



**REPORT OF THE
FIRE SERVICES AND EMERGENCY PLANNING COMMITTEE
Minutes No. FIRE-03-16**

Minutes of the Fire Services and Emergency Planning Committee meeting held on Thursday, April 7, 2016, at 9:30 a.m., in the Council Chambers, Halton Hills Civic Centre.

Members Present: Councillors B. Lewis (Chair); Councillors M. Albano, B. Inglis, M. Johnson

Regrets: Mayor R. Bonnette

Staff Present: B. Marshall, CAO & Fire Chief; J. Martin, Deputy Chief; B. Morrison, Assistant Deputy Chief; M. Bailey, Firefighter; P. Woods, Firefighter; J. Fournier, Communications Technician; S. Jones, Town Clerk

1. CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m. in the Council Chambers.

2. DISCLOSURES OF PECUNIARY INTEREST

The Chair then called for any disclosures of Pecuniary Interest.

NIL

3. COMMITTEE DELEGATIONS/PRESENTATIONS

A. **M. Bailey, Firefighter, Training Division** was present and made a presentation to Fire Services and Emergency Planning Committee regarding Company Officer Training Program (Refer to Item 4D of these Minutes, Memorandum No. MEM-FIRE-2016-0012)

M. Bailey spoke to the history of Officer training noting that the training is specific for Captains, Acting Captains, and Lieutenants (PT). In the past the training was run through the Ontario Fire College. With the changing need of fire services such as new complex material, new methodology and new equipment, the training resources had to change. The OFC suspended their Company Officer Training Program, and then gave approval for a new Course – Company Officer 1 – to be

conducted as an in-house training program. The new program provides a number of benefits such as it is run at no cost, meets the NFPA 1021 Standard, allows participants to access knowledge based material from a work stations or at home their pace, provides testing and practical sessions, and permits certification by OFMEM and International Fire Service Accreditation Congress. The course further provides information on administration, safety, budgeting, current trends and technology, record keeping and management, prevention, building identification, professional conduct and general accept best practices in fire service.

In conclusion M. Bailey noted that this new course enhances training for Officers, which will improve supervisory skills and scene management.

(PowerPoint on file in the Clerks Office)

- B. **P. Woods, Firefighter and J. Fournier, Communications Technician** were present and made a presentation to Fire Services and Emergency Planning Committee regarding Large Animal Rescue Program Presentation (Refer to Item 4E of these Minutes, Memorandum No. MEM-FIRE-2016-0014)

Fire Services staff outlined the technical large animal emergency rescue program, noting the types of emergency responses such as trapped animals (within mud, holes, water as an example); collapse response where an animal needs to be removed from a collapsed barn; and trailer/transport accident rescue responses.

Fire Services staff further outlined the type of equipment used such as Air-Mud and Water-Mud Lances, Water Nicopolous needles and Strop Guides. This was followed by a video of a mock animal rescue.

(PowerPoint on file in the Clerks Office)

4. REPORTS & MEMORANDUMS FROM OFFICIALS – ELEVEN (11) ITEMS FOR RECOMMENDATION

* Denotes Change From Recommendation within the Report or Memorandum

- A. **REPORT NO. FIRE-2015-0004** dated February 8, 2016 regarding Open Air Burning. (Recommendation No. FIRE-2016-0019)

THAT Report No. FIRE–2015–0004 originally dated October 28, 2015 regarding Open Air Burning be received.

CARRIED

B. REPORT NO. FIRE-2016-0007 dated February 10, 2016 regarding Emergency Management Program. (Recommendation No. FIRE-2016-0020)

That Report No. FIRE-2016-0007 dated February 10, 2016 regarding the Emergency Management Program be received.

CARRIED

C. MEMORANDUM NO. MEM-FIRE-2016-0010 dated February 9, 2016 regarding ORNGE Helicopter – 108 Tanners Drive Fire. (Recommendation No. FIRE-2016-0021)

THAT MEMORANDUM NO. MEM-FIRE-2016-0010 dated February 9, 2016 regarding ORNGE Helicopter – 108 Tanners Drive Fire be received for information.

