



MINUTES

HERITAGE HALTON HILLS COMMITTEE

Minutes of the Heritage Halton Hills Committee held on Wednesday October 18, 2017, at 6:35 p.m., in the Esquensing Room of the Halton Hills Town Hall.

Members Present

D. Brock; Councillor T. Brown (Chair); A. Douglas; V. Inglis; L. Nicholson; J.M. Rowe; A. Walker

Staff Present

S. Burke, Manager of Planning Policy (left at 7:31 p.m.); A. Fisher, Heritage Planner; A. Mancuso, Records/FOI Coordinator

Regrets

R. Denny; C. Donaldson;

Others

R. Arbic (left at 6:50 p.m.)

General

1A Disclosure of Pecuniary Interest

None was declared.

1B Receipt of Heritage Halton Hills Committee Minutes dated September 20, 2017

Recommendation No. HERITAGE-2017-0043

THAT the Minutes of the Heritage Halton Hills Committee meeting held on September 20, 2017, be received for information.

CARRIED

1C Heritage Register Phase 4

284 Queen Street East, Acton

A. Fisher presented an updated PowerPoint on 284 Queen Street East, Acton

which now includes four interior photos supplied by C. Kuiken. Based on the photos, A. Fisher noted there are no original features visible in the kitchen and hallway. The door trim appears to be nineteenth century and the very deep baseboard is likely original.

Councillor T. Brown welcomed owner R. Arbic who said there have been many alterations to the property since it was purchased. He recently sold the property and was surprised to learn records indicate the structure was built in 1851 but noted Sir Donald Mann never lived in the house. He also stated that Sir Donald Mann's connection to this part of Acton is already commemorated in the name of the nearby Sir Donald Mann Park. Mr. Arbic requested the property not be included in Phase 4.

Members discussed the matter. The house has been greatly altered and the fact that Sir Donald Mann did not live at the property would make it difficult to designate this property.

Recommendation No. HERITAGE-2017-0044

THAT 284 Queen Street East, Acton be removed from Phase 4 and not be included on the Heritage Register as a Listed Cultural Heritage Property.

CARRIED

A. Fisher will coordinate a site visit with the current owner to fully document the interior of the structure.

Phase 4 Public Open House

A. Fisher updated members on the recent Heritage Register Phase 4 Public Information Session held on September 28 at the Helson Gallery. Approximately 30 people attended. Three owners indicated they objected to inclusion on the Heritage Register. Subsequent to the Information Session two owners have inquired about getting on the register and one owner is interested in heritage designation. A. Fisher's Phase 4 Presentation is on the website:

<http://www.haltonhills.ca/heritage/pdf/Phase%204%20presentation.pdf>

20 James Street, Georgetown

The property owners of 20 James Street, Georgetown attended the Public Information Session and expressed an interest in designation. They have arranged for a site visit with A. Fisher who will then discuss next steps with J.M. Rowe.

Programs

2A Demolition Clearance Forms (DCF) were received and approved, since September 20, 2017, for the following properties:

Sept 26 7689 Tenth Line (Communications Building)

Sept 26 199 Mason Boulevard, Acton (single storey addition and wooden patio)

- Sept 28 3 Dayfoot Drive, Georgetown (house)
Oct 18 30 Mill Street, Georgetown (house)
A. Fisher will request site visit to take interior photos for the record.
Oct 18 10858 Sixth Line (house and garage)
Oct 18 12723 Third Line (single storey house/double garage, 2 sheds)
Oct 18 12763 Third Line (single storey house/garage, 1 shed)

2B Signage Program

J.M. Rowe is working on a new Signage Program request which was received on October 12 for 10948 Winston Churchill Blvd., Norval.

2C Update: 16 Churchill Crescent, Georgetown

Following the September discussion and committee recommendation, the Demolition Clearance Form was received for 16 Churchill Crescent, Georgetown on October 3, 2017.

Demolition Clearance Process

A. Fisher will prepare a report to Council to address revisions to the demolition clearance process which will entail:

1. Heritage Halton Hills members would no longer need to review all demolition proposals. Instead they would focus their attention only on those that have some heritage value. This would speed up the issuing of DCF's for all buildings that are not of any heritage value.
2. A photographic record would be taken of properties that are of some heritage interest but not on the Heritage Register. The issuance time for DCF's would be similar to existing issuance times and the normal 10 day period for the issuance of a Demolition Permit would still apply.
3. Heritage Halton Hills (in consultation with the Heritage Planner) would review the heritage value of all properties that are included on the Heritage Register. The Heritage Planner would undertake a site visit (with members of the Demolition Sub-Committee **if available**). The review would utilize the designation criteria outlined in Ontario Regulation 9/06. If the property is not considered to be of heritage significance the committee would pass a resolution raising no objections to the demolition of the buildings on the property. When this has taken place the Heritage Planner would sign the DCF and the demolition could take place.
4. Council would allow the Heritage Planner (through the Commissioner of Planning and Sustainability) to sign DCF's for all properties on the Heritage Register that are not considered to be of heritage significance, provided Heritage Halton Hills have raised no objections to the demolition. This would

considerably speed up the issuance of DCF's for Registered properties that are not of heritage significance. On a periodic basis the Heritage Planner would write a report to Council seeking to remove all those properties from the Heritage Register that are no longer of any heritage interest (as the demolition has taken place). This would entail fewer reports to Council while ensuring that a full heritage review has been undertaken.

