

APPLICATION FOR PROPERTY TAX REBATE

FOR REGISTERED CHARITIES OCCUPYING COMMERCIAL OR INDUSTRIAL PROPERTY

This application is due **the last day of February** of the year following the taxation year to which the application relates.

This application consists of 2 parts, the applicant's declaration and the landlord's declaration, both of which must be fully completed prior to submission.

APPLICANT DECLARATION

Name of Registered Charity _____

Revenue Canada Charitable Registration Number

Attach proof of status as Registered Charity as defined in S. 248(1) of the *Income Tax Act*

Property Address _____

Does the Charity lease _____ / own _____ the property?
Please provide a copy of the lease agreement.

Name of Contact _____

Mailing Address (if different from above) _____

Telephone No. () _____ Fax: () _____ Email: _____

I certify that the above information is true, correct and complete. I authorize the release by third parties of all information the Regional Treasurer or Local Treasurer may require to verify the accuracy of any information submitted with this application. I also acknowledge that I must inform the Local Municipality of any changes in the above which affects my eligibility for a rebate.

Signature of Signing Officer _____

Name and Title of Signing Officer _____

Date _____

LANDLORD / PROPERTY OWNER DECLARATION

Name of Landlord / Owner _____
(please print)

Mailing Address _____

Telephone No. () _____ Email: _____

Assessment Roll No. 24 - - - - -

Property Occupied by Registered Charity _____
(Full Address)

LANDLORD / PROPERTY OWNER DECLARATION CONTINUED

Property Class for Property occupied by charity		_____ Commercial	_____ Industrial
Tax Year of Rebate _____	Occupancy Date of Charitable Organization at Present Address		(yyyy/mm/dd) _____
Total Annual Property Taxes Payable on Assessed Property		\$ _____	
This amount should agree to Municipal tax notices			
Total Annual Property Taxes paid by Charity for Tax Year		\$ _____ "A"	
Registered Charity's Proportional Share of Rentable Space of Property		_____ %	
OR			
Total Space of Building _____	Sq Ft	Occupancy Date of Charitable Organization at Present Address	(yyyy/mm/dd) _____
Total Space Occupied by Charitable Organization _____	Sq Ft	Property Tax \$ _____ Charged	per Sq Ft per year _____
		Total Taxes Paid \$ _____ by Charity for Tax Year	"A"

I certify that the above information is true, correct and complete.

Signature of Landlord / Owner _____ **Date** _____

Name of Landlord / Owner _____

Personal information is collected on this form per Halton Region By-law Nos. 120-98, 75-01 and 48-03 and will be used to determine eligibility for property tax rebates for registered charities.

If you have questions, contact Tax Policy staff at,
 The Regional Municipality of Halton,
 1151 Bronte Road,
 Oakville, Ontario
 L6M 3L1
 (905) 825-6000 ext 7101

Submit the request to your Local Municipality:

City of Burlington	Town of Halton Hills	Town of Milton	Town of Oakville
426 Brant Street PO Box 5080 Burlington ON L7R 4G4	1 Halton Hills Drive Halton Hills, ON L7G 5G2	150 Mary Street Milton, ON L9T 6Z5	1225 Trafalgar Road Oakville, ON L6H 0H3
(905) 335-7750	(905) 873-2600	(905) 864-4142	(905) 338-4222

FOR OFFICE USE ONLY

Local Municipality: _____ *Application No.*

Taxation Year For Which Rebate is Requested: _____ Date Application is received: _____

Charitable Status Verified: _____

Amount Eligible for Rebate 40% x "A" _____

Distribution of Rebate:

Local Municipality \$

Region of Halton \$

Education \$

Total \$

Approved by _____ *Date* _____