



**REPORT OF THE
CORPORATE AFFAIRS
Minutes No. COR-10-16**

Minutes of the Corporate Affairs Committee held on 25th day of October, 2016, at 3:00 p.m., in the Council Chambers Halton Hills Civic Centre.

Members Present: Councillors B. Inglis (Chair), M. Albano (Vice Chair); J. Fogal, M. Johnson, B. Lewis, C. Somerville

Regrets: Mayor R. Bonnette

Staff Present: A.B. Marshall, Chief Administrative Officer; E. DeSousa, Commissioner of Finance and Town Treasurer; C. Mills, Commissioner of Planning & Infrastructure; J. Diamanti, Commissioner of Community Services; S. Hamilton, Manager of Facilities; W. O'Donnell, Manager of Finance; J. Linhardt, Executive Director of Planning and Chief Planning Official; R. Cockfield, Senior Policy Advisor; D. Szybalski, Manager of Sustainability and Corporate Policy Advisor; M. Booton, Supervisor of Enforcement; S. Silver, Project Manager of SPIRIT; T. Iavarone, Manager of Communications; N. Gilley, Webmaster; J. Ancona, Recreation Coordinator – Children & Youth, M. Lynch, Public Works Coordinator; C. Fulton, HR Business Partner; J. Ison, HR Business Partner; V. Petryniak, Licensing & Business Relations Officer; R. Brown, Committee Clerk

Others Present: Councillor A. Lawlor

1. CALL TO ORDER

Chair B. Inglis called the meeting to order.

2. DISCLOSURE OF PECUNIARY INTEREST

NIL

3. COMMITTEE DELEGATIONS/PRESENTATIONS

- A. Jennifer Ancona, Recreation Coordinator – Children & Youth and Matt Lynch, Public Works Coordinator representing the Workplace Culture Committee presentation to Committee regarding the Workplace Culture Committee.

J. Ancona and M. Lynch provided the Committee with an overview of how the Workplace and Culture Committee was formed, the mandate of the Committee and the Committee's goals.

(Refer to Item No. 4A of these Minutes, Report No. COMMSERV-2016-0004)

(PowerPoint on file in the Clerks Office)

- B. Ed DeSousa, Commissioner of Finance and Town Treasurer presentation to Committee regarding the Finance Departments Business Plan.

E. DeSousa was present to give an overview of the 2017 Budget Submission and Departmental Highlights of the Finance Departments Business Plan.

(PowerPoint on file in the Clerks Office)

- C. Richard Cockfield, Senior Policy Advisor presentation to Committee regarding the Office of the Chief Administrative Officers Business Plan.

R. Cockfield was present to give an overview of the 2017 Budget Submission and Departmental Highlights of the Office of the Chief Administrative Officers Business Plan.

(PowerPoint on file in the Clerks Office)

- D. Jane Diamanti, Commissioner of Community Services presentation to Committee regarding the Human Resources and Corporate Communications Business Plans.

J. Diamanti was present to give an overview of the 2017 Budget Submission and Departmental Highlights of the Human Resources and Corporate Communications Business Plans.

(PowerPoint on file in the Clerks Office)

4. REPORTS & MEMORANDUMS FROM OFFICIALS – THREE (3) ITEMS FOR RECOMMENDATION

- A. REPORT NO. COMMSERV-2016-0004 dated October 4, 2016 regarding Workplace Culture Committee. **(Recommendation No. COR-2016-0065)**

THAT Report COMMSERV-2016-0004 dated October 4, 2016 regarding the renewed Workplace Culture Committee be received for information.

CARRIED

- B. REPORT NO. FIN-2016-0040 dated October 12, 2016 regarding 2017 Interim Property Tax Levy. **(Recommendation No. COR-2016-0066)**

THAT Report No. CS-2016-0040 dated October 12, 2016, regarding the 2017 Interim Property Tax Levy be received;

AND FURTHER THAT a by-law be enacted authorizing Council to provide for an Interim Tax Levy for 2017;

AND FURTHER THAT taxes be due and payable on February 24 and April 26, 2017;

AND FURTHER THAT the payment of taxes for (portions of) properties having a farm designation (FT) as identified by the Municipal Property Assessment Corporation be deferred until September 27, 2017.

CARRIED

- C. MEMORANDUM NO. MEM-COMMSERV-2016-0001 dated October 14, 2016 regarding Pokémon GO – An Overview. **(Recommendation No. COR-2016-0067)**

THAT MEMORANDUM NO. MEM-COMMSERV-2016-0001 dated October 14, 2016 regarding Pokémon GO – An Overview be received for information.

CARRIED

5. CLOSED SESSION

NIL

6. RECONVENE INTO OPEN SESSION

NIL

7. ADJOURNMENT

The meeting adjourned at 4:51 p.m.

Rick Bonnette

MAYOR

Suzanne Jones

CLERK