



**REPORT OF THE  
FIRE SERVICES AND EMERGENCY PLANNING COMMITTEE  
Minutes No. FIRE-05-17**

Minutes of the Fire Services and Emergency Planning Committee held on Thursday September 7, 2017, at 9:30 a.m., in the Council Chambers – Town Hall, 1 Halton Hills Drive, Georgetown.

**Members Present:** Councillor B. Lewis, Chair; Councillors M. Albano, B. Inglis, M. Johnson

**Regrets:** Mayor R. Bonnette (Ex-Officio)

**Staff Present:** J. deHooge, Commissioner and Chief of Fire Services; B. Morrison, Deputy Fire Chief; H. Olivieri, Deputy Fire Chief; V. Petryniak, Committee Clerk

**1. CALL TO ORDER**

The Chair called the meeting to order at 9:30 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

NIL

**3. COMMITTEE DELEGATIONS/PRESENTATION**

A. Acting Captain Shawn Barnes Presentation to Committee regarding Crude by Rail.

Acting Captain Shawn Barnes gave a presentation to the Committee regarding the crude by rail; what it is, impacts it could have on the Town and the response capabilities of the HHFD. After the accident which occurred in Lac Megantic in 2013, many safety measures have been put in place including partnerships between rail companies and the Fire Department. All members of the HHFD received crude by rail response training and are all awareness or operations trained to handle such an emergency.

(Refer to Item No. 4A of these Minutes, Memorandum No. MEM-FIRE-2017-0027)

(PowerPoint on file in the Clerks Office)

**4. REPORTS & MEMORANDUMS FROM OFFICIALS – FIVE (5) ITEMS FOR RECOMMENDATION**

- A. **MEMORANDUM NO. MEM FIRE-2017-0027 dated May 15, 2017 regarding Crude by Rail. (Recommendation No. FIRE-2017-0031)**

THAT MEMORANDUM NO. MEM FIRE-2017-0027 dated May 15, 2017 regarding Crude by Rail be received for information.

CARRIED

- B. **REPORT NO. FIRE-2017-0007 dated May 16, 2017 regarding HHFD Post-Traumatic Stress Disorder Prevention Plan. (Recommendation No. FIRE-2017-0032)**

THAT Report No. FIRE-2017-0007 dated May 16, 2017 regarding the Halton Hills Fire Department Post-Traumatic Stress Disorder Prevention Plan is received.

CARRIED

- C. **MEMORANDUM NO. MEM-FIRE-2017-0020 dated August 9, 2017 regarding Car Seat Clinic. (Recommendation No. FIRE-2017-0033)**

THAT MEMORANDUM NO. MEM-FIRE-2017-0020 dated August 9, 2017 regarding Car Seat Clinic be received for information.

CARRIED

- D. **MEMORANDUM NO. MEM-FIRE-2017-0023 dated May 15, 2017 regarding Joint Emergency Services Operational Advisory Group (JESOAG). (Recommendation No. FIRE-2017-0034)**

THAT MEMORANDUM NO. MEM-FIRE-2017-0023 dated May 15, 2017 regarding Joint Emergency Services Operational Advisory Group (JESOAG) be received for information.

CARRIED

- E. **MEMORANDUM NO. MEM-FIRE-2017-0029 dated August 9, 2017 regarding Risk Watch. (Recommendation No. FIRE-2017-0035)**

THAT MEMORANDUM NO. MEM-FIRE-2017-0029 dated August 9, 2017 regarding Risk Watch be received for information.

CARRIED

**5. CLOSED SESSION**

Recommendation No. FIRE-2017-0036

THAT the Fire Services and Emergency Planning Committee hereby convene into Closed Session for the following purposes:

- A. MEMORANDUM NO. MEM-FIRE-2017-0024 dated May 15, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (JSEOG- Integrated Response to Potential Violent Incidents)
- B. REPORT NO. FIRE-2017-0010 dated August 14, 2017 regarding personal matters about identifiable individuals including municipal or local board employees. (Operational Efficiencies)

(Presentation by J. de Hooge, Commissioner of Fire Services and Fire Chief)

CARRIED

Committee moved into Closed Session at 10:20 a.m.

**6. RECONVENE INTO OPEN SESSION**

Recommendation No. FIRE-2017-0037

THAT the Fire Services and Emergency Planning Committee hereby reconvene into Open Session.

CARRIED

Committee reconvened into Open Session at 11:26 a.m.

<b>CONFIDENTIAL REPORTS &amp; MEMORANDUMS FROM OFFICIALS – TWO (2) ITEMS FOR RECOMMENDATION</b>
---

- 5A. MEMORANDUM NO. MEM-FIRE-2017-0024 dated May 15, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (JSEOG- Integrated Response to Potential Violent Incidents)  
**(Recommendation No. FIRE-2017-0038)**

THAT MEMORANDUM NO. MEM-FIRE-2017-0024 dated May 15, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees (JSEOG- Integrated Response to Potential Violent Incidents) be received for information.

CARRIED

- 5B. REPORT NO. FIRE-2017-0010 dated August 14, 2017 regarding personal matters about identifiable individuals including municipal or local board employees. (Operational Efficiencies) **(Recommendation No. FIRE-2017-0039)**

THAT REPORT NO. FIRE-2017-0010 dated August 14, 2017 regarding personal matters about identifiable individuals including municipal or local board employees (Operational Efficiencies), be received;

AND FURTHER THAT Staff carry out committees direction as set out in the Confidential Minutes dated September 7, 2017.

CARRIED

**Direction to Staff:**

THAT staff bring forward the following items either through memorandum or report for a future Fire Services meeting:

- Fireworks at Glen Cairn
- Value of cleaning chimney's

**7. ADJOURNMENT**

The meeting adjourned at 11:35 a.m.

\_\_\_\_\_  
Rick Bonnette

MAYOR

\_\_\_\_\_  
Suzanne Jones

CLERK