpstart applicant as soon as possible to secure a spot. 3. Parent does not submit payment at time of registration for Jumpstart Friendly organizations. 4. CTJS verifies eligibility and advises family of outcome and family contribution if applicable. 5. CTJS processes payment directly to community recreation and sport provider 6. Under certain circumstances, payment is made directly to the family.
<p>Jumpstart Friendly Designation</p>	<p>CTJS Friendly community recreation and sport providers:</p> <ul style="list-style-type: none"> • Have signed a Jumpstart Friendly Pledge Agreement formalizing their partnership with Halton Hills Jumpstart Chapter (see Appendix B) • Families apply through Jumpstart to access the sport organization’s hardship fund. If a Hardship Fund is not available by the CTJS Friendly Organization or the demand exceeds the Hardship Fund, funding may be provided by Canadian Tire Jumpstart

Summary of Community Partners

Town of Halton Hills Recreation and Parks continue to foster community partnerships to assist with providing a full range of financial supports and services to families in need for accessing recreation programs. The following outlines some of the community agencies that provide support, resources and work collaboratively with the Town to this end:



Communication and Awareness

Families in financial need that wish to participate in recreation and sport programs can learn about financial assistance services through the following:

Town of Halton Hills Website www.haltonhills.ca

Town of Halton Hills Community Activity and Service Guide

Halton Region F.A.I.R. Financially Assisted and Inexpensive Recreation Guide

<http://www.choices4health.org/downloads/HALTONSFAIRGUIDEaug2807.pdf>

Direct mailings to food banks, public housing, schools and churches

APPENDIX A

Governing Regulations / Bodies

- 1) Everybody Gets To Play <http://www.cpra.ca/main.php?action=cms.initEgtp>
- 2) Canadian Tire Charities www.canadiantire.ca/jumpstart
- 3) HIGH FIVE® – A quality standard for children’s sport and recreation founded by Parks and Recreation Ontario.
www.highfive.org
- 4) Stats Canada- <http://www.statcan.gc.ca/bsolc/olc-cel/olc-cel?catno=13-551-XIB&lang=eng>

Income Testing Scale – Based on Stats Canada 2007 LICO Index (for Population of 30,000-99,999)

Family Size	1	2	3	4	5	6	7 or More	Town Pays	User Pays
After Tax Annual Household Income	\$0 to \$14,994	\$0 to \$18,250	\$0 to \$22,725	\$0 to \$28,352	\$0 to \$32,285	\$0 to \$35,805	\$0 to \$39,324	50 to 100%	0 to 50%
	\$14,995 to \$18,250	\$18,251 to \$22,725	\$22,726 to \$28,352	\$28,353 to \$32,285	\$32,286 to \$35,805	\$35,806 to \$39,324	\$39,325 to \$43,813	Up to 50%	50 to 100%

- Seniors receiving the Guaranteed Income Supplement are eligible for a 50% subsidy on Town programs and passes (excluding Senior Centre memberships).

APPENDIX B



Canadian Tire Jumpstart Friendly Pledge Agreement

between

Halton Hills Jumpstart Chapter

and

(insert sport organization name)

This Pledge Agreement establishes *(insert sport organization name)* as a Canadian Tire Jumpstart Friendly organization.

I. Mission

Halton Hills Canadian Tire Jumpstart Chapter (HH Jumpstart Chapter)

Strong communities include healthy kids. Canadian Tire Jumpstart Charities (CTJS) established the Jumpstart program to help children in need get active and foster lifelong active lifestyles. National in scope but local in focus, Jumpstart is a community-based charitable program that helps kids in financial need participate in organized sports and recreation such as hockey, dance, soccer and swimming. The Halton Hills Canadian Tire Jumpstart Chapter (HHCTJS) delivers this mandate in Halton Hills, along with the support of local community agencies, businesses, sport clubs and caring residents to help make a difference in a child's quality of life.

(insert sport organization name)

(insert sport organization mission statement)

Together, the parties enter into this pledge agreement to mutually promote access to recreation and sport activities for children in need that will foster lifelong active lifestyles. Accordingly, *The Halton Hills Canadian Tire Jumpstart Chapter* and *(insert sport organization name)* operating under this agreement agree as follows:

II. PURPOSE AND SCOPE

HHCTJS Chapter and (*insert sport organization name*) will work together to assist children in need as described below:

Jumpstart Friendly organizations are enlisted to:

- help raise awareness of sport and recreation organizations offering accommodation to families in need.
- create a streamlined process to enroll children that maintains the dignity of families.

