

MINUTES

FIRE SERVICES AND EMERGENCY PLANNING COMMITTEE

Minutes of the Fire Services and Emergency Planning Committee held on Thursday March 5, 2015, at 10:35 a.m., in the Esquensing Room, Halton Hills Civic Centre.

Members Present: Mayor R. Bonnette; Councillors B. Lewis (Chair), B. Inglis,

Regrets: Councillors M. Johnson, M. O'Leary

Staff Present: B. Marshall, Fire Chief/ Deputy CAO; D. Smith, CAO; J. Martin, Deputy Chief; H. Olivieri, Deputy Chief; T. Robertson, Captain; A. Cabral, Captain; S. Jones, Town Clerk

1. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

2. Closed Meeting/Confidential Reports from Officials Delegations

NIL

3. Delegations

- A. Tom Robertson, Captain was present and made a presentation to Fire Services and Emergency Planning Committee regarding 54 Somerville Road Fire Investigation.

(Refer to Item No. 4A of these Minutes, MEM-FIRE-2015-0005)

T. Robertson provided a detailed incident summary of the investigation conducted as a result of a structure fire (2 storey residential dwelling) which occurred on April 25, 2014. Finding of the investigation determined that the cause of the fire was accidental in nature.

- B. Armando Cabral, Captain was present and made a presentation to Fire Services and Emergency Planning Committee regarding Fire Safety in Vulnerable Occupancies.

(Refer to Item No. 4C of these Minutes, MEM-FIRE-2015-0007)

A. Cabral provided background that led to amendments to the Ontario Fire Code. The new regulation calls for vulnerable occupancies to be retrofit with sprinklers, mandatory witnessed fire drills, updating of fire plans, and improvements to fire safety equipment. A. Cabral further provided visuals of mandatory fire drills which took place with fire staff in attendance as mandated by the regulation.

3. Reports & Memos to be considered by Committee

- A. MEM-FIRE-2015-0005 dated February 24, 2015 regarding 54 Somerville Road Fire Investigation (Deputy Chief H. Olivieri)

Recommendation No. FIRE-2015-0005

THAT Memorandum No. MEM-FIRE-2015-0005 dated February 24, 2015 regarding 54 Somerville Road Fire Investigation be received for information.

CARRIED

- B. MEM-FIRE-2015-0006 dated February 24, 2015 regarding NG911 Next Generation 911 – Update #3 (Deputy Chief H. Olivieri)

H. Olivieri reported that the team is at the final stages for implementation of the NG911 system. NG911 allows those with hearing impairments to text into 911 emergency services. Police and ambulance services are now up and running with the NG911 system. Halton Hills Fire Department will be the first fire department to go live with the new capability. Anticipated start up time is set for April 6, 2015.

Recommendation No. FIRE-2015-0006

THAT Memorandum No. MEM-FIRE-2015-0006 dated February 24, 2015 regarding NG911 Next Generation 911 – Update #3 be received for information.

CARRIED

- C. MEM-FIRE-2015-0007 dated February 24, 2015 regarding Fire Safety for Vulnerable Occupancies (Deputy Chief H. Olivieri)

Recommendation No. FIRE-2015-0007

THAT Memorandum No. MEM-FIRE-2015-0007 dated February 24, 2015 regarding Fire Safety for Vulnerable Occupancies be received for information.

CARRIED

- D. MEM-FIRE-2015-0008 dated February 24, 2015 regarding Full-Time Staffing Update (Deputy Chief J. Martin)

J. Martin noted that the full-time recruitment process has been completed with 2 additional staff hired. The additional staffing allows for the transition to the 24/7 shift.

Recommendation No. FIRE-2015-0008

THAT Memorandum No. MEM-FIRE-2015-0008 dated February 24, 2015 regarding Full-Time Staffing Update be received for information.

CARRIED

- E. MEM-FIRE-2015-0009 dated February 24, 2015 regarding Emergency Planning Exercise (Deputy Chief H. Olivieri)

H. Olivieri advised that the next emergency planning exercise will take place on March 30 at 1 p.m. The exercise will include live and table top components and will be based on a train derailment within the Town.

An invitation to witness the exercise is extended to all members of Council.

Recommendation No. FIRE-2015-0009

THAT Memorandum No. MEM-FIRE-2015-0009 dated February 24, 2015 regarding Emergency Planning Exercise be received for information.

CARRIED

4. Communications/Updates/Discussion Items

The Chair asked if the Fire Department is kept updated regularly on what commodities shipped via rail are travelling through the community.

Fire Chief Marshall noted that the Fire Department is provided with a confidential commodities list which outlines the type of commodities that can be on a train at any given time.

5. Next Meeting

Thursday, April 2, 2015 – 10:30
Halton Hills Civic Centre – Esquesing Room

6. Adjournment

The meeting adjourned at 11:40 a.m.

Rick Bonnette

MAYOR

Suzanne Jones

CLERK