



* Denotes Change From Council Agenda

MINUTES

COUNCIL MEETING

MONDAY, NOVEMBER 27, 2017

The Town of Halton Hills Council met this 27th day of November, 2017, in the Council Chambers, Halton Hills Civic Centre, commencing at 6:30 p.m., with Mayor R. Bonnette in the Chair.

MEMBERS PRESENT: Mayor R. Bonnette, Councillors M. Albano, T. Brown, J. Fogal, J. Hurst, B. Inglis, M. Johnson, D. Kentner, A. Lawlor, B. Lewis, C. Somerville

REGRETS: NIL

STAFF PRESENT: (Open Session) A. B. Marshall, Chief Administrative Officer; Jane Diamanti, Commissioner of Corporate Services; W. Harris, Commissioner of Recreation and Parks; C. Mills, Commissioner of Transportation and Public Works; J. Linhardt, Commissioner of Planning and Sustainability; J. deHooze, Commissioner and Chief of Fire Services; M. Leighton; Manager of Accounting and Treasurer; J. Ison, Human Resources Business Partner; L. Lancaster, Manager of Human Resources; A. Fuller, Manager of Corporate Communications; A. Farr, Manager of Development Review; J. Markowiak, Senior Planner, Development Review; J. Jelsma, Manager of Development Engineering; T. Boutassis, Planner – Development Review; G. Cannon, Chief Librarian; V. Petryniak, Deputy Clerk; D. Szybalski, Economic Development and Corporate Policy Advisor; S. Jones, Clerk and Director of Legislative Services

STAFF PRESENT: (Closed Session) J. Diamanti, Commissioner of Corporate Services; M. Leighton, Manager of Accounting and Town Treasurer; L. Lancaster, Manager of Human Resources; J. Ison, Human Resources Business Partner; S. Jones, Clerk and Director of Legislative Services

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 6:30 p.m. in the Council Chambers.

2. CLOSED SESSION/CONFIDENTIAL REPORTS AND MEMORANDUMS FROM OFFICIALS

Note: Council convened into Closed Session under Item No. 18.

3. RECESS AT THE CALL OF THE CHAIR

N/A

4. CONVENE INTO OPEN SESSION

N/A

5. NATIONAL ANTHEM

6. ANNOUNCEMENTS

A. Halton Hills Public Library's Inaugural Food 4 Fines Campaign

Councillor M. Albano announced that it is my pleasure to announce the great success of Halton Hills Public Library's inaugural Food 4 Fines Campaign.

In accordance to the library's mandate of giving back to the community using innovative means, the library developed the campaign as a unique way to help local food banks whose stores are at an all-time low.

Patrons were asked to bring in food donations; for each donation overdue fines were reduced by a maximum of \$20. Library staff were excited to participate in this campaign and delighted to see the donations increase every day.

People without overdue fines could also "pay it forward" to help someone else.

An incredible 829 lbs of donated food were dropped off at the library's Acton and Georgetown Branches and it was wonderful to see the collection vans filled to the brim with food that would soon be on the tables of families in need.

The Halton Hills Public Library received letters of thanks to the community from both the Georgetown Bread Basket and Acton Food Share. These letters were shared on the library's publicity channels.

B. Light Up the Hills

Mayor Bonnette announced that Light Up the Hills invites all residents of Halton Hills and our surrounding communities to join them at their 10th Anniversary Ignitions Ceremonies on Friday, December 1st. Ignition will be at 7 p.m. in 3 locations – Acton and the Acton sports Park, Glen Williams at the Shelagh Law Parkette and Georgetown at Dominion Gardens Park. There will be music, free hot chocolate and treats at all 3 ignitions and Acton and Georgetown will have free hot dogs. This year Georgetown will offer free Christmas Movies and popcorn during their Live Ignition Show.

Acton and Georgetown parks will have a special visitor from the North Pole to “throw the switch” and he arrives in both parks at 5:30 p.m. for photos with the kids, so bring your cameras. Please join the thousands of people who over the past 10 years have held to “Light Up the Hills”.