Raise Awareness

In signing this Jumpstart pledge agreement (*insert sport organization name*) will be able to acknowledge themselves as Jumpstart Friendly organization and can use the Canadian Tire Jumpstart logo to display at their registration events and on their website. (*insert sport organization name*) will also be acknowledged in the Town of Halton Hills Community Leisure Guide and will be acknowledged as a Jumpstart Friendly Organization in the service directory of the Leisure Guide. This will help to raise awareness that assistance is available to families in need at (*insert sport organization name*).

A Streamlined Process that Maintains the Family's Dignity

In signing this Jumpstart pledge agreement (*insert sport organization name*) will carry out prearranged processes described in Section III to accommodate Jumpstart applicants. Following these procedures will assist volunteers and staff at the (*insert sport organization name*) to answer questions, process registrations and direct inquires from applicants in a knowledgeable way - helping to maintain the dignity of the families.

III. RESPONSIBILITIES

Each Jumpstart Friendly Organization will appoint a person to serve as the official contact and coordinate the activities of the organization in carrying out this agreement. The initial appointees of each organization are:

List contact persons with addresses and telephone information

Halton Hills Jumpstart Chapter	<i>(insert sport organization name)</i>
<i>Name:</i>	<i>Name:</i>
<p><i>Contact Info:</i></p> <p><u><i>For Registration and Application inquiries:</i></u> Cathy Gerrow cgerrow@links2care.ca Links2Care 47 Mill Street East Acton, ON L7J 1H1 Phone 519-853-3310 Fax 519-853-3530</p> <p><u><i>For Jumpstart Friendly Pledge Agreement:</i></u></p>	<p><i>Contact Info:</i></p> <p><u><i>For Registration and Application inquiries:</i></u></p> <p><u><i>For Jumpstart Friendly Pledge Agreement:</i></u></p>

The organizations agree to notify each other within 30 days of a change of contact persons.

The organizations agree to the following tasks for this agreement:

Halton Hills Canadian Tire Jumpstart (HHCTJS) Chapter will assist a child's participation in a sport or recreation activity at *(insert sport organization name)* according to the following guidelines:

- ✓ HH CTJS Chapter will follow all CTJS guidelines.
- ✓ CTJS Charity will provide up to \$300.00 per child in funding for one activity per session.
- ✓ Funding will be provided only for families who have submitted a Jumpstart application and meet the criteria for funding which is reviewed and approved by the HHCTJS Chapter.
- ✓ Cheques are issued to *(insert sport organization name)* for registration, equipment and/or transportation costs by CTJS Charity.
- ✓ HH CTJS Chapter will promote the Jumpstart program to the community.
- ✓ HH CTJS Chapter will promote *(insert sport organization name)* as a Jumpstart Friendly Organization in the Town of Halton Hills Community Activity and Service Guide.
- ✓ HH CTJS Chapter will provide the staff and volunteers at *(insert sport organization name)* with an orientation on Jumpstart and the registration procedures outlined in this agreement.
- ✓ Provide *(insert sport organization name)* with use of the Jumpstart logo to promote the partnership and raise awareness of their efforts to accommodate families in need.

Optional

- HH CTJS Chapter will assist *(insert sport organization name)* with determining eligibility for their sport club hardship program if required. *(This statement is optional based on the agreement that is negotiated.)*

(insert sport organization name) will:

- Ensure their staff and volunteers are committed to the partnership and have completed an orientation on Jumpstart and the registration procedures outlined in this agreement.
- Allow the parent/guardian to register the child and hold the space with deferred payment until the family is approved by the HH CTJS Chapter.
- Communicate to HH CTJS Chapter Contact (Section III, page 4) the name and numbers of Jumpstart registrations received.
- Inform HH CTJS Chapter Contact (Section III, page 4) when a Jumpstart child has not participated in the activity.
- Acknowledge that payment for registration may be delayed and that the amount confirmed by HH CTJS Chapter Contact will be forwarded by CTJS Charities.
- Ensure that all staff and volunteers that process Jumpstart registrations sign a confidentiality agreement.
- Authorize the HH CTJS Chapter and CTJS Charity to promote *(insert sport organization name)* involvement and activities with respect to the Jumpstart program.

