



**REPORT OF THE
CORPORATE AFFAIRS
Minutes No. COR-01-17**

Minutes of the Corporate Affairs Committee held on 10th day of January, 2017, at 3:00 p.m., in the Council Chambers Halton Hills Civic Centre.

Members Present: Mayor R. Bonnette, Councillors M. Albano (Chair); J. Fogal, D. Kentner, A. Lawlor, B. Lewis, C. Somerville

Staff Present: A.B. Marshall, Chief Administrative Officer; E. DeSousa, Commissioner of Finance and Town Treasurer; C. Mills, Commissioner of Planning & Infrastructure; W. Harris, Commissioner of Recreation and Parks; J. Diamanti, Commissioner of Community Services; J. Linhardt, Executive Director of Planning and Chief Planning Official; D. Szybalski, Economic Development and Corporate Policy Advisor; R. Cockfield, Senior Policy & Intergovernmental Affairs Advisor; D. Penrice, Economic Development Officer; S. Jones, Clerk and Director of Legislative Services; V. Petryniak, Licensing and Business Relations; R. Brown, Committee Clerk

Others Present: Councillor T. Brown

1. CALL TO ORDER

Chair M. Albano called the meeting to order.

• **ELECTION OF VICE CHAIR**

The Chair asked for nominations for the Election of the Vice Chair for 2017. Councillor D. Kentner was nominated.

Recommendation No. COR-2017-0001

THAT Councillor D. Kentner be appointed Vice Chair for the Corporate Affairs Committee for 2017.

CARRIED

2. DISCLOSURE OF PECUNIARY INTEREST

None were disclosed.

3. COMMITTEE DELEGATIONS/PRESENTATION

- A. Suzanne Jones, Clerk and Director of Legislative Services presentation to Committee regarding Upgrades to Council Chambers. (Refer to Item 4B of these minutes)

(PowerPoint on file in the Clerks Office)

S. Jones provided the Committee with a demonstration of the capabilities of the new technology upgrades in the Council Chambers.

<p>4. REPORTS & MEMORANDUMS FROM OFFICIALS – THREE (3) ITEMS FOR RECOMMENDATION</p>
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- A. MEMORANDUM NO. MEM-ADMIN-2017-0002 dated January 3, 2017 regarding Halton Hills – Wenjiang (China) Sister-City Action Plan Implementation Status Update. **(Recommendation No. COR-2017-0002)**

THAT MEMORANDUM NO. MEM-ADMIN-2017-0002 dated January 3, 2017 regarding Halton Hills – Wenjiang (China) Sister-City Action Plan Implementation Status Update be received for information.

CARRIED

- B. MEMORANDUM NO. MEM-ADMIN-2017-0004 dated January 3, 2017 regarding Upgrades to Council Chambers. **(Recommendation No. COR-2017-0003)**

THAT MEMORANDUM NO. MEM-ADMIN-2017-0004 dated January 3, 2017 regarding Upgrades to Council Chambers be received for information.

CARRIED

- C. REPORT NO. COMMSERV-2017-0001 dated January 2, 2017 regarding Community Brand – Follow Up. **(Recommendation No. COR-2017-0004)**

THAT Report No.COMMSERV-2017-0001 dated January 2, 2017, regarding the Community Brand- Follow Up be received;

AND FURTHER THAT the Corporate Affairs Committee recommend to Council the approval of elements of the community brand for use on municipal boundary signage, which is scheduled to be replaced mid-2017;

AND FURTHER THAT Committee recommend to Council approval for staff to explore a partnership with the Halton Hills Chamber of Commerce to promote and encourage community-wide adoption of the community brand as per the established guidelines and that the Town provide an annual budget of \$5,000 from the existing Corporate Communications account to assist the Chamber with their marketing efforts.

CARRIED

5. CLOSED SESSION

Recommendation No. COR-2017-0005

THAT the Corporate Affairs Committee hereby convene into Closed Session for the following purposes:

- A. MEMORANDUM NO. MEM-ADMIN-2017-0005 dated January 4, 2017 regarding a proposed or pending acquisition or disposition of land. (Housing Opportunities)
- B. REPORT NO. ADMIN-2017-0001 dated January 4, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (Economic Development)

CARRIED

Committee moved into Closed Session at 3:30 p.m.

6. RECONVENE INTO OPEN SESSION

Recommendation No. COR-2017-0006

THAT the Corporate Affairs Committee hereby reconvene into Open Session.

CARRIED

Committee reconvened into Open Session at 4:08 p.m.

CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – TWO (2) ITEMS FOR RECOMMENDATION

- 5A. MEMORANDUM NO. MEM-ADMIN-2017-0005 dated January 4, 2017 regarding a proposed or pending acquisition or disposition of land. (Housing Opportunities) **(Recommendation No. COR-2017-0007)**

THAT CONFIDENTIAL MEMORANDUM NO. MEM-ADMIN-2017-0005 dated January 4, 2017 regarding a proposed or pending acquisition or disposition of land (Housing Opportunities) be received for information.

CARRIED

- 5B. REPORT NO. ADMIN-2017-0001 dated January 4, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (Economic Development) **(Recommendation No. COR-2017-0008)**

THAT Confidential Report No. ADMIN-2017-0001 dated January 4, 2017 regarding personal matters about an identifiable individual, including municipal or local board employees. (Economic Development) be received for information.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 4:10 p.m.

Rick Bonnette

MAYOR

Suzanne Jones

CLERK