



**REPORT OF THE
CORPORATE AFFAIRS COMMITTEE
Minutes No. COR-01-16**

Minutes of the Corporate Affairs Committee meeting held on Tuesday, January 19, 2016, at 3:00 p.m., in the Council Chambers, Halton Hills Civic Centre.

Members Present: Councillors B. Inglis (Chair); Mayor R. Bonnette; Councillors M. Albano, J. Fogal, B. Lewis, C. Somerville

Regrets: Councillor M. Johnson

Staff Present: B. Marshall, CAO & Fire Chief; E. DeSousa, Commissioner of Finance and Town Treasurer; C. Mills, Commissioner of Planning and Infrastructure; D. Penrice, Economic Development Officer; D. Edwards, Economic Development Coordinator; D. Szybalski, Manager of Sustainability & Corporate Policy Advisor; R. Cockfield, Senior Policy and Intergovernmental Affairs Advisor; W. O'Donnell, Manager of Finance; E. Van Ravens, Tax Analyst; M. Colquhoun, Manager of Information Services; S. Parker, Business Analyst; S. Jones, Town Clerk; R. Brown, Committee Clerk

Others Present: Councillors T. Brown, J. Hurst, D. Kentner, A. Lawlor

1. CALL TO ORDER

The Chair called the meeting to order at 3:00 p.m. in the Council Chambers.

The Chair advised of the Addendum Agenda Items:

- Addition to Item No. 3. Delegations/Presentations: A. Councillor Clark Somerville presentation to Committee regarding Mission to Peru and the Conference of the Parties- COP21 in Paris.
- Addition to Item No. 3 Delegations/Presentations: B. Marnie Hughes, Halton Hills Chamber of Commerce presentation to Committee regarding Delegation to People's Government of Chengdu City of China

The Chair asked for nominations for the Election of the Vice Chair for 2016. Councillor M. Albano was nominated.

Recommendation No. COR-2016-0001

THAT Councillor Michael Albano be appointed Vice Chair for the Corporate Affairs Committee for 2016.

CARRIED

2. DISCLOSURE OF PECUNIARY INTEREST

NIL

3. COMMITTEE DELEGATIONS/PRESENTATIONS

- A. Councillor Clark Somerville was present and made a presentation to the Committee regarding his Mission to Peru and the Conference of the Parties-COP21 in Paris.

Councillor C. Somerville provided the Committee with information about his recent mission to Peru. The mission is part of the Sustainable and Inclusive Communities in Latin America (CISAL) program that is funded by the Government of Canada through Foreign Affairs, Trade and Development Canada (DFATD). It is being implemented by FCM and its Peruvian counterparts. FCM members travelled to Peru to help strengthen local governments to allow them to identify and respond to the needs of their community.

FCM will work with communities in Peru to create the conditions by which they are able to work with companies to ensure local residents can access benefits such as employment, contracting and training. Peru is committed to responsible resource development and with FCM's support, local governments will improve their ability to better manage both the impacts and benefits from the mining sector.

Councillor C. Somerville provided the Committee with information about the Conference of the Parties (COP21) – Climate Conference that took place in Paris. He spoke about the Compact of Mayors that is being signed which states municipalities commitment to reducing greenhouse emissions. He noted that Halton Hills is already working on this initiative and that it may be beneficial for the Town of Halton Hills to sign the Mayor's Compact.

Councillor C. Somerville discussed the various initiatives that are being advanced in Europe and other countries for conservation and preparation for climate change. He noted that one of the initiatives that caught his attention that could be of benefit to the Town of Halton Hills is the use of Smart Grids in the Vision Georgetown lands. Other communities have seen a savings of up to 85% by using these Smart Grids. He stated that it would be great if the Town could explore this initiative.

STAFF DIRECTIONS – THREE (3) ITEMS FOR RECOMMENDATION
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Staff Direction 1

Moved by: Councillor C. Somerville

THAT Staff (Office of the CAO) report back to the Corporate Affairs Committee on signing a Memorandum of Understanding (MOU) with the Federation of Canadian Municipalities (FCM) on being a participant with the Sustainable and Inclusive Communities in Latin America (CISAL) program;

AND FURTHER THAT Staff discuss with Halton Region the possibility of Halton Region also signing due to that some areas may fall under regional jurisdiction.