Optional

- (insert sport organization name)* will provide a donation button on their website.
- (insert sport organization name)* believes that it is important that children who are funded through Jumpstart are able to receive the full sport experience. *(insert sport organization name)* will cover any additional costs for program events such as: *(provide detail) (examples could include dance recital tickets, Gymnastics show tickets, tournament entry fees, etc).*

IV. REGISTRATION INFORMATION

Registration dates:
 Program start/end dates:
 Recital dates:

Program Costs:

Age Group	Description	Cost
Notes:		

Additional Costs:

Item	Description	Cost
TOTAL		

Equipment or Attire Required for Participation:

V. TERMS OF UNDERSTANDING

This agreement is for a period of _____ from the effective date of this agreement and may be extended upon written mutual agreement. It shall be reviewed every _____ to ensure that it is fulfilling its purpose and to make any necessary revisions.

Either organization may terminate this agreement upon thirty (30) days written notice without penalties or liabilities.

Authorization

The signing of this agreement is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their abilities, the objectives stated in the agreement. On behalf of the organization I represent, I wish to sign this agreement and contribute to its further development.

Halton Hills Canadian Tire Jumpstart Chapter

Name: *Joy Thompson* Date:
Title: *Chair, Halton Hills Jumpstart Chapter*
Signature:

(insert sport organization name)

Name: Date:
Title:
Signature:

APPENDIX C
 Town of Halton Hills Recreation & Parks
 FINANCIAL ASSISTANCE & SUPPORT SERVICES

Type of Financial Assistance	Qualifying Criteria	Subsidy Amount	Initial Contact	Process
<p>Please refer any public inquiries concerning program subsidy opportunities to Joy Thompson (ext. 2263) or Nancy Dunbar (ext. 2268). However as mentioned below, seniors receiving the Guaranteed Income Supplement (GIS) automatically receive a 50% discount on program and membership fees (excluding Senior Centre memberships)</p>				
<p>Town of Halton Hills Recreation & Parks Subsidy Program</p>	<ul style="list-style-type: none"> Total gross household income of \$30,000* or less. Personal circumstances may also be taken into consideration. May be receiving financial assistance from another agency i.e. Region, HHCSI, Service Club. Seniors receiving the Guaranteed Income Supplement (GIS) through Old Age Pension. 	<p>Subsidy provided according to amount participant can pay to a maximum of 100% of program fees. 50% subsidy provided on average. Summer Programs: up to 3 programs/child.</p> <p>A “payment program” to facilitate affordability can also be offered. A maximum of 3 postdated cheques can be accepted. If registering in more than one program, please request that they <u>not</u> total up fees and divide the amount by 3. Program(s) must be paid in full before their start date.</p> <p>Eg. Participant is registered in 5 programs. 1st Cheque covers programs 1 & 2, dated prior to the first program start date. 2nd Cheque covers</p>	<p>Joy Thompson, Manager of Recreation Services 905-873-2601, ext. 2263</p> <p>or Nancy Dunbar, Program Registrar 905-873-2601, ext. 2268</p> <p>Seniors receiving GIS can obtain an automatic 50% discount on registered programs and memberships (does not include Senior Centre memberships). Pre-authorization is not required by Joy Thompson.</p>	<ul style="list-style-type: none"> Before registering, registrants seeking dept. subsidy must speak with Joy Thompson or Nancy Dunbar to receive approval. An email is sent to Registrars (CSRs) authorizing subsidy and providing details. Registrant must indicate on registration form that they have received approval including to whom they spoke, subsidy amount granted and date of approval. Upon registering, registrant submits payment for the balance of the program fee not covered by subsidy. Registrar applies the Dept subsidy adjustment in Class to reduce program fee.

