



## MEMO TO FACILITY USERS, COACHES & MANAGERS

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The Arena Administration and Operators are requesting ALL individuals who are in charge of a team or group of participants, to observe and abide by the following regulations for the enjoyment and safety of all:

- An hour of ice time is 50 minutes.  
Participants must leave the ice immediately upon hearing the buzzer. Do NOT permit players to do more laps around the rink once the buzzer has gone. No shooting pucks when lift gates open.
- Coaches & Managers are reminded to adhere to the actual game time allotted. If you add 5 minutes to a period, your game will have a curfew imposed. Please strictly adhere to the OMHA guidelines for length of games within available ice time assigned.
- Coaches & Managers are required to make sure that no participant steps onto the ice surface until the ice resurfacer doors close.
- A Coach or Manager should be the first person in and the last person out of a dressing room to ensure no damage has been caused. Minors should not be left alone in these rooms. Coaches & Managers are responsible for the conduct and behaviour of their players/participants when they are at the arenas for games and practices. Please report damages or findings immediately to facility staff.
- A Coach or Manager MUST be on the ice surface with the participants at all times, including the start and the end of a practice. Helmets must be worn by all participants.
- All requests for an event such as PHOTO sessions (Picture Days) must be requested in advance and approved by the appropriate Facility Supervisor. It is imperative that any emergency egress from the facility is not impeded.
- Coaches or Managers are reminded to check that all doors and gates are secured shut at all times during practices and to stress the importance of closing them quickly and securely during games. If any gate is causing a problem, please promptly bring it to the attention of our Facility staff.
- Facility Maintenance Request forms are located in the Arena office. This form should be used to request or advise staff of any operational issues. Safety issues of concern should be brought to staff's attention immediately.
- There is no alcohol and no smoking permitted in the arenas. Respective laws and by-laws will be strictly enforced. We ask for your assistance in making our Facility staff aware of any contraventions.