7. EMERGENCY BUSINESS MATTERS

NIL

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

The Mayor called upon Members of Council to declare any pecuniary interest they might have on the agenda this date.

None were declared.

9. COUNCIL DELEGATIONS/PRESENTATIONS

NIL

10. REPORTS AND RECOMMENDATIONS FORWARDED FROM THE PREVIOUS GENERAL COMMITTEE MEETING OF NOVEMBER 6, 2017.

NIL

10.1 Resolution prepared to adopt the Minutes of the previous meeting of Council;

Resolution No. 2017-0211

Moved by: Councillor D. Kentner

Seconded by: Councillor C. Somerville

THAT the following minutes are hereby approved:

- A. Minutes of the Council Meeting held on November 6, 2017.
- B. Minutes of the Special Council Meeting held on November 16, 2017.
- C. Confidential Minutes of the Council Meeting held on November 6, 2017.
- D. Confidential Minutes of the Special Council Meeting held on November 16, 2017.
- E. Public Meeting Minutes (2017-0007) dated November 6, 2017.
- F. Public Meeting Minutes (2017-0008) dated November 6, 2017.

CARRIED

11. GENERAL COMMITTEE

Resolution No. 2017-0212

Moved by: Councillor T. Brown

Seconded by: Councillor C. Somerville

THAT Council do now convene into General Committee.

CARRIED

Councillor T. Brown assumed the role of Presiding Officer.

11.1 Public Meetings / Hearings

6:45 PM	Public Meeting	Proposed Official Plan & Zoning By-law Amendments to permit the development of Six (6) residential townhouse units (3-storeys) with parking located at the rear of site. 25 James Street (Georgetown)
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(Refer to Item No. 11.3A of these Minutes, Report No. PLS-2017-0029)

(Public Meeting Minutes attached as Appendix A to these Minutes)

11.2 Delegations/Presentations regarding items in General Committee

- A. Eleanor Young, Resident of Halton Hills presentation to Committee regarding the Mayor's Task Force on Public Engagement.

(Refer to Item 11.3C of these Minutes, Report No. CORPSERV-2017-0025)

E. Young spoke to recently hearing a keynote speaker who noted that 'the more folks engaged in the public process the more successful it will be'. She congratulated the Mayor and staff for bringing forward the initiative and is happy that there will be a public engagement impact category in Town public reports.

- B. Patricia Farley, Architectural Conservancy of Ontario – Halton Hills presentation to Committee regarding the Mayor's Task Force on Public Engagement.

(Refer to Item 11.3C of these Minutes, Report No. CORPSERV-2017-0025)

P. Farley thanked the Mayor for the honour of participating on the Public Engagement Task Force. She advised that anytime you can improve communications, it's a good thing. The Charter recognizes Council's goal in public participation. She further advised that engaged citizens are informed citizens and informed citizens know how to be engaged.

11.3 Municipal Officers Reports and Memorandums Considered by General Committee

* Denotes Change From Municipal Officers Report Recommendation

- A. PLANNING & SUSTAINABILITY, REPORT NO. PLS-2017-0029 dated November 10, 2017 regarding Public Meeting - Proposed Official Plan & Zoning By-law Amendments to permit the development of six (6) residential townhouse units (3-storeys) with parking located at the rear of site. Location: 25 James Street (Georgetown).

Recommendation No. GC-2017-0077

THAT Report No. PLS-2017-0029, dated November 10, 2017, with respect to the Public Meeting for the "Proposed Official Plan and Zoning By-law Amendments to permit the development of six (6) residential townhouse units (3-storeys) with parking located at the rear of the site, File No(s) D09OPA17.002 & D14ZBA17.003 (formerly 04-D09 & 04-D14), submitted by Haviland Homes Ltd., for the lands legally known as Part of West Half Lot 19, Concession 8, town of Halton Hills, Regional Municipality of Halton, municipally known as 25 James Street (Georgetown)", be received;

AND FURTHER THAT all agency and public comments be referred to staff for a further report regarding the disposition of this matter.