		<p>programs 3 & 4 and would be dated prior to the third start date. 3rd Cheque covers program 5 and be dated prior to the start date.</p>		
<p>Halton Region Recreation Referral Subsidy Program (Through Halton Region for providing recreational programming opportunities to families in need. (Program is not used for child care assistance)</p>	<p>Must be client of:</p> <p>Childcare Services:</p> <ul style="list-style-type: none"> ▪ Healthy Babies, Healthy Children ▪ Child Care Subsidy. <p>Manager: Mary-Fenn Dunbar 1-866-442-5866 x2560</p>	<p>2010 Eligible Subsidy Amount: \$200 per year per family.</p>	<p>Please ask anyone inquiring if they are receiving support from a Regional program as identified. Refer accordingly.</p> <p>Client's worker, or if requesting assistance for the first time, an Intake Worker with the Region of Halton Child Care Services: (905) 693-4242 or for out of town: 1-866-442-5866 and ask for an Intake Worker.</p>	<ul style="list-style-type: none"> ▪ Client must request financial assistance to attend a recreational program from their worker. ▪ Worker completes a CSF 58 or CSF 58A Recreation Referral form and gives 2 copies to the client. ▪ Client must submit their Recreation Referral form along with their Recreation & Parks program registration form to us. R&P retains the yellow copy of the Recreation Referral form. ▪ Recreation & Parks monitors amount of subsidy used each season and what type of client is the registrant ie OW, HBHC or Child Care Subsidy in Class system. ▪ Registrar invoices Region of Halton OW and Child Cares Services at the end of each season for reimbursement of program fees.
	<p>Employment & Social Services (E&SS)</p> <ul style="list-style-type: none"> ▪ Ontario Works Ontario ▪ Disability Support Program <p>Manager: Carolyn Schoenfeldt 1-866-442-5866 x2750</p>	<p>2010 Eligible Subsidy Amount: \$200.00 per session per child.</p>		

<p>Region of Halton Child Care Purchase of Service Agreement Provides alternate child care opportunities during March Break and summer to clients currently receiving licensed daycare subsidy and using other service providers year round.</p>	<ul style="list-style-type: none"> ▪ Registrant must be receiving child care subsidy from the Region of Halton Child Care Services. ▪ New requests can be submitted but those inquiring may be placed on a waitlist by the Region. 	<ul style="list-style-type: none"> ▪ According to a client's financial situation, Region of Halton Child Care Services approves a subsidized per diem rate. ▪ Should R&P's camp daily rate exceed this approved per diem, the registrant pays the balance. 	<p>Client's worker, or if requesting assistance for the first time, an Intake Worker with the Region of Halton Child Care Services:</p> <p>1-866-442-5866 and ask for an Intake Worker.</p>	<ul style="list-style-type: none"> ▪ Clients register with R&P. ▪ Often the registrant will not have a copy yet of the Region of Halton Child Care Services' CSF37(a) form. ▪ Registrant does not need to provide payment at this time. ▪ Region of Halton will forward a CSF37(a) form to inform us of the registrant's approved per diem rate. ▪ Registrant needs to be informed if a balance is owed that is not covered by the Region and payment collected. ▪ Linda Cousins invoices Region of Halton Child Care Services at month end for re-imbusement of program fees.

* Reviewed annually in consultation with Region of Halton means testing

Agency	Type of Support	Contact	Phone Number	Website
Canadian Tire Jumpstart	Recreational program and sport fee assistance	Tracy Craig Canadian Tire Georgetown	905-873-1350 x 23 or 905-877-1744	
Children's Aid Society – Halton Region / Children's Aid Society North Halton Branch	Child safety and care for families in crisis. Foster Care	Nancy MacGillivray Anne-Marie Keyes	905-333-4441 905-878-2375	www.haltoncas.ca
Halton's FAIR Guide, (Financially Assisted, and Inexpensive Recreation)	A Halton Active Living Network (HALnet) ONLINE guide for Social Service agents who would like to assist children and youth of low socioeconomic status to access recreation programs. Includes many subsidized, inexpensive and free opportunities in Halton.	Monica Marquis, HALnet	1-866-442-5866, ext 7693	http://choices4health.org/pages/Be%20Active.html
Halton Learning Foundation	Raises funds and seeks resources, beyond basic provincial funding, to enrich learning opportunities for students of the Halton District School Board.	Patricia Wright	905-333-3499 ext. 123	http://hlf.hdsb.ca
Halton Support Services	Services for Developmentally Delayed	Intake	905-849-8000 ext. 221	www.haltonsupportservices.ca
Links2Care (Amalgamation of former Halton Helping Hands and Halton Hills Support and Information)	Acton Social Services and Information Centre ; Acton Support Services and Information Centre ; ASSIC ; Halton Hills Community Support and Information	Georgetown Office Acton Office	905-873-6502 519-853-3310	www.hhsci.ca
Government of Canada	Low Income Subsidy Information including: Old Age Security, Guaranteed	General Information Georgetown Office	1-800-277-9914 905-877-6915	http://www.sdc.gc.ca/en/gateways/topics/fyf-gxr.shtml

