

HALTON HILLS

CEMETERIES

Your Guide to Town of Halton Hills Cemeteries



CONTENTS

GENERAL INFORMATION

Town Cemetery Locations	3
Hours of Operation	4
Visiting the Cemeteries	4
Contact Information	4

LOTS, PLOTS & NICHE

Lot, Plot and Niche Definitions	5
Purchasing Products & Services	5
Selecting your Lot, Plot or Niche	6
Selling and Transferring	6

MONUMENTS & MARKERS

Monuments and Markers Defined	7
Foundations	8
Placement of Monuments and Markers	9
Lot and Plot Specifications	10
Inscription Information	11
Monument Cleaning Service	11

INTERMENTS

General Information about Interments	12
Interment Process	13
Disinterment Process	13
Scattering Grounds	13

ORNAMENTATION & PLANTING

Removable Ornamentation	15
Columbarium Ornamentation	15
Unacceptable Ornamentation	15
Lot or Plot Planting	16
Flower Bed Service	17
Care and Maintenance	17

OTHER INFORMATION

Devereaux Cemetery	18
Resources	18

GENERAL INFORMATION

LOCATIONS

Town of Halton Hills currently operates and maintains Greenwood Cemetery in Georgetown, Fairview Cemetery in Acton and Hillcrest Cemetery in Norval. The Town also preserves seven inactive heritage cemeteries, rich in historical significance that date back to 1830.

Photo of fairview cemetery



FAIRVIEW CEMETERY
20 Cobblehill Road
Acton, ON L7J 1N9

Main St. S (Hwy 25) & Cobblehill Rd.
2 Blocks South of Mill St. (Hwy 7)



GREENWOOD CEMETERY
100 King Street
Georgetown, ON L7G 2G7

Mountainview Rd. & King St. (Near Maple Ave.)
3 Blocks North of Guelph St. (Hwy 7)



HILLCREST CEMETERY
9985 Winston Churchill Blvd.
Norval, ON L0P 1K0

Winston Churchill Blvd. & 10th Sideroad
2 Blocks South of Guelph Street (Hwy 7)

HOURS OF OPERATION

Cemeteries are open from 8:00 am to dusk daily.

VISITING THE CEMETERIES

Cemeteries play a fundamental role in the community, offering residents a place to pay tribute and commemorate the lives of loved ones. A place for peaceful contemplation, cemeteries integrate green space and park area into residential neighbourhoods providing tranquil walking paths.

All visitors to the cemeteries are asked to respect the integrity and dignity of the cemetery as well as the rights of all cemetery visitors and patrons.

Inactive heritage cemeteries include:

- Trafalgar Road Pioneer Cemetery
Trafalgar Rd. and 10th Line, Georgetown
- Pioneer Cemetery
5th Side Road and 3rd Line, Georgetown
- Pioneer Cemetery
8th Line and Steeles Ave., Hornby
- Acton Pioneer Cemetery
30 Park Ave. in Prospect Park, Acton
- St Paul's Anglican Cemetery
Winston Churchill Blvd. and 10th Side Road, Norval
- Worden Pioneer Cemetery
Highway 7 and 5th Line, Acton
- Hornby Presbyterian Cemetery
8th Line and Steeles Avenue, Hornby

CEMETERY REGULATIONS

- Pets are NOT allowed in the Cemeteries
- The speed limit within the Cemeteries is 10km/hr.
- Vehicles are not allowed off the roadways
- Vandalism or desecration is prohibited
- All visitors must respect the integrity and dignity of the cemetery

CONTACTS

SALES, RECORDS AND ADMINISTRATION

Cemetery Coordinator,
Recreation and Parks
905-873-2601 ext. 2281
cemeteries@haltonhills.ca

OPERATIONS & MAINTENANCE

Parks and Cemeteries Supervisor,
Transportation & Public Works
905-873-2601 ext. 2614



LOTS, PLOTS & NICHES

LOTS AND PLOTS

A lot is a specific area of land within a cemetery that has been designated for the interment of human remains. A plot is two or more lots in which the rights to inter have been sold as a unit.

Fairview and Hillcrest Cemetery have a variety of lots available for purchase. Greenwood Cemetery has a limited supply of lots which can only be purchased at the time of an interment.