CARRIED

- B. OFFICE OF THE CAO, REPORT NO. ADMIN-2017-0038 dated November 21, 2017 regarding Halton Hills – Wenjiang Action Plan and Halton Hills Delegation to Wenjiang (September 2017).

Recommendation No. GC-2017-0078

THAT Report No. ADMIN-2017-0038 dated November 21, 2017 regarding the Halton Hills-Wenjiang Action Plan and the September 2017 Halton Hills delegation to Wenjiang (China), be received for information;

AND FURTHER THAT in collaboration with Corporate Communications, communication material be developed and widely distributed that highlights and celebrates the success of the Halton Hills – Wenjiang Action Plan and the September 2017 delegation.

CARRIED

- C. CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0025 dated November 7, 2017 regarding Mayor's Task Force on Public Engagement.

Recommendation No. GC-2017-0079

THAT Council approve the Public Engagement Charter and Charter Appendix as drafted by the Mayor's Task Force on Public Engagement;

AND FURTHER THAT the Public Engagement Charter and Charter Appendix is reviewed each term of Council;

AND FURTHER THAT Council approve the Town's use of the proposed communications matrix to define consultations;

AND FURTHER THAT the staff report template include a section for public engagement;

AND FURTHER THAT staff develop working protocols/policies/materials as appropriate to meet the responsibilities of the Town as outlined in the Charter (and further defined in the accompanying appendix);

AND FURTHER THAT the Town Clerk review the public engagement policies and/or protocols regarding advisory committees and bring forward amendments as appropriate;

AND FURTHER THAT staff develop a campaign to promote the Town's commitment to public engagement and the responsibility of citizens to be informed and engaged and provide information for citizens' use in understanding the Town's approach to public engagement;

AND FURTHER THAT Council be kept apprised on the various components identified in this report.

CARRIED

- D. OFFICE OF THE CAO, REPORT NO. ADMIN-2017-0040 dated November 14, 2017 regarding Acting Mayor Rotation and title of Deputy Mayor.

Recommendation No. GC-2017-0080

THAT Report No. ADMIN-2017-0040 dated November 14, 2017 regarding Acting Mayor and Deputy Mayor Rotation be received;

AND FURTHER THAT the Acting Mayor Schedule for 2018 attached as Appendix A to Report No. ADMIN-2017-0040 be approved:

AND FURTHER THAT Councillors requested, by the Mayor, to attend specific functions on behalf of the Mayor be referred to as "Deputy Mayor".

CARRIED

- E. TRANSPORTATION & PUBLIC WORKS, REPORT NO. TPW-2017-0012 dated November 9, 2017 regarding Municipal Access Agreement with Internet Access Solutions Ltd.

Recommendation No. GC-2017-0081

THAT Report No. TPW-2017-0012, dated November 9, 2017, regarding Municipal Access Agreement with Internet Access Solutions Ltd., be received;

AND FURTHER THAT the Mayor and Clerk be authorized to execute a Municipal Access Agreement with Internet Access Solutions Ltd.

CARRIED

- F. RECREATION & PARKS, MEMORANDUM NO. MEM-RP-2017-0009
dated November 10, 2017 regarding Pollinator Health Update

Recommendation No. GC-2017-0082

THAT MEM-RP-2017-0009 dated November 10, 2017 regarding Pollinator Health Update be received for information.

CARRIED

11.4 Adjourn back into Council

Recommendation No. GC-2017-0093

THAT General Committee do now reconvene into Council.

CARRIED

12. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

- A. Resolution No. 2017-0213

Moved by: Councillor M. Albano
Seconded by: Councillor J. Hurst

THAT the following recommendations from the November 27, 2017 General Committee Meeting are hereby adopted:

GC-2017-0077, GC-2017-0078
GC-2017-0079, GC-2017-0080
GC-2017-0081, GC-2017-0082

CARRIED

13. REPORTS OF THE STANDING COMMITTEES (ADOPTION/RECEIPT OF MINUTES & RECOMMENDATIONS)

Resolution No. 2017-0214

Moved by: Councillor M. Albano

Seconded by: Councillor M. Johnson

THAT the following items are hereby approved:

- A. Report of the Budget Committee (Capital) Meeting held on November 15, 2017.
- B. Report of the Fire Services and Emergency Planning Committee Meeting held on November 2, 2017.
- C. Report of the Community Affairs Committee meeting held on November 20, 2017.
- D. Report of the Corporate Affairs Committee meeting held on November 21, 2017.
- E. Confidential Minutes of the Corporate Affairs Committee meeting held on November 21, 2017.