CARRIED

D. MEMORANDUM NO. MEM-FIRE-2016-0012 dated February 9, 2016 regarding Company Officer Training Program. (Recommendation No. FIRE-2016-0022)

THAT MEMORANDUM NO. MEM-FIRE-2016-0012 dated February 9, 2016 regarding Company Officer Training Program be received for information.

CARRIED

E. MEMORANDUM NO. MEM-FIRE-2016-0014 dated February 12, 2016 regarding Large Animal Rescue Program Presentation. (Recommendation No. FIRE-2016-0023)

THAT MEMORANDUM NO. MEM-FIRE-2016-0014 dated February 12, 2016 regarding Large Animal Rescue Program Presentation be received for information.

CARRIED

F. MEMORANDUM NO. MEM-FIRE-2016-0015 dated February 9, 2016 regarding Superior Tanker Shuttle Accreditation. (Recommendation No. FIRE-2016-0024)

THAT MEMORANDUM NO. MEM-FIRE-2016-0015 dated February 9, 2016 regarding Superior Tanker Shuttle Accreditation be received for information.

CARRIED

G. MEMORANDUM NO. MEM-FIRE-2016-0017 dated March 23, 2016 regarding Emergency Preparedness Week. (Recommendation No. FIRE-2016-0025)

THAT MEMORANDUM NO. MEM-FIRE-2016-0017 dated March 23, 2016 regarding Emergency Preparedness Week be received for information.

CARRIED

H. MEMORANDUM NO. MEM-FIRE-2016-0018 dated March 18, 2016 regarding Fire Call Statistics. (Recommendation No. FIRE-2016-0026)

THAT MEMORANDUM NO. MEM-FIRE-2016-0018 dated March 18, 2016 regarding Fire Call Statistics be received for information.

CARRIED

I. MEMORANDUM NO. MEM-FIRE-2016-0019 dated March 23, 2016 regarding Presumptive Post-Traumatic Stress Disorder Legislation – Provincial Announcement. (Recommendation No. FIRE-2016-0027)

THAT MEMORANDUM NO. MEM-FIRE-2016-0019 dated March 23, 2016 regarding Presumptive Post-Traumatic Stress Disorder Legislation – Provincial Announcement be received for information.

CARRIED

J. MEMORANDUM NO. MEM-FIRE-2016-0020 dated March 13, 2016 regarding Federated Women's Institutes of Ontario 119th Anniversary. (Recommendation No. FIRE-2016-0028)

THAT MEMORANDUM NO. MEM-FIRE-2016-0020 dated March 13, 2016 regarding Federated Women's Institutes of Ontario 119th Anniversary be received for information.

CARRIED

K. MEMORANDUM NO. MEM-FIRE-2016-0021 dated March 15, 2016 regarding Project H.O.M.E. (Recommendation No. FIRE-2016-0029)

THAT MEMORANDUM NO. MEM-FIRE-2016-0021 dated March 15, 2016 regarding Project H.O.M.E be received for information.

CARRIED

5. CLOSED SESSION

Recommendation No. FIRE-2016-0030

THAT the Fire Services and Emergency Planning Committee hereby convene into Closed Session for the following purposes:

- A. MEMORANDUM NO. MEM-FIRE-2016-0013 dated March 18, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – (Violations related to Over Capacity Update #2).

Committee moved into Closed Session at 10:35 a.m.

6. RECONVENE INTO OPEN SESSION

Recommendation No. FIRE-2016-0031

THAT the Fire Services and Emergency Planning Committee hereby reconvene into Open Session.

CARRIED

Committee reconvened into Open Session at 10:50 a.m.

CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS - ONE (1) ITEM FOR RECOMMENDATION
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- A. MEMORANDUM NO. MEM-FIRE-2016-0013 dated March 18, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – (Violations related to Over Capacity Update #2). **(Recommendation No. FIRE-2016-0032)**

THAT Confidential MEMORANDUM NO. FIRE-2016-0013 dated March 18, 2016 regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board – (Violations related to Over Capacity Update #2) be received for information.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 10:55 a.m.

Chair Lewis noted his regrets for the meeting of May 5, 2016.

Rick Bonnette

MAYOR

Suzanne Jones

CLERK