



**REPORT OF THE
FIRE SERVICES AND EMERGENCY PLANNING COMMITTEE
Minutes No. FIRE-04-17**

Minutes of the Fire Services and Emergency Planning Committee held on Thursday May 4, 2017, at 9:30 a.m., in the Training Room, Maple Avenue Fire Station – 53 Maple Avenue, Georgetown.

Members Present: Councillor B. Lewis, Chair; Mayor R. Bonnette, (Ex-Officio) arrived at 11:25 a.m.; Councillors M. Albano, B. Inglis, M. Johnson, C. Somerville

Staff Present: A.B. Marshall, CAO; J. deHooze, Commissioner and Chief of Fire Services; B. Morrison, Deputy Fire Chief; H. Olivieri, Deputy Fire Chief; A. Cabral, Captain (present for Item 4A); Rob Quinton, Captain (present for Item 2A); S. Jones, Clerk and Director of Legislative Services

1.

A. CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m. in the Training Room. The Chair noted the following addendum item:

B. ADDENDUM AGENDA ITEMS

- **Addition to Item No. 5 – Closed Session:**
 - E. MEMORANDUM NO. MEM-FIRE-2017-0033

2. **DISCLOSURES OF PECUNIARY INTEREST**

NIL

3. COMMITTEE DELEGATIONS/PRESENTATION

- A. Captain Armando Cabral and Captain Rob Quinton Presentation to Committee regarding Fire Behaviour and New Construction.

(Refer to Item No. 4A of these Minutes, Memorandum No. MEM-FIRE-2017-0012)

(PowerPoint on file in the Clerks Office)

Captain Cabral and Quinton spoke to the recent amendments to the Ontario Building Code and how the changes will affect firefighting operations. Changes include new construction regulations, allowances for wood construction up to six stories, and allowances for new construction materials. They further spoke to the differences in battling fires in older (legacy) homes vs. newer construction where materials burn at a faster rate.

- B. Harry Olivieri, Deputy Chief Presentation to Committee regarding Fire Prevention Enforcement Process.

(Refer to Item No. 4B of these Minutes, Memorandum No. MEM-FIRE-2017-0013)

(PowerPoint on file in the Clerks Office)

H. Olivieri spoke to the steps taken with respect to fire enforcement processes, including the authority provided to fire staff through the Fire Prevention and Protection Act (FPPA).

4. REPORTS & MEMORANDUMS FROM OFFICIALS – FOUR (4) ITEMS FOR RECOMMENDATION
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- A. MEMORANDUM NO. MEM FIRE-2017-0012 dated April 18, 2017 regarding New Construction and Fire Behaviour. **(Recommendation No. FIRE-2017-0020)**

THAT MEMORANDUM NO. MEM FIRE-2017-0012 dated April 18, 2017 regarding New Construction and Fire Behaviour be received for information.

CARRIED

- B. MEMORANDUM NO. MEM-FIRE-2017-0013 dated April 17, 2017 regarding Fire Prevention Enforcement Process. **(Recommendation No. FIRE-2017-0021)**

THAT MEMORANDUM NO. MEM-FIRE-2017-0013 dated April 17, 2017 regarding Fire Prevention Enforcement Process be received for information.

CARRIED

- C. MEMORANDUM NO. MEM-FIRE-2017-0015 dated April 17, 2017 regarding Emergency Preparedness Week 2017. **(Recommendation No. FIRE-2017-0022)**

THAT MEMORANDUM NO. MEM-FIRE-2017-0015 dated April 17, 2017 regarding Emergency Preparedness Week 2017 be received for information.

CARRIED

- D. MEMORANDUM NO. MEM-FIRE-2017-0019 dated April 9, 2017 regarding Fentanyl Update. **(Recommendation No. FIRE-2017-0023)**

THAT MEMORANDUM NO. MEM-FIRE-2017-0019 dated April 9, 2017 regarding Fentanyl Update.

CARRIED

5. CLOSED SESSION

Recommendation No. FIRE-2017-0024

THAT the Fire Services & Emergency Planning Committee hereby convene into Closed Session for the following purposes:

- A. MEMORANDUM NO. MEM-FIRE-2017-0014 dated April 17, 2017 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Over Capacity Charges)
- B. MEMORANDUM NO. MEM-FIRE-0017 dated April 11, 2017 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Ongoing Investigation – Suspicious Fires)
- C. MEMORANDUM NO. MEM-2017-0032 dated April 19, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (Operational Efficiencies)
- D. REPORT NO. FIRE-2017-0005 dated April 19, 2017 regarding personal matters about identifiable individuals, including municipal or local board employees. (Staffing Review)
- E. MEMORANDUM NO. MEM-FIRE-2017-0033 dated May 4, 2017 regarding personal matters about identifiable individuals, including municipal or local board employees. (Two Hatter Update)

CARRIED

Committee moved into Closed Session at 11:00 a.m.

6. RECONVENE INTO OPEN SESSION

Recommendation No. FIRE-2017-0025

THAT the Fire Services & Emergency Planning Committee hereby reconvene into Open Session.

CARRIED

Committee reconvened into Open Session at 11:45 a.m.

CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – FIVE (5) ITEMS FOR RECOMMENDATION
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- 5A. MEMORANDUM NO. MEM-FIRE-2017-0014 dated April 17, 2017 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Over Capacity Charges)
(Recommendation No. FIRE-2017-0026)

THAT MEMORANDUM NO. MEM-FIRE-2017-0014 dated April 17, 2017 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Over Capacity Charges) be received for information.

CARRIED

- 5B. MEMORANDUM NO. MEM-FIRE-0017 dated April 11, 2017 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Ongoing Investigation – Suspicious Fires)
(Recommendation No. FIRE-2017-0027)

THAT MEMORANDUM NO. MEM-FIRE-0017 dated April 11, 2017 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Ongoing Investigation – Suspicious Fires) be received for information.

CARRIED

- 5C. MEMORANDUM NO. MEM-2017-0032 dated April 19, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (Operational Efficiencies) **(Recommendation No. FIRE-2017-0028)**

THAT MEMORANDUM NO. MEM-2017-0032 dated April 19, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees (Operational Efficiencies) be received for information.

CARRIED

- 5D. REPORT NO. FIRE-2017-0005 dated April 19, 2017 regarding personal matters about identifiable individuals, including municipal or local board employees. (Staffing Review) **(Recommendation No. FIRE-2017-0029)**

THAT REPORT NO. FIRE-2017-0005 dated April 19, 2017 regarding personal matters about identifiable individuals, including municipal or local board employees (Staffing Review) be received;

AND FURTHER THAT Staff carry out Committees direction as set out in the Confidential Fire Services and Emergency Planning Committee Minutes dated May 4, 2017.

CARRIED

- 5E. MEMORANDUM NO. MEM-FIRE-2017-0033 dated May 4, 2017 regarding personal matters about identifiable individuals, including municipal or local board employees. (Two Hatter Update) **(Recommendation No. FIRE-2017-0030)**

THAT MEMORANDUM NO. MEM-FIRE-2017-0033 dated May 4, 2017 regarding personal matters about identifiable individuals, including municipal or local board employees (Two Hatter Update) be received for information.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 11:46 a.m.

Rick Bonnette

MAYOR

Suzanne Jones

CLERK