



**PLANNING, DEVELOPMENT & SUSTAINABILITY
MEMORANDUM**

TO: Mayor R. Bonnette & Members of Council
FROM: Steve Burke, Manager of Planning Policy
DATE: June 27, 2014
MEMO NO.: MEM-PDS-2014-0009
RE: Hamlet of Norval Secondary Plan Review – Update
Regarding 16 Adamson St. N.

The purpose of this memorandum is to update Council in regards to 16 Adamson St. N. in Norval. As Council will recall, when an updated Norval Secondary Plan and associated zoning by-law amendment was approved by Council earlier this year, the subject property was deferred to allow for discussions with the new property owner.

Steering Committee Meeting

A Norval Secondary Steering Committee meeting was held on June 18, 2014 to specifically discuss 16 Adamson St. N. The new owner of the property, Mark Nalewajko, was invited to attend the meeting and discuss his plans for the property.

Mr. Nalewajko explained to the Steering Committee that he intends to continue to use the property for the commercial storage of boats and recreational vehicles.

Site Visit and Follow up Letter

At the meeting, Mr. Nalewajko invited the Committee to visit the property and further discuss his future plans for the property. Planning Staff will be working with Mr. Nalewajko to set up a site visit for the Steering Committee over the summer.

At the meeting Mr. Nalewajko was asked to submit a letter to the Town confirming his intended use of the property.

Next Steps

Following the site visit and receipt of the letter from the property owner, Planning Staff will be considering how to proceed with respect to the deferral of the property under the Norval Secondary Plan and associated zoning by-law amendment.

Respectfully submitted,

Steve Burke, MCIP, RPP
Manager of Planning Policy

John Linhardt, MCIP, RPP
Director of Planning, Development and
Sustainability