Agency	Type of Support	Contact	Phone Number	Website
	Income Supplement			
Our Kids Network Acton Hub	Delivers services to Halton children, youth and families in an integrated manner with: <ul style="list-style-type: none"> • Halton Catholic District School Board • Halton District School Board • Halton Child and Youth Services • Halton Children's Aid Society • Halton Region Departments of Health and Social & Community Services • Halton Regional Police Services • Transitions for Youth. 	Francesca Manville Neighbourhood Coordinator Currently at Robert Little School New Hub being built at McKenzie-Smith Bennett mid March.	519-853-8385	www.ourkidsnetwork.ca
Summit House (Mental Health)	Services for adults with serious mental illness.	Maura Gavin, North Halton Coordinator	519-853-1466 Support Worker Sandra Harkin	www.summit-housing.ca
YMCA of Greater Toronto	Community programs serving Bolton; Brampton; Caledon; Halton Hills & Orangeville	Debbie Walton	1-800-265-2689	www.ymcatoronto.org

APPENDIX D

SUBSIDY SUMMARY TOWN AND COMMUNITY PROGRAMS

Year	Rec & Parks Dept Subsidy		Halton Region Camp Purchase of Service Agreement		Halton Region Recreation Referral Subsidy*		Canadian Tire Jumpstart**		School Sponsorships		Total # Part.	Total \$
	# Part	\$	# Part.	\$	# Part.	\$	# Part	\$	# Part	\$		
2010	66	\$6,926	51	\$44,030	165	\$11,522	67	\$17,211	0	\$0	349	\$79,689
2009	68	\$7,021	46	\$41,324	139	\$11,847	92	\$19,608	10	\$1,472	355	\$81,272
2008	87	\$8,644	31	\$16,703	196	\$19,378	68	\$12,802			382	\$57,527
2007	46	\$3,695	15	\$7,742	152	\$18,300	64	\$10,461			277	\$40,198
2006	37	\$5,432	17	\$11,214	68	\$8,508	39	\$5,394			161	\$30,548
2005	21	\$1,326	21	\$9,751	113	\$15,497	31	\$5,189			186	\$31,764
Total		\$33,044		\$130,764		\$85,052		\$70,666		\$1,472	1710	\$320,998
	325		181		833		361		10			

* Includes Ontario Works (OW) or Ontario Disability Support Program (ODSP) clients who receive \$200/child each season annually, and subsidized Child Care or Healthy Babies, Healthy Children (HBHC) clients who receive \$200.00/family annually.

** Subsidy the Town facilitates for low income families to access community programs.

Revised: Dec 24/10

APPENDIX E



Halton Region Recreation Referral Subsidies for Town of Halton Hills

Year	HBHC / CC			OW / ODSP			Total		
	Clients Served	Subsidy \$	+/- Clients	Clients Served	Subsidy \$	+/- Clients	Clients Served	Subsidy \$	+/- Clients
2010	108	\$6695	+30%	57	\$4826	+1%	165	\$11,522	+19%
2009	83	\$6327	-33%	56	\$5520	-22%	139	\$11,847	-29%
2008	124	\$10,824	+41%	72	\$8,554	+11%	196	\$19,378	+28%
2007	88	\$ 7,461	+57%	65	\$10,839	+63%	153	\$18,300	+113%
2006*	32	\$ 2,390	-86%	40	\$ 6,119	-38%	72	\$ 8,509	-72%
2005	69	\$ 8,335	+64%	55	\$7,162	+47%	124	\$15,497	+57%
Total	504	\$ 42,032		345	\$43,020		849	\$85,053	

* 2006 HBHC/CC funding decreased to only \$100/yr/family from Jan to June and then inc to \$200/family/yr until year end.

Approved Funding Amounts:

Year	HBHC / CC	OW/ODSP
2010	\$200/family/yr	\$200/child/qtr
2009	\$200/family/yr	\$200/child/qtr
2008	\$200/child/yr	\$200/child/qtr
2007	\$200/child/yr	\$200/child/qtr
2006	\$100/family/yr	\$200/child/qtr
	\$200/family/yr (inc)	
2005	\$200/child/qtr	\$200/child/qtr

Revised: 24-Dec-10