

Joint Compliance Audit Committee for the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville and The Regional Municipality of Halton

Compliance Audit Committee Application

INSTRUCTIONS:

Completed applications can be:

- hand delivered or sent by regular mail to The Regional Municipality of Halton, Attention: Regional Clerk, 1151 Bronte Road, Oakville, ON, L6M 3L1
- sent by fax to 905-825-8838 to the attention of the Regional Clerk, or
- emailed to regionalclerk@halton.ca

Completed applications must be received by the Regional Clerk **no later than 4:30 p.m. on July 25, 2014.**

Committee membership will be drawn from the following stakeholder groups:

- accounting and audit – accountants or auditors with experience in preparing or auditing the financial statements of municipal candidates;
- academic – college or university professors with expertise in political science or local government administration;
- legal; and
- other individuals with knowledge of the campaign financing rules of the Municipal Elections Act, 1996.

Applicant		
Last Name		First Name
Mailing Address	City/Town	Postal Code
Email Address	Business Phone	Home Phone

Questionnaire:

Instructions for completing this application and preparing your resume:

- Please answer 'yes' or 'no' to each question; please do not select both yes and no, or leave both blank.
- Your resume or brief bio should be based on your skills, experience and qualifications compared to those listed in the terms of reference for the committee.
- Submit a copy of your resume or brief bio, along with this application form.
- Do not include copies of transcripts, licenses, certificates, etc.

- 1** The committee shall be composed of five (5) members, and shall **not** include:
- (a) employees or officers of the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville or Halton Region;
 - (b) members of Council for the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville or Halton Region;
 - (c) any persons who are candidates in the election for which the Committee is established or family members of same, or any person connected to a candidate through an employment, contractual, business or partnership relationship;
 - (d) any persons who have participated as a candidate for an office in the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, or run for Regional Chair in the past two regular elections, or who have conducted audits or provided financial advice in respect of such campaigns;
 - (e) any persons who do or intend to assist any candidate, as a volunteer or for compensation, in the election for which the Committee is established.

Are you any of the aforementioned? Yes No

- 2** Do you possess the following:
- (a) knowledge and understanding of municipal election campaign financing rules; Yes No
 - (b) analytical and decision-making skills Yes No
 - (c) experience working on a committee, task force or in a similar setting Yes No
 - (d) excellent oral and written communication skills Yes No

If you selected 'yes' to questions (a) and (c) in Part 2, please briefly outline how you obtained this knowledge or experience, and how you have applied this knowledge or experience.

3 Please provide your reasons for applying to this committee.

4 Will you be available to participate in meetings during the day or after business hours? Please list any restrictions on your availability.

5 Please list any other skills, abilities or experience you have which you believe will benefit the committee?

6 Is a copy of your resume, or a brief bio attached to this application? Yes No

If appointed to the Joint Compliance Audit Committee, I agree that I will not provide advice to, prepare or audit the election financial statements of any candidate seeking election for any office in the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville or for the office of Regional Chair in the 2014 municipal election or any by-elections during the 2014-2018 term of council.

I hereby certify that the information contained in this application is accurate.

Signature

Date

Personal information contained on this form is collected under the authority of the *Municipal Elections Act, 1996*, s. 81.1. The information will be used to assess an applicant's eligibility to serve on the Joint Compliance Audit Committee. Pursuant to s. 88 of the *Municipal Elections Act, 1996*, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, and until its destruction, may be inspected by any person at the Regional Clerk's Office at any time when the office is open. Questions about this collection can be directed to the Regional Clerk, 1151 Bronte Road, Oakville, ON L6M 3L1, 905-825-6000 ext. 7254, regionalclerk@halton.ca