



**REPORT OF THE  
FIRE SERVICES AND EMERGENCY PLANNING COMMITTEE  
Minutes No. FIRE-09-16**

Minutes of the Fire Services and Emergency Planning Committee held on Thursday October 6, 2016, at 9:30 a.m., in the Council Chambers Halton Hills Civic Centre.

**Members Present:** Councillor B. Lewis, Chair; Mayor R. Bonnette, (Ex-Officio),  
Councillors B. Inglis, M. Albano, M. Johnson

**Staff Present:** J. deHooge, Commissioner and Chief of Fire Services; H. Olivieri,  
Deputy Fire Chief; B. Morrison, Deputy Fire Chief; S. Jones, Clerk  
and Director of Fire Services

**1. CALL TO ORDER**

The Chair, Councillor B. Lewis, called the meeting to order at 9:30 a.m.

**2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**

There were no disclosures of pecuniary interest.

**3. COMMITTEE DELEGATIONS/PRESENTATION**

NIL

**4. REPORTS & MEMORANDUMS FROM OFFICIALS – TWO (2) ITEMS FOR  
RECOMMENDATION**

**A. MEMORANDUM NO. MEM-FIRE-2016-0026 dated September 20, 2016 regarding  
Part-Time Firefighter Recruiting. (Recommendation No. FIRE-2016-0045)**

Deputy Chief Morrison spoke to the report noting that the Fire Department is currently conducting a Part Time recruitment drive. The recruitment drive is being advertised through Twitter and local newspapers. Two information sessions were held with 50 people in attendance at the session in Georgetown and 30 people in attendance at the session held in Acton. Twenty-five applications have been received to date. The Fire Department is looking for 12 qualified candidates. The application process closed October 11<sup>th</sup>.

**Recommendation**

THAT MEMORANDUM NO. MEM-FIRE-2016-0026 dated September 20, 2016 regarding Part-Time Firefighter Recruiting be received for information.

CARRIED

- B. MEMORANDUM NO. MEM-FIRE-2016-0029 dated September 19, 2016 regarding Fire Prevention Week 2016. **(Recommendation No. FIRE-2016-0046)**

Deputy Chief Olivieri advised that Fire Prevention Week commences on Sunday October 9<sup>th</sup>. This year's theme is "Don't Wait – Check the Date! Replace Smoke Alarms Every 10 Years". He further advised of the events taking place during the week including interacting with vulnerable adults.

Deputy Chief Olivieri, when asked about disposing of smoke alarms, advised the committee that the Fire Department would be willing to set up recyclable containers at the Fire Halls for residents to dispose of their out of date smoke alarms.

**Recommendation**

THAT MEMORANDUM NO. MEM-FIRE-2016-0029 dated September 19, 2016 regarding Fire Prevention Week 2016 be received for information.

CARRIED

**5. CLOSED SESSION**

Recommendation No. FIRE-2016-0047

THAT the Fire Services and Emergency Planning Committee hereby convene into Closed Session for the following purposes:

- A. MEMORANDUMNO. MEM-FIRE-2016-0028 dated September 19, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board. (Over Capacity Violations)

CARRIED

Committee moved into Closed Session at 9:54 a.m.

**6. RECONVENE INTO OPEN SESSION**

Recommendation No. FIRE-2016-0048

THAT the Fire Services and Emergency Planning Committee hereby reconvene into Open Session.

CARRIED

Committee reconvened into Open Session at 10:06 a.m.

<b>CONFIDENTIAL REPORTS &amp; MEMORANDUMS FROM OFFICIALS – ONE (1) ITEM FOR RECOMMENDATION</b>
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- A. MEMORANDUM NO. MEM-FIRE-2016-0028 dated September 19, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board. (Over Capacity Violations)  
**(Recommendation No. FIRE-2016-0049)**

THAT MEMORANDUM NO. MEM-FIRE-2016-0028 dated September 19, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (Over Capacity Violations) be received for information.

CARRIED

**7. ADJOURNMENT**

The meeting adjourned at 10:07 a.m.

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Rick Bonnette

MAYOR

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Suzanne Jones

CLERK