CARRIED

14. RECEIPT OF MINUTES OF ADVISORY/SPECIAL COMMITTEES

Resolution No. 2017-0215

Moved by: Councillor J. Hurst

Seconded by: Councillor B. Inglis

THAT the following minutes are hereby received for information:

- A. Minutes of the Committee of Adjustment meeting held on October 4, 2017.
- B. Minutes of the Halton Hills Public Library Board meeting held on October 4, 2017.
- C. Minutes of the Site Alteration Committee meeting held on October 19, 2017.
- D. Minutes of the Heritage Halton Hills Committee meeting held on October 18, 2017.
- E. Confidential Minutes of the Heritage Halton Hills Committee meeting held on October 18, 2017.

CARRIED

15. PETITIONS/COMMUNICATIONS/MOTIONS

NIL

16. ADVANCE NOTICE OF MOTION

NIL

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2017-0216

Moved by: Councillor C. Somerville
Seconded by: Councillor T. Brown

THAT the General Information Package dated November 27, 2017 be received.

CARRIED

18. RECONVENE INTO CLOSED MEETING

Resolution No. 2017-0217

Moved by: Councillor J. Fogal
Seconded by: Councillor D. Kentner

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

- A. CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0023 dated November 13, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (Non-union Salary Survey)

CARRIED

Council convened into Closed Session at 8:00 p.m.

Resolution No. 2017-0218

Moved by: Councillor D. Kentner
Seconded by: Councillor B. Lewis

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened into Open Session at 8:30 p.m.

CORPORATE SERVICES, REPORT NO. CORPSERV-2017-0023 dated November 13, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (Non-union Salary Survey)

Resolution No. 2017-0219

Moved by: Councillor T. Brown
Seconded by: Councillor B. Lewis

THAT Report No. CORPSERV-2017-0023 dated November 13, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (Non-union Salary Survey) be received;

AND FURTHER THAT staff carry out Councils direction on this matter.

CARRIED

19. CONSIDERATION OF BY-LAWS

Resolution No. 2017-0220

Moved by: Councillor B. Inglis
Seconded by: Councillor J. Fogal

THAT the following Bills are hereby passed by Council;

AND THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto.

2017-0066 A By-law to borrow funds temporarily to meet current expenditures during the fiscal year ending December 31, 2018.

2017-0067 A By-law to Levy 2018 Interim Taxes and Establish Penalty and Interest Rates.

2017-0068 A By-law to Regulate the Use of Municipal Storm Sewers within the Town of Halton Hills.

2017-0070 An Interim Control By-law to control the erection of, or additions resulting in, any large scale single-detached dwellings within defined areas of Glen Williams for a period of one year.

2017-0069 A By-law to adopt the proceedings of the Council meeting held on the 27th day of November 2017.

CARRIED

20. ADJOURNMENT

Resolution No. 2017-0221

Moved by: Councillor J. Hurst

Seconded by: Councillor B. Lewis

That this meeting do now adjourn at 8:37 p.m.

CARRIED

_____MAYOR
Rick Bonnette

_____CLERK
Suzanne Jones

APPENDIX A



PUBLIC MEETING-2017-0009

Proposed Official Plan & Zoning By-law Amendments to permit the development of six (6) residential townhouse units (3-storeys) with parking located at the rear of site. 25 James Street (Georgetown)

Minutes of the Public Meeting Committee held on Monday, November 27, 2017, 6:45 p.m., in the Council Chambers, Town of Halton Hills Civic Centre, 1 Halton Hills Drive, Halton Hills.

Councillor T. Brown chaired the meeting.