5. There would be no changes in the procedures for dealing with demolition proposals for properties on the Heritage Register that are of heritage significance. In this case staff and the Halton Heritage Hills Committee would seek the conservation of the heritage resource through working with the owners. Only if the owner is not willing to consider appropriate conservation would other measures be considered such as seeking Council approval for heritage designation.
6. The *Ontario Heritage Act* requires that the owner of a property that is included on a Heritage Register must give the Town 60 days notice if they wish to demolish a building. This is not a public consultation period but time for the heritage value of the property to be researched and evaluated. All DCF applications that are submitted for properties that are on the Town's Heritage Register will be included on the agenda of the next available Heritage Halton Hills meeting. All available information regarding the heritage value of a property would be considered and discussed at that meeting.

Members discussed the revisions and requested "if available" be removed from item 3.

Recommendation No. HERITAGE-2017-0045

THAT Heritage Halton Hills supports the following recommendation:

THAT Council authorize the demolition of buildings from properties that are on the Municipal Heritage Register to take place prior to their removal from the Register provided the Commissioner of Planning and Sustainability and Heritage Halton Hills have raised no objections to the proposed demolition works.

AND FURTHER THAT this recommendation be included in the staff report to Council.

CARRIED

2D 2017 HPGP

J.M Rowe confirmed the requested 2017 Heritage Property Grant Program funding was approved by the Heritage Foundation of Halton Hills.

2016 HPGP

The 2016 roof maintenance projects for 83 Bower Street & 85 Bower Street, Acton (Syndicate Housing) have been completed. A. Fisher presented a PowerPoint on the scope of the project(s). She cannot inspect the work on the roof but reviewed the flashing which appears new and noted that the Invoices provided by the owners were stamped and signed PAID by the contractor.

Updating HPGP Guidelines

J.M. Rowe noted grant program roof guidelines that require original materials to be used could present insurance issues for some owners and does not want the guidelines to prevent owners from preserving their property. He would be willing to support a modern roof to ensure the structure is protected. A. Fisher suggested the guidelines should include best practices and if existing original materials are not to be replaced, the owner should apply for a heritage permit.

Heritage Designation: Proposed, Committee Report(s), Report(s) to Council, By-Law(s), Plaque Unveiling

3A Designation Plaque: Norval Presbyterian Caretaker's Cottage – Proposed Wording Revision

J.M. Rowe requested the committee revisit the wording for the Norval Presbyterian Caretaker's Cottage designation plaque which was agreed to in September (HERITAGE-2017-0040): *This frame cottage from the 1840's was an early village residence. It was moved to this location in 1888 and served as the home of the caretaker of the Norval Presbyterian Church, manse and grounds.*

Members discussed and agreed the designation plaque should be reworded to read as follows: *This 1840's frame cottage was an early village residence. It was moved to this location in 1888 to make room for the manse and served as the home of the caretaker of the Norval Presbyterian Church property.*

3B Wording of Designation Plaque on 86 Main Street South, Georgetown (Shepherd's Crook):

This matter first came to the committee's attention a year ago. Members discussed the wording of the current plaque versus details submitted by a direct descendent of Duguld Reid. L. Nicholson and J.M. Rowe will forward a draft to members for discussion at the November meeting.

Closed Session

Recommendation No. HERITAGE-2017-0046

THAT Heritage Halton Hills meet in closed session in order to address the following matter:

4A 2017 Heritage Property Tax Refund Program (2016 Tax Year) – Personal

matters about an identifiable individual, including municipal or local board employees

CARRIED

Heritage Halton Hills Committee convened into Closed Session at 7:31 p.m.

Reconvene into Open Session

Recommendation No. HERITAGE-2017-0047

THAT Heritage Halton Hills reconvene this meeting in open session.

CARRIED

Heritage Halton Hills Committee reconvened into Open Session at 7:50 p.m.

- 4A Approval of 2017 Heritage Property Tax Refund Program (2016 Tax Year) Application

Recommendation No. HERITAGE-2017-0048

THAT Heritage Halton Hills approves the following 2017 Heritage Property Tax Refund Program application for the 2016 TAX YEAR:

Norval Church of Christ, 9924 Winston Churchill Blvd., Norval

CARRIED

For Information, Announcements & Upcoming Events

- 5A Community Open House – Saturday October 21, 2017

V. Inglis, A. Walker and A. Fisher will attend the Community Open House to promote heritage and answer questions at the Heritage Halton Hills display.

- 5B Anne Fisher attended the Ontario Heritage Conference last week and shared her experience with members.

Items for Next or Future Agenda(s)

- Designation plaque wording – Reid's Hardware

Adjournment

The meeting adjourned at 8:05 p.m.

Next Scheduled Meeting

Wednesday **November 22**, 2017, 6:30 p.m. in the **Council Chambers**