CARRIED

Staff Direction 2

Moved by: Councillor C. Somerville

THAT Staff (Office of the CAO) report back to the Corporate Affairs Committee on signing the Compact of Mayors.

CARRIED

Staff Direction 3

Moved by: Councillor C. Somerville

THAT Staff (Office of the CAO) and Halton Hills Hydro investigate and report back to the Corporate Affairs Committee about the feasibility of a smart grid being used in the Vision Georgetown lands.

CARRIED

- B. Marnie Hughes, Halton Hills Chamber of Commerce was present and made a presentation to the Committee regarding a Delegation to People's Government of Chengdu City of China.

M. Hughes spoke in support of the recommendations contained within the report and indicated the Halton Hills Chamber of Commerce interest in working with Staff to explore the partnership with Chengdu City of China.

(Speakers notes on file in the Clerk's Office)

4. REPORTS & MEMORANDUMS FROM OFFICIALS – Two (2) ITEMS FOR RECOMMENDATION

A. REPORT NO. FIN-2016-0002 dated January 5, 2016 regarding Award of Quotation Q-104-15 for Motion Tablets for the AMANDA Mobile computing implementation. (Recommendation No. COR-2016-0002)

THAT Report No. FIN-2016-0002 for Award of Quotation Q-104-15 for Motion Tablets for the AMANDA Mobile computing implementation dated, January 5, 2016 be received;

AND FURTHER THAT J-Squared Technologies Inc., 4015 Carling Avenue, Suite 101 Kanata ON K2K 2A3 be awarded Q-104-15 at an upset limit of \$31,882.06 (plus applicable taxes);

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order to J-Squared Technologies for seven (7) motion tablets;

AND FURTHER THAT the total budget for this project be increased by \$25,000 (total \$73,000) and funded from the Technology Replacement Reserve, to address the project budget shortfall.

CARRIED

B. REPORT NO. ADMIN-2016-0005 dated January 8, 2016 regarding a Delegation to People's Government of Chengdu City of China. (Recommendation No. COR-2016-0003)

THAT REPORT ADMIN-2016-0005 regarding a delegation to The People's Government of Chengdu City be received;

AND FURTHER THAT Council direct the Mayor and staff to move forward and organize a trade mission to Chengdu;

AND FURTHER THAT the Mayor and staff look into alternate ways to raise funding to assist with financing the trade mission to Chengdu;

AND FURTHER THAT the Mayor and staff report back to Council on the outcomes of the trade mission upon their return;

AND FURTHER THAT Council formally acknowledge the City of Chengdu's request for a City/Town Twinning and respectfully request time to further consider this relationship subject to the trade mission(s) outcomes.

CARRIED

5. CLOSED SESSION

Recommendation No. COR-2016-0004

THAT the Corporate Affairs Committee convene into closed session to address the following matter:

- A. Report No. FIN-2016-0001 dated December 17, 2015 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Assessment Appeal)

CARRIED

Convened into Closed Session at 4:03 p.m.

6. RECONVENE INTO OPEN SESSION

Recommendation No. COR-2016-0005

THAT the Corporate Affairs Committee reconvene into open session.

CARRIED

Reconvened into Open Session at 4:40 p.m.

<p>5. CONFIDENTIAL REPORTS & MEMORANDUMS FROM OFFICIALS – ONE (1) ITEM FOR RECOMMENDATION</p>
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Confidential Report No. FIN-2016-0001 dated December 17, 2015 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Assessment Appeal) (Recommendation No. COR-2016-0006)

THAT Confidential Report No. FIN-2016-0001 dated December 17, 2015 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Assessment Appeal) be received;

AND FURTHER THAT staff carry out Committees direction.

CARRIED

7. ADJOURNMENT

The meeting adjourned at 4:43 p.m.

_____MAYOR
Rick Bonnette

_____CLERK
Suzanne Jones