Councillor T. Brown advised the following:

The purpose of this Public Meeting is to inform and provide the public with the opportunity to ask questions or to express views with respect to the development proposal. The Councillors are here to observe and listen to your comments, however, they will not make any decisions this evening.

As the Chair, I am informing you that when Council makes a decision, should you disagree with that decision, the Planning Act provides you with an opportunity to appeal the decision to the Ontario Municipal Board for a hearing. Please note that if a person or public body does not make oral submissions at a public meeting or written submissions to the Town of Halton Hills before the decision is made, the person or public body is not entitled to appeal the decision of the Town of Halton Hills to the Ontario Municipal Board. In addition, if a person or public body does not make oral submission at a public meeting, or make written comments to the Town of Halton Hills before the decision is made the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board, unless, in the opinion of the Board, there are reasonable grounds to do so. You may wish to talk to Planning staff regarding further information on the appeal process.

The Planning Act requires that at least one Public Meeting be held for each development proposal.

The format of this Public Meeting is as follows:

- The Town will generally explain the purpose and details of an application;
- Next, the applicant will present any further relevant information, following which the public can obtain clarification, ask questions and express their views on the proposal.

The applicant and staff will attempt to answer questions or respond to concerns this evening. If this is not possible, the applicant and/or staff will follow up and obtain this information. Responses will be provided when this matter is brought forward and evaluated by Council at a later date.

SPECIFIC PROPOSAL

This Public Meeting involves revised applications by Haviland Homes Ltd. to amend the Town of Halton Hills Official Plan and Town of Halton Hills Zoning By-law 2010-0050, as amended and to permit the development of 6 residential townhouse units (3-storeys) with parking located at the rear.

TOWN'S OPPORTUNITY

Tony Boutassis, Development Review Planner provided a summary of the development proposal and the proposed amendments to the Official Plan and Zoning By-law 2010-0050 by the applicant – Haviland Homes Ltd. He advised the address of the proposed development is 25 James Street in downtown Georgetown. The revised development proposal is for six 3-storey town homes with driveway access off of James Street, and parking at the rear of the development. The proposal shows a total of two parking spaces per unit and seven visitor parking spaces. Mr. Boutassis further spoke to the proposed designation of the lands and proposed zoning which would change from Development (D) to Downtown Commercial Two (DC2). Agency and Department comments related to urban design and zoning, servicing and stormwater management, and traffic and transportation. Staff will continue to work with the agencies and the applicant to address concerns raised. Staff received 4 phone calls/planning counter inquiries from residents with general questions about the proposal, and received 1 email inquiry which outlined resident's concerns with the proposal.

Next steps include; awaiting public comments and the 2nd submission form the applicant; working through the identified issues; and a final report will be brought forward to Council on the disposition of this matter.

APPLICANT'S OPPORTUNITY

D. Stone, Planner representing Haviland Homes, noted that the owner and applicant, and the designer were also present to answer any questions. Mr. Stone advised that it has been a pleasure working with Town staff and all are in full agreement with staff's report. Matters and issues outlined will result in some fine tuning of the applications. He further advised that this is a quality development which will be of benefit to the Town.

PUBLIC'S OPPORTUNITY

The Chair asked if there were any members of the public present who wished to speak to this application. No members of the public came forward

FINAL COMMENTS FROM STAFF

The Chair asked if there was any further information which Town Staff wishes to provide prior to the conclusion of the meeting. No further comments from staff.

CONCLUSION OF MEETING

The Chair then declared this Public Meeting closed. He advised that Council will take no action on this proposal tonight. Staff will be reporting at a later date with a recommendation for Council's consideration.

If you wish to receive further notification of this proposal, please leave your name with Mr. Boutassis in the foyer outside this Council Chamber, or with the Town Clerk during regular business hours. Only those persons who leave their names will be provided further notification. If you wish to speak to the proposal when it is brought before Council in the future, you must register as a delegation with the Town Clerk prior to the meeting.

If you wish to make a written submission the deadline for comment is December 22, 2017.

Meeting adjourned at 7:00 p.m.

_____MAYOR
Rick Bonnette

_____CLERK
Suzanne Jones