NICHES

A niche is a sealed compartment for the interment of cremated remains within a columbarium. Columbariums are available at Fairview, Greenwood, and Hillcrest cemeteries.

SCATTERING GROUNDS

Scattering Grounds are designated areas within a cemetery where the scattering of cremated human remains is permitted. Located in a garden setting at Greenwood Cemetery, the scattering grounds provide an alternative to interment in a niche or lot.

PURCHASING PRODUCTS OR SERVICES

Our compassionate and knowledgeable staff is available to assist you throughout your planning process and answer any questions you may have.

At your convenience, the Cemetery Coordinator can be reached by calling 905-873-2601 ext. 2281.

RATES

Current rates are available at www.haltonhills.ca/cemeteries or enclosed in the cemetery package.

Rates are subject to change on an annual basis.



"Until the day breaks and the shadows flee away"

John Campbell 1884 - 1967, Greenwood Cemetery

SELECTING YOUR LOT, PLOT OR NICHE

LOTS AND PLOTS

The Town sells lots row by row in order to maintain continuity within the cemeteries. However, if the Town decides that it is not detrimental to the future of the cemetery, then the public can be granted access to all available plots.

COLUMBARIUM NICHE

Columbarium niches are not sold in sequence. Any available niche can be selected.

LOT, PLOT AND NICHE OPTIONS

Please see the lot, plot and niche specification chart on page 10 for a complete listing of size and type options.

AFTER YOU HAVE PURCHASED

ONCE YOU HAVE PURCHASED YOUR LOT, PLOT OR NICHE, YOU WILL RECEIVE:

- A copy of the Contract
- A copy of the Cemetery By-law
- A Certificate of Interment Rights - the Certificate of Interment Rights will not be awarded until the lot, plot or niche is paid in full.
- Cemetery Rates
- Consumer Information Guide to Funerals, Burials and Cremation Services

CERTIFICATE OF INTERMENT RIGHTS

A Certificate of Interment Rights is proof of ownership of the rights to a specific lot, plot or niche.

The Certificate of Interment Rights needs to be presented before any interment services can be performed and prior to the installation of foundations, monuments, flat markers, cornerstones or foot markers.

RIGHTS HOLDER

The term "Rights Holder" refers to the person named on the Certificate of Interment Rights as the owner of the rights to a lot, plot or niche.

It is important to note that while the Rights Holder owns the rights to a lot, plot or niche, Town of Halton Hills still retains ownership of the land.

SELLING OR TRANSFERRING A LOT, PLOT OR NICHE

Town of Halton Hills does not permit the private resale of interment rights to third parties. Rights Holders wishing to sell interment rights prior to an interment having taken place may sell the rights back to the Town at the current market value less the care and maintenance paid at the time of purchase.



MONUMENTS, MARKERS & CORNERSTONES

There are several different types of monuments and markers, all of which are permanent memorials, most commonly made of granite.



MONUMENT

Located at the head of a lot or plot. A monument is an upright memorial that sits above ground level and requires a foundation.



PILLOW MARKER

Located at the head of a lot or plot. A pillow marker has an angled face that sits above ground level and does not require a foundation.



MARKER

Located at the head of a lot or plot. A marker is a flat stone that rests flush with the ground level.



FOOT MARKER

Located at the foot of a lot. A foot marker is a flat stone that rests flush with the ground level.



CORNERSTONE

Cornerstones are purchased as a set of two or four and show the boundary of a lot or plot. A cornerstone is a flat stone that rests flush with the ground level.

TEMPORARY MARKER OR CROSS

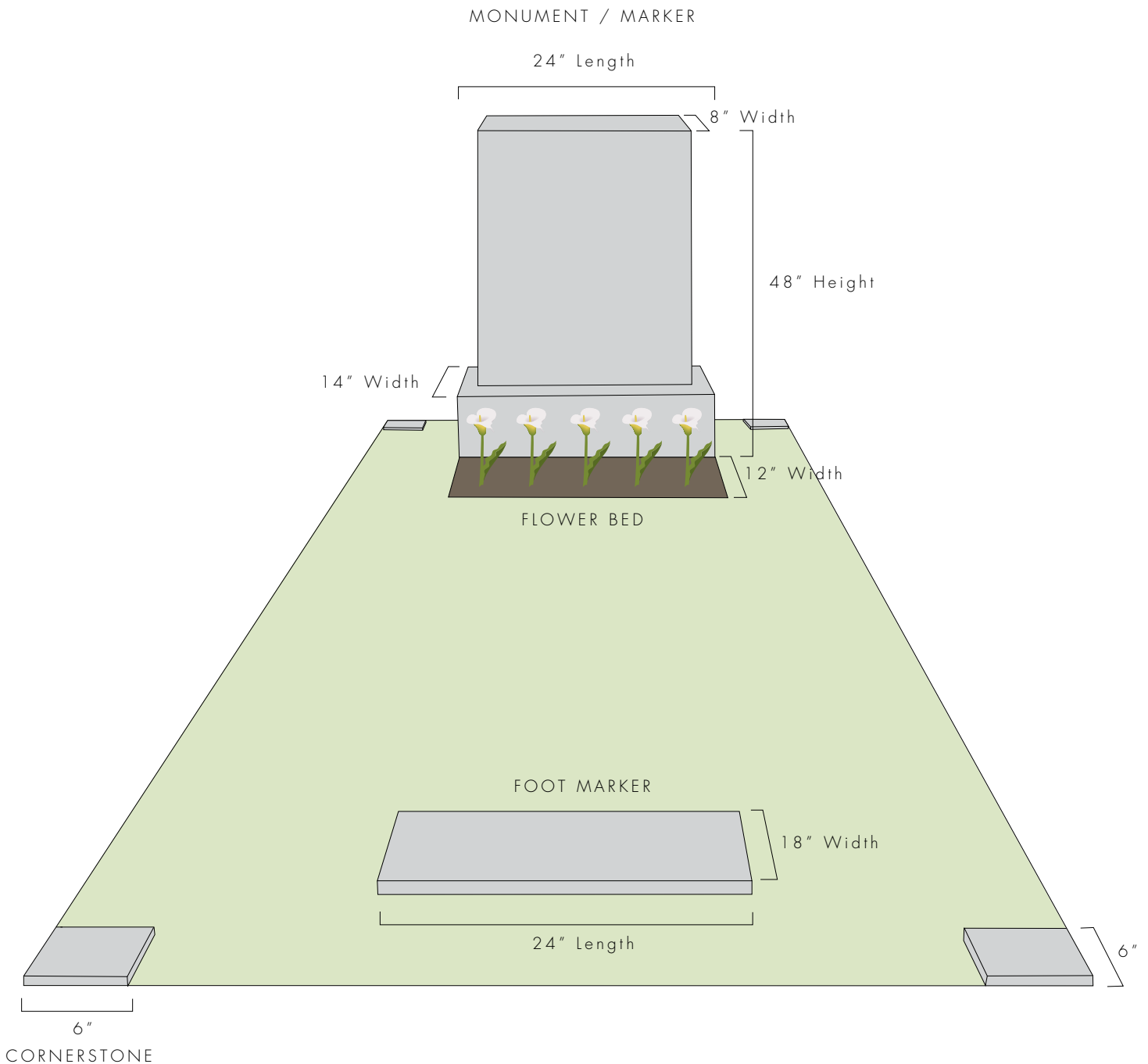
A temporary marker or cross is permitted on a lot or plot for up to one year from the date of interment to allow arrangements to be made for a permanent marker or monument to be installed.

FOUNDATIONS

A foundation is a concrete base that is poured into the ground to support monuments and markers on a lot or plot. Foundations support and preserve monuments and markers from the natural movement of the ground over time.

Foundations are ordered when a monument is purchased. The monument company will coordinate the installation process with the Town Cemetery Coordinator. Installation of foundations occurs approximately four times each year, weather permitting. All monuments must have foundations installed before they can be placed on a lot or plot.

LAYOUT OF A SINGLE GROUND LOT



PLACEMENT OF MONUMENTS OR MARKERS

A single monument or marker is centrally placed at the head of the lot or plot. In addition to one monument or marker, a foot marker can be centred at the foot of each lot and cornerstones can be placed to define the lot or plot's boundary.

FOOT MARKERS AND CORNERSTONES

A foot marker must have a flat top and bottom and cannot be larger than 24" x 18" (600 mm x 450 mm). The depth of a foot marker may range from 4" to 6" (100 mm to 150 mm). Maximum one foot marker per lot.

A cornerstone must be a maximum size of 6" x 6" (150 mm x 150 mm). Two or four cornerstones per lot or plot.

GROUND LOT AND PLOT SPECIFICATIONS

LOT/PLOT TYPE - SIZE	MONUMENT*		PILLOW MARKER**		MARKER		OPTIONAL FOOT MARKER		OPTIONAL CORNERSTONE	
	1 per Lot or Plot		1 per Lot or Plot		1 per Lot or Plot		1 per Lot or Plot		2 or 4 per Lot or Plot	
Type	Length	Height	Length	Width	Length	Width	Length	Width	Length	Width
Cremation – 2' x 2'	-	-	-	-	20"	12"	-	-	-	-
Cremation*** (Hillcrest only) – 3' x 3'	-	-	-	-	22" only	14" only	-	-	-	-
Cremation – 4' x 4'	24"	48"	24"	18"	24"	18"	-	-	-	-
Single Lot – 10' x 3' 6"	24"	48"	24"	18"	24"	18"	24"	18"	6"	6"
2 Lot Plot – 10' x 7'	54"	48"	48"	18"	48"	18"	24"	18"	6"	6"
3 Lot Plot – 10' x 10' 6"	68"	48"	48"	18"	48"	18"	24"	18"	6"	6"
4 Lot Plot – 10' x 14'	82"	48"	48"	18"	48"	18"	24"	18"	6"	6"
5 Lot Plot – 10' x 17' 6"	96"	48"	48"	18"	48"	18"	24"	18"	6"	6"
6 Lot Plot – 10' x 21'	96"	48"	48"	18"	48"	18"	24"	18"	6"	6"
Scattering Garden	-	-	-	-	6"	2"	-	-	-	-

Option measurements are for maximums allowed unless otherwise specified.

* Measurement is for Diestone and Base. Diestone thickness must be at least 8" (203mm). Bases can not be wider than 14" (356mm) on single lots and 18" (457mm) on larger plots.

** Pillow markers do not require a concrete foundation but may have one if desired. Pillow markers may not be higher than 12" (305mm) at any point.

*** Markers for Hillcrest cremation lots must be set in concrete foundation.

OTHER SIZES

To install a monument, marker or foot marker that does not meet the dimensions outlined above, the Rights Holder must request permission for an exemption in writing to the Town.



Robert Little Monument, Fairview Cemetery »

INSCRIPTIONS

Inscriptions can be very personal and provide a way to pay tribute to our loved ones. It is important that all inscriptions keep within the dignity and decorum of the cemetery. In the event that an inscription is deemed inappropriate, the Town reserves the right to order the removal of the inscription. Should an inscription be removed, the Rights Holder will not be compensated.

INSCRIBING COLUMBARIUM NICHES

In order to preserve the overall aesthetic of the columbarium the Town has developed a standard layout for inscriptions on niche shutters. Upon purchasing a niche, the Cemetery Coordinator will assist you in completing the inscription form. The lettering company will receive your request and will forward a proof, requiring your approval prior to the engraving taking place. Pictures, plaques and other ornamentation are not permitted on the niche shutters.

CHANGING A MONUMENT OR MARKER

If you wish to alter a monument or marker in any way, including removal, adding inscriptions or cleaning, the Rights Holder must request permission in writing to the Town and provide the following information:

- Type of change or alteration to be made
- Lot or plot number
- Date of the removal and return of the monument or marker
- Name and address of the contractor completing the work

MONUMENT CLEANING SERVICE

A monument cleaning service is available through the Town of Halton Hills. Seasonal cleaning of the monument will improve the stone's appearance and legibility.

Please contact the Cemetery Coordinator at 905-873-2601, ext. 2281 for details.



Hope Columbarium at Greenwood Cemetery ♡

INTERMENTS

INTERMENT DEFINED

Interment refers to placing human remains in a lot, plot, niche or scattering ground.

INTERMENT TYPE	DEFINITION	INTERMENTS PER LOT	AVAILABILITY
Full Interment	Burial of human remains that have not been cremated	10' x 3' 6" Single Lot: One maximum	All Year*
Cremation Interments	Burial of cremated human remains in a lot	2' x 2' or 3' x 3' Cremation Lot: Two maximum 4' x 4' Cremation Lot: Four maximum 10' x 3' 6" Single Lot: Four maximum with no casket OR Three maximum with casket	All Year*
Columbarium Interments	Cremated human remains are interred in Columbarium niches	12" x 12" x 12": Two maximum** 24" x 12" x 12": Four maximum**	All Year*
Scattering	Cremated human remains are scattered in the Reflection Garden	N/A	May 1st to November 30th
<p>* As determined by Town of Halton Hills staff and subject to weather conditions. ** Please ensure that the niche can accommodate the urn's size.</p>			

GENERAL INFORMATION ABOUT INTERMENTS

- Only human remains are allowed to be interred into a lot, plot, niche or scattering grounds.
- At least 24 inches (610 mm) of earth will cover full interments.
- Interments are not performed on Sundays or holidays, unless a doctor's certificate requires that the burial must take place within 24 hours of death.
- A late interment fee will apply if the interment is scheduled for after 3:00 pm on weekdays.
- A late interment fee will apply if interment notice is less than two business days.
- Additional charges apply to interments conducted on Saturdays, Sundays or holidays.
- An interment will be refused by the Town if sufficient plot or lot burial records are not available.

"Beyond those glittering orbs of light, in realms of bliss and pure delight, thy ransomed spirit now appears, where god had wiped away all light."

Sarah T. Worden 1830 - 1873, Worden Pioneer Cemetery



INTERMENT PROCESS

1. The original of a Burial Permit for casket interments or a Cremation Certificate for cremations must be provided to Recreation & Parks before an interment can take place. The funeral home will often take care of this process on your behalf.
2. The Rights Holder must set up an appointment with the Town's Cemetery Coordinator to schedule an interment, present their Certificate of Interment Rights (Deed), complete a contract and provide payment to the Town.
3. If the Rights Holder is deceased, the legal next of kin or the estate's executor would schedule the interment as indicated above.
4. A Town representative must be present for the interment.

DISINTERMENT PROCESS

Disinterment refers to the removal of human remains from a lot, plot or niche and moved to an alternative resting place.

Disinterment may occur when:

- Written consent from the local Medical Officer of Health and the Rights Holder is provided.
- There is an order from the Court
- Under other regulations as found in the Provincial Cemeteries Act.

Disinterment of the remains of individuals who have died of various communicable diseases will only take place under the regulations of the Health Protection and Promotion Act and the requirements of the Cemeteries Act.

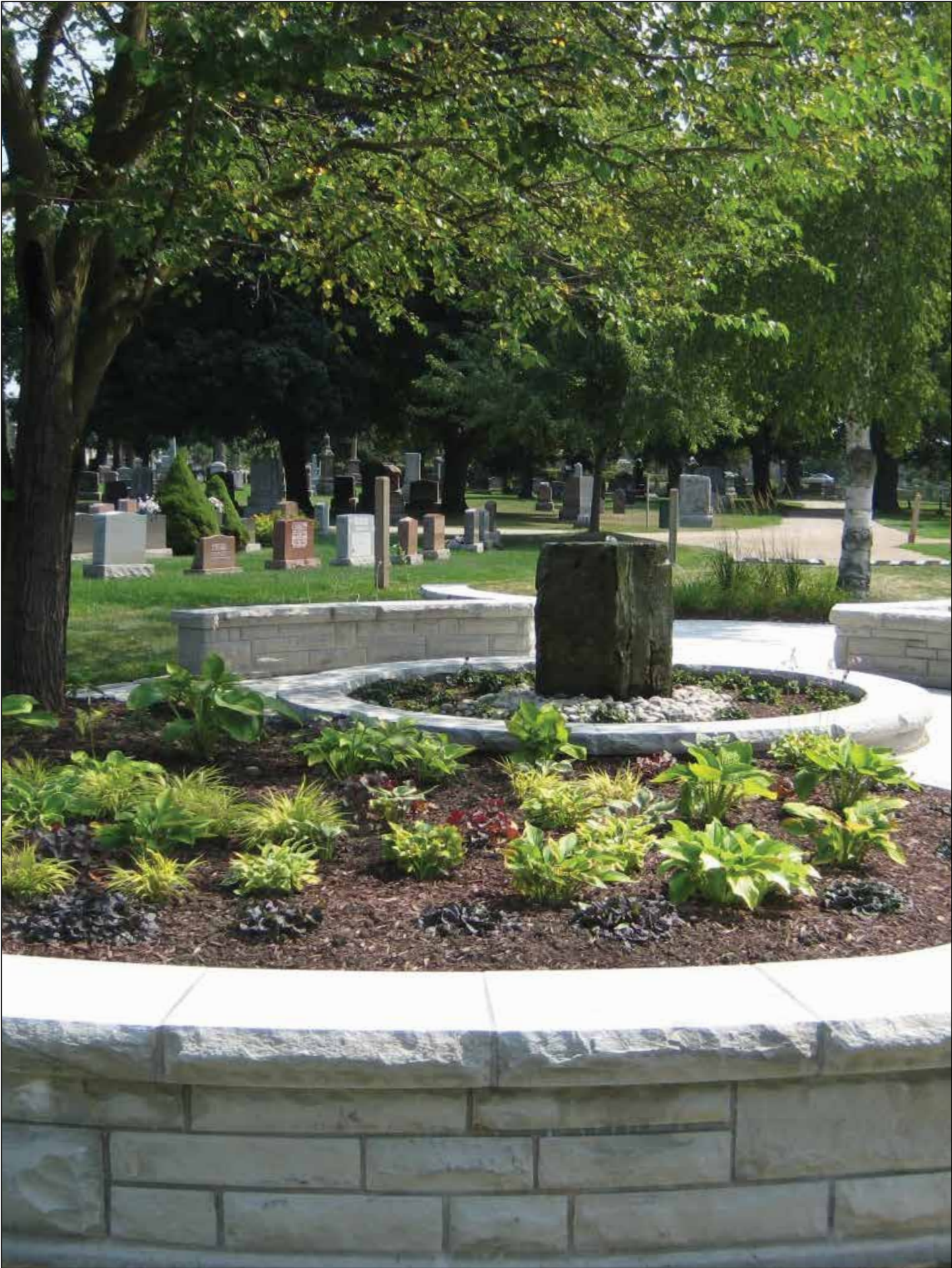
SCATTERING CREMATED REMAINS

The practice of scattering cremated human remains is an integral part of religious burial ceremonies for several faith communities.

Greenwood Cemetery features the Reflection Garden, a permanent place to hold a private ceremony for scattering cremated remains. This tranquil setting beneath a mulberry tree, with the soothing sounds of a water feature, offers a place to pay respects and remember loved ones. Bronze plaques and vases are available for inscriptions to commemorate and preserve a loved one's memory.

For those wishing to scatter remains at the Reflection Garden, please contact the Cemetery Coordinator. You will need to sign a contract indicating the date of the scattering, as well as provide the original cremation certificate. The scattering interment fee must be paid in full prior to interring ashes.

A Town representative must be present for the interment.



ORNAMENTATION & PLANTING



REMOVABLE ORNAMENTATION

- Seasonal wreaths are permitted October 15th to April 1st annually. Securely affixed saddle wreaths are permitted year round. Other natural or artificial tributes are permitted year round if they are contained within the designated flower bed.
- All funeral flowers and containers are removed by Town staff from the grave site within seven days following the interment.
- The Town may remove without prior notification any ornamentation that is contrary to the decorum of the cemetery due to the ornamentation's content, condition, method of installation or incompatibility with its surroundings.

COLUMBARIUM ORNAMENTATION

Permanent vases are available for purchase from the Town for columbarium niches. This is the only place to put cut flowers at a columbarium. Any other plant material, decorations or wreaths are not permitted in the columbarium gardens.

Unacceptable ornamentation will be removed by Town staff at the expense of the Rights Holder.

UNACCEPTABLE ORNAMENTATION

The following ornamentation/changes are not permitted:

- Changing the grade of a lot or plot
- Erecting a marker or monument not in compliance with the size and placement guidelines determined by Town of Halton Hills
- Planting or placement of any natural or artificial floral tributes, grasses, statues or figurines in the cemetery other than in flower beds
- Breakable or combustible material
- Placing any saddle wreath unless securely affixed to the monument
- Installing any border, fence, railing, wall, walkway, pathway, coping or edges
- Planting or placement of any floral tributes, natural or artificial trees, shrubs or arrangements greater than 4 ft. (1.2 m) in height, or having thorns or features that may be hazardous to the public

Why are these decorations not allowed?

- They create a hindrance for maintenance and/or interment procedures
- Increase risk to staff and the general public
- They deter from overall dignity and decorum of the cemetery

LOT OR PLOT PLANTING

Dwarf and ornamental trees must be approved by Town staff and meet the following criteria:

- Be placed within the monument line
- Reach a maximum height of 4 ft. (1.2 m)
- Stay within the limit of the lot or plot when fully grown
- Be free of thorns or hazards

EXAMPLES OF ACCEPTABLE PLANTS

Evergreen Plants: Dwarf Balsam, Dwarf Alberta Spruce, Little Champion Cedar, Bennett Dwarf Hemlock, Emerald Gaiety Euonymus, Japanese Pieris.

Shrubs: Pygmy Pea Shrub, Potentilla, Gold Mound Spirea, Minuet Weigela, Silver Edged Dogwood, Corkscrew Hazel.

PROBLEM PLANTS

If plant roots, branches or other features become a problem on a lot or plot, Town staff will contact the Rights Holder. If the Rights Holder cannot be reached, Town staff will post a public notice on site for 30 days before removing all or part of the plant.

Problems might include:

- Interference with other lots, plots, markers, roads or walkways
- Impeding cemetery maintenance
- Plants that hide or obscure markers or monuments
- Growth larger than the maximum height of 4 ft. (1.2m)
- Unsightliness
- Inconvenience to cemetery patrons
- Hindrance to future interments

Unacceptable planting will be removed by Town staff.



FLOWER BEDS & CUT FLOWERS



FLOWER BEDS

Flower beds are welcomed at lots and plots (excluding 2' x 2' and 3' x 3' cremation lots), and must be located at the head of a lot or plot extending a maximum of 12 inches (300 mm) from the front of the monument or marker, and not extending beyond the sides of the monument or marker. All plantings and decorations must be contained within the flower bed.

Hose bibs and watering cans are available for individuals to use in caring for a flower bed.

Please note: The Town is not responsible for damage or maintenance of the flower beds. All materials within flower beds must be removed when dead, faded or unsightly.

CUT FLOWERS

Unbreakable vases for cut flowers can be installed permanently in the foundation of the monuments or markers. Any faded flowers will be removed by Town staff.

FLOWER BED SERVICE

A full flower bed service is available through the Town including installation of annuals, watering, weeding, fertilizing, and fall planting. Please contact the Cemetery Coordinator at 905-873-2601, ext. 2281 for details.

CARE AND MAINTENANCE

Town of Halton Hills maintains the lawns, roadways and general areas of the cemeteries. The Town will also level plots from time to time to ensure reasonable maintenance.

Town staff inspect the monuments regularly for stability. If they find an unstable or hazardous situation, the Rights Holder will be notified and the Town will remedy the situation. However, if the monument poses an imminent danger, the Town may take action without prior notice to the Rights Holder.

While every effort is made to ensure the quality and condition of a burial plot, the first year following an interment can be challenging. Some settling of the ground is natural and will require a year's time before the area is fully restored.

OTHER INFORMATION

DEVEREAUX CEMETERY

Devereaux Cemetery is owned and operated by the Roman Catholic Diocese of Hamilton and is available to all residents of Halton Hills and surrounding communities.

To purchase Devereaux Cemetery services, contact the cemetery at:

12337 17th Sideroad
Halton Hills, ON L7G 4S6
905-877-8500
www.devereauxcemetery.ca

GENEALOGICAL SEARCHES

The Town does not perform genealogical searches. The Cemetery Coordinator can only provide information regarding interment dates and the location of specific lots, plots or niches.

BY-LAW

Please refer to The Corporation of the Town of Halton Hills Cemeteries By-law at www.haltonhills.ca/cemeteries.

OTHER RESOURCES

- Funeral, Burial and Cremation Services Act
www.ontario.ca/laws
- Health Protection and Promotion Act
www.ontario.ca/laws
- Vital Statistics Act
www.ontario.ca/laws
- Ontario Genealogical Society
www.ogs.on.ca

"Thou beloved by all who knew thee, For thy pure and gentle mind"
Mary Annie Lindsey, Date Unknown, Hornby Presbyterian